18. TUTORING POLICY

Purpose

For this policy, The Catskill Public Library and Palenville Branch will be known as the "Library." The purpose of this Tutoring Policy is to foster a supportive and conducive educational environment within the Library. It aims to delineate the guidelines and expectations for tutors, students, parents, guardians, and caregivers, ensuring that tutoring sessions contribute positively to the community's educational growth while maintaining the Library's integrity as a quiet, safe, and welcoming space for all patrons.

Policy

The Library supports education in the community, which is why tutoring is allowed in the Library, whether on a paid or volunteer basis.

Tutors and students must follow all of the Library's policies, especially the Patron Code of Conduct and Child and Vulnerable Adult policies. The tutor and the student's parents, guardians, or caregivers are responsible for the student's safety and conduct in the library, whether they are on-site or not.

Tutors may work with multiple students at a time. However, tutoring sessions should not disturb others' use of the Library and its resources. If they do, library staff may ask them to leave. Tutors may not advertise the Library as a place of business.

Library staff cannot reserve space for tutors, and tables will be available on a first-come, first-served basis only. However, the staff will try their best to assist the tutor and student in finding an appropriate space to work, as well as have the final say in whether or not tutoring is permitted on any specific day or time. Tutors and students are encouraged to bring the supplies necessary for their tutoring session.

At the discretion of the director or administrative staff, tutors and students may be allowed to work at the third-floor conference table of the Catskill Public Library. However, members of the public may only use the third-floor table if library staff is present on that level.

Resolution: Approved on Mar 20, 2024by a vote of the Catskill Public Library Board.