

**DRAFT - Emergency Board Meeting Minutes**  
**October 2nd, 2024**

**Location:** Catskill Public Library and Zoom

**Called to Order:** 7:03 PM

**Present:** Helene Tieger, Mike Maloney, Gil Bagnell, Mark Perry

**Excused:** Rishema Fox, Sarah Decker

**Staff:** Christopher Leary, Bathsheba Orlando

**Zoom:** Joan Miller

**Purpose:** An emergency meeting was called to update the Board on the status of the Palenville Branch. Portions of the meeting were held as Executive Session. No voting was needed.

The documents presented to the Board were sketches of the property known as the Woodbine Inn and an updated report from Paul Mays of Butler & Mays. Previously submitted were sketches of the property known as the Arlington House.

After the Executive Session, the following questions were raised, with responsibilities needing to be sorted out, and a “next steps” game plan was developed:

**Building**

*Either location:*

- Upper floor(s) usability/Tenants- move out of the 3rd Floor? (Fire Sprinklers (PB))
- Fire Separation (PB)
- ADA necessities including bathroom, parking & doors (PB)

*Library*

- Engineer for Floors (PL)
  - Access weight load and stack placement
- Electrician/Security/Internet for Rewiring (PL)
  - Outlets, jacks, ethernet ports,
- Floor plan layout needed (PL)

\*PB = Public Building

\*PL = Public Library

**Lease**

- 5 Years with 2 extensions
- Necessary renovations to space to make a public building.
- Access to Kitchen/Staff noted

- Right of 1st Refusal
- Right of 1st Purchase
- Rent-to-Own?

Other:

- Contact DASNY (funding for renovations vs. funding for purchase)
- Who applies for a Certificate of Occupancy?
  - Landlord vs. Library

**Motion to adjourn at 8:45 pm**

M. Maloney, 2<sup>nd</sup> H. Tieger

***The next meeting will be held at the Catskill Public Library at 7:00 pm on October 16th.***

Respectfully Submitted,

Joan Miller for Rishema Fox,

Secretary.