

Director's Report 12/18/24

Buildings:

- **Palenville** - As of writing this, we are fully approved by Planning and Zoning / Code Enforcement to move ahead with our plans for The Woodbine Inn and we've started renovations including white beadboard in the community room panels for lightening, ADA bathrooms, and painting. CPL contractors are scheduled for post move-in, and we have packers/woodworkers scheduled for this coming week before the holidays.
 - By all accounts, **we are are track budget and time-wise**, pretty much.
- **Catskill** - Had a lovely meeting with the Vice President of Board of Trustees, Representative from Village of Catskill, and state representatives of various departments for the Downtown Revitalization Grant. We have amazing plans to future-proof and update our historic Carnegie Library to ensure its commitment, service, and fortitude for the public the next 125 years.

Collection Circulation & Usage:

- November actually showed a decrease in patrons served YoY for November, of which a task has been created to dig further in. Digital circulation saw a 14% decline YoY as well. Physical Circulation however, continued to gain ground, rising 5% YoY.

Program and Services:

- Big shout out to Emily McCabe for making some awesomely great (and cleanable) messes for Silly Scientist and Story Time. Also, loving the combination of Study Time & Fun Time = Teen Time. Gives me ideas about taglines like "For the Study, and the Study Breaks."

Marketing, Promotion & Outreach:

- This is going to be a focus of mine in 2025 given much of what I've learned from working and living in the community for 2024.
- Getting close to a "Community Calendar" concept where the library would catalog or make available for self-cataloging, the events of CCSD. Trustees, Friends and Rotary have heard the idea, think it's a good one.

Personnel, Policy & Coming Year:

- While again very focused on getting Palenville out of their building by year's end, I've also been working on the introduction of year-end performance reviews (beginning in

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2025), changes to employee handbook related to staffing, and a few other ideas for 2025 up for discussion in Executive Session and finalize by bringing to vote.