

Director's Report 05/15/24

Facilities:

- Got to see the “Wing” of the Catskill High School, a former BOCES School, that is now empty and available for usage. Rent will be charged, but we also learned we can contract facilities maintenance with CCSD and probably save some money there.

Financial & Security:

- CDs Maturing on their management has been going well, Joan and I have been coordinating moving $\frac{1}{3}$ of 3 months CDs over every month, in essence laddering our CDs each month (increases interest earnings).
- It may look like we'll need to retroactively background check staff, and start background checking future staff and volunteers (if we want to move forward with that program)
- Successfully completed 1st Budget Presentation, woo hoo!

Collection and Circulation:

- We've seen a slow down as spring opens up.

Programs and Services:

- We've seen a slow down as spring opens up, and staff prepare for Summer Reading.

Policies:

- Been working on two policies for NEXT board meeting, one that creates volunteer program and one that creates an employee counseling notice.

Marketing, Promotion & Outreach::

- We are getting ready for our “Memorial Day Weekend With The Library” - we'll be participating in the Farmer's Market on Sunday, and Memorial Day Parade on Monday. See graphic attached to board packet.