

**Catskill Public Library**  
**FY 2023 Budget vs Actual**  
January through June 16th, 2023

	<u>01/01-06/16/23</u>	<u>Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Public Support- School and Pilot				
Local Public Funds				
Catskill Central School District	900,244.00	900,244.00	0.00	100.0%
CCSD Reserve for Computers	6,222.00	6,222.00	0.00	100.0%
CCSD Reserve for Maintenance	12,240.00	12,240.00	0.00	100.0%
PILOT	66,339.00	66,339.00	0.00	100.0%
Total Local Public Funds	985,045.00	985,045.00	0.00	100.0%
Total Public Support- School and Pilot	985,045.00	985,045.00	0.00	100.0%
Public Support- Unrestricted				
Individuals				
Donations	1,173.08	2,112.00	(938.92)	55.54%
Program Support	435.05	1,300.00	(864.95)	33.47%
Total Individuals	1,608.13	3,412.00	(1,803.87)	47.13%
Corporate Contributions	270.65	1,500.00	(1,229.35)	18.04%
Friends of the Catskill Public Library	0.00	0.00	0.00	0.0%
Foundations				
BOGC Charitable Foundation	1,500.00	2,000.00	(500.00)	75.0%
Other (Misc) Foundations	2,000.00	2,000.00	0.00	100.0%
Stewart's Foundation	2,000.00	2,000.00	0.00	100.0%
Total Foundations	5,500.00	6,000.00	(500.00)	91.67%
MHLS Programming Support	0.00	0.00	0.00	0.0%
Greene Co Libraries Assoc	1,281.24	2,630.00	(1,348.76)	48.72%
GCLA Computer Tech Support	0.00	475.00	(475.00)	0.0%
GCLA OverDrive Support	875.00	500.00	375.00	175.0%
MHLS Mini Grant for OTG	0.00	0.00	0.00	0.0%
NYS Local Libraries Services	0.00	3,791.00	(3,791.00)	0.0%
Total Public Support- Unrestricted	9,535.02	18,308.00	(8,772.98)	52.08%
Register Income				
Fines & Fees	1,171.05	950.00	221.05	123.27%
Donation for Used Books	797.72	2,112.00	(1,314.28)	37.77%
Patron Photocopying	493.97	1,250.00	(756.03)	39.52%
Patron Printing	1,511.63	2,773.00	(1,261.37)	54.51%
Patron Fax	325.11	941.00	(615.89)	34.55%
Cash Donations	344.95	925.00	(580.05)	37.29%
USB's & Ear Buds	80.00	100.00	(20.00)	80.0%
Total Register Income	4,724.43	9,051.00	(4,326.57)	52.2%
Interest Income				
Operating Account Interest Income	342.36	550.00	(207.64)	62.25%
Reserve Account Interest Income	73.78	0.00	73.78	100.0%
Board Designated Accounts Interest Income	105.68	0.00	105.68	100.0%
Total Interest Income	521.82	550.00	(28.18)	94.88%
Total Income	999,826.27	1,012,954.00	(13,127.73)	98.7%

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<b>Expense</b>				
<b>Personnel</b>				
<b>Salaries &amp; Wages</b>				
Director Salary	33,692.40	74,465.00	(40,772.60)	45.25%
Bookkeeping	30,987.36	72,899.00	(41,911.64)	42.51%
Library Branch Manager	30,420.81	66,836.00	(36,415.19)	45.52%
Adult Services Librarian	22,963.09	66,311.00	(43,347.91)	34.63%
Youth Services Librarian	27,152.85	58,428.00	(31,275.15)	46.47%
Reference Librarian	8,629.12	15,477.00	(6,847.88)	55.75%
Catskill Support Staff	64,840.94	162,626.00	(97,785.06)	39.87%
Palenville Support Staff	9,727.66	21,372.00	(11,644.34)	45.52%
Program Support Staff	4,296.88	18,028.00	(13,731.12)	23.83%
Tech Support	507.45	5,873.00	(5,365.55)	8.64%
<b>Total Salaries &amp; Wages</b>	<u>233,218.56</u>	<u>562,315.00</u>	<u>(329,096.44)</u>	<u>41.48%</u>
<b>CPL Payroll Expenses</b>				
<b>CPL Payroll Taxes</b>				
Social Security	13,763.38	35,046.43	(21,283.05)	39.27%
Medicare	3,218.85	8,196.34	(4,977.49)	39.27%
NYS Unemployment Tax	2,836.91	5,025.00	(2,188.09)	56.46%
NYS Re-employment Service Fund	105.10	191.23	(86.13)	54.96%
<b>Total CPL Payroll Taxes</b>	<u>19,924.24</u>	<u>48,459.00</u>	<u>(28,534.76)</u>	<u>41.12%</u>
<b>Payroll Benefits &amp; Insurances</b>				
<b>NYS Retirement Benefits</b>				
CPL Pension Contribution	30.33	37,100.00	(37,069.67)	0.08%
<b>Total NYS Retirement Benefits</b>	<u>30.33</u>	<u>37,100.00</u>	<u>(37,069.67)</u>	<u>0.08%</u>
DBL & FMLA Insurance Premium	0.00	4,127.00	(4,127.00)	0.0%
Taxable 3rd Party Sick Pay	86.74	0.00	86.74	
Health Insurance	24,261.50	45,583.00	(21,321.50)	53.23%
Workers Compensation	3,723.00	4,250.00	(527.00)	87.6%
<b>Total Payroll Benefits &amp; Insurances</b>	<u>28,101.57</u>	<u>91,060.00</u>	<u>(62,958.43)</u>	<u>30.86%</u>
<b>Total CPL Payroll Expenses</b>	<u>48,025.81</u>	<u>139,519.00</u>	<u>(91,493.19)</u>	<u>34.42%</u>
<b>Total Personnel</b>	<u>281,244.37</u>	<u>701,834.00</u>	<u>(420,589.63)</u>	<u>40.07%</u>

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<b>Library Services</b>				
<b>Library Materials</b>				
<b>Print Materials</b>				
<b>Circulating Print Materials</b>				
Adult Fiction	3,363.22	9,575.00	(6,211.78)	35.13%
Adult Non-Fiction	2,279.62	7,000.00	(4,720.38)	32.57%
Juvenile & YA Fiction	3,229.26	6,950.00	(3,720.74)	46.46%
Juvenile & YA Non Fiction	1,752.14	4,990.00	(3,237.86)	35.11%
Large Print Books	1,633.41	4,569.00	(2,935.59)	35.75%
Magazines	189.93	1,625.00	(1,435.07)	11.69%
<b>Total Circulating Print Materials</b>	<b>12,447.58</b>	<b>34,709.00</b>	<b>(22,261.42)</b>	<b>35.86%</b>
<b>Non Circulating Print Materials</b>				
Reference: Digitized Materials	2,855.00	3,000.00	(145.00)	95.17%
Reference: Print Materials	420.75	1,300.00	(879.25)	32.37%
Local & State History	106.99	1,350.00	(1,243.01)	7.93%
Newspapers	1,654.90	2,523.00	(868.10)	65.59%
Professional Collection	0.00	500.00	(500.00)	0.0%
<b>Total Non Circulating Print Materials</b>	<b>5,037.64</b>	<b>8,673.00</b>	<b>(3,635.36)</b>	<b>58.08%</b>
<b>Total Print Materials</b>	<b>17,485.22</b>	<b>43,382.00</b>	<b>(25,896.78)</b>	<b>40.31%</b>
<b>Audiovisual</b>				
Adult Books on CD	1,067.94	3,600.00	(2,532.06)	29.67%
Adult DVD	2,824.37	8,440.00	(5,615.63)	33.46%
Adult Music on CD	150.02	600.00	(449.98)	25.0%
Juvenile & YA Books on CD	0.00	425.00	(425.00)	0.0%
Juvenile & YA DVD	264.74	1,050.00	(785.26)	25.21%
Juvenile & YA Music on CD	0.00	150.00	(150.00)	0.0%
Video Games	1,708.24	3,400.00	(1,691.76)	50.24%
Disc Repairs	0.00	500.00	(500.00)	0.0%
<b>Total Audiovisual</b>	<b>6,015.31</b>	<b>18,165.00</b>	<b>(12,149.69)</b>	<b>33.12%</b>
<b>Circulating eDevices &amp; Library of Things</b>				
Hoopla	1,412.56	2,800.00	(1,387.44)	50.45%
Overdrive: Local eBooks	9,890.68	20,000.00	(10,109.32)	49.45%
iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
<b>Total Circulating eDevices &amp; Library of Things</b>	<b>11,303.24</b>	<b>23,060.00</b>	<b>(11,756.76)</b>	<b>49.02%</b>
<b>Online Databases</b>				
Daily Mail Online Database	1,086.00	1,086.00	0.00	100.0%
OverDrive Databases	44.84	3,000.00	(2,955.16)	1.5%
Worldbook Online Database	432.00	432.00	0.00	100.0%
<b>Total Online Databases</b>	<b>1,562.84</b>	<b>4,518.00</b>	<b>(2,955.16)</b>	<b>34.59%</b>
<b>MHLS Holds/Delivery Fee</b>	<b>5,511.00</b>	<b>5,511.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Processing Library Materials</b>	<b>87.67</b>	<b>6,600.00</b>	<b>(6,512.33)</b>	<b>1.33%</b>
<b>Total Library Materials</b>	<b>41,965.28</b>	<b>101,236.00</b>	<b>(59,270.72)</b>	<b>41.45%</b>

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<b>Patron Services</b>				
<b>Mid-Hudson Library System Services</b>				
MHLS General Fee	1,550.00	1,500.00	50.00	103.33%
MHLS Sierra Fee - General	3,464.00	3,464.00	0.00	100.0%
MHLS Sierra Fee - License	2,496.00	2,496.00	0.00	100.0%
MHLS - Capital Fee	600.00	600.00	0.00	100.0%
MHLS Computer Services	0.00	250.00	(250.00)	0.0%
<b>Total Mid-Hudson Library System Services</b>	<u>8,110.00</u>	<u>8,310.00</u>	<u>(200.00)</u>	<u>97.59%</u>
<b>Patron Computers &amp; Printers</b>				
Internet Service Providers	1,247.83	2,620.00	(1,372.17)	47.63%
Computer Tech Support	0.00	0.00	0.00	0.0%
LibData	500.00	500.00	0.00	100.0%
Ethernet Upgrades	0.00	0.00	0.00	0.0%
DeepFreeze Software	4,325.33	4,326.00	(0.67)	99.99%
Patron Computers	0.00	4,080.00	(4,080.00)	0.0%
Patron Computer Supplies	191.76	1,000.00	(808.24)	19.18%
Patron Printer Hardware	0.00	0.00	0.00	0.0%
Patron Copier & Printer Supplies	507.67	1,000.00	(492.33)	50.77%
Patron Copier & Printer Usage	874.12	2,400.00	(1,525.88)	36.42%
Patron Copier & Printer Leases	1,369.00	3,200.00	(1,831.00)	42.78%
Software & Software Licenses	0.00	400.00	(400.00)	0.0%
<b>Total Patron Computers &amp; Printers</b>	<u>9,015.71</u>	<u>19,526.00</u>	<u>(10,510.29)</u>	<u>46.17%</u>
<b>Library Programming</b>				
Program Facilitators	0.00	4,500.00	(4,500.00)	0.0%
Program Supplies	6,071.81	15,810.00	(9,738.19)	38.41%
Program Supplies- OTG	0.00	0.00	0.00	0.0%
Publicity & Printing	1,536.07	2,731.00	(1,194.93)	56.25%
Web Design	149.90	1,150.00	(1,000.10)	13.04%
<b>Total Library Programming</b>	<u>7,757.78</u>	<u>24,191.00</u>	<u>(16,433.22)</u>	<u>32.07%</u>
<b>Total Patron Services</b>	<u>24,883.49</u>	<u>52,027.00</u>	<u>(27,143.51)</u>	<u>47.83%</u>
<b>Other Library Services &amp; Support</b>				
Library Cards	0.00	625.00	(625.00)	0.0%
Library Computer (staff/circ)	0.00	1,836.00	(1,836.00)	0.0%
Library Furnishing/Displays	354.58	5,000.00	(4,645.42)	7.09%
Library Equipment	0.00	1,137.00	(1,137.00)	0.0%
ASJO & 24-7 EMS (AED & 1st Aid)	0.00	0.00	0.00	0.0%
Library Office Supplies	1,033.54	3,246.00	(2,212.46)	31.84%
Specialized Purchases - COVID-19	0.00	2,000.00	(2,000.00)	0.0%
Stamps	0.00	600.00	(600.00)	0.0%
Telephone	2,243.26	4,760.00	(2,516.74)	47.13%
<b>Total Other Library Services &amp; Support</b>	<u>3,631.38</u>	<u>19,204.00</u>	<u>(15,572.62)</u>	<u>18.91%</u>
<b>Total Library Services</b>	<u>70,480.15</u>	<u>172,467.00</u>	<u>(101,986.85)</u>	<u>40.87%</u>

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<b>Library Administration</b>				
<b>Outside Services</b>				
Appraisers	0.00	0.00	0.00	0.0%
Audit/Accounting	6,500.00	8,300.00	(1,800.00)	78.31%
HR Consultant - Handbook	0.00	788.00	(788.00)	0.0%
Legal Services	0.00	2,000.00	(2,000.00)	0.0%
Staff Search	0.00	1,736.00	(1,736.00)	0.0%
<b>Total Outside Services</b>	<u>6,500.00</u>	<u>12,824.00</u>	<u>(6,324.00)</u>	<u>50.69%</u>
<b>Travel and Meetings</b>				
Conference, Convention, Meetings	100.00	600.00	(500.00)	16.67%
Mileage & Tolls	148.04	1,150.00	(1,001.96)	12.87%
NYLA/ALA Conference	0.00	1,400.00	(1,400.00)	0.0%
Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
Training	180.00	2,876.00	(2,696.00)	6.26%
<b>Total Travel and Meetings</b>	<u>428.04</u>	<u>6,826.00</u>	<u>(6,397.96)</u>	<u>6.27%</u>
<b>Insurance</b>				
Commercial Insurance	8,969.43	9,200.00	(230.57)	97.49%
Cyber Liability	1,084.31	1,800.00	(715.69)	60.24%
Director & Officers Insurance	0.00	970.00	(970.00)	0.0%
Fine Art Insurance (partially funded)	0.00	0.00	0.00	0.0%
<b>Total Insurance</b>	<u>10,053.74</u>	<u>11,970.00</u>	<u>(1,916.26)</u>	<u>83.99%</u>
<b>Meeting Supplies</b>	114.83	1,658.00	(1,543.17)	6.93%
<b>Membership Dues</b>	455.00	1,470.00	(1,015.00)	30.95%
<b>Office Expenses</b>				
Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
Office Equipment & Repairs	470.16	250.00	220.16	188.06%
Office Furnishings	0.00	918.00	(918.00)	0.0%
Office Internet	0.00	0.00	0.00	0.0%
Office Postage	9.55	126.00	(116.45)	7.58%
Admin Printer Hardware	0.00	0.00	0.00	0.0%
Admin Copier & Printer Supplies	215.89	400.00	(184.11)	53.97%
Admin Copier & Printer Usage	119.80	800.00	(680.20)	14.98%
Admin Copier & Printer Leases	594.00	1,188.00	(594.00)	50.0%
Office Supplies	813.55	1,800.00	(986.45)	45.2%
Office Telephone	270.00	540.00	(270.00)	50.0%
QB Tax Tables & Backup	935.97	1,575.00	(639.03)	59.43%
<b>Total Office Expenses</b>	<u>3,428.92</u>	<u>7,897.00</u>	<u>(4,468.08)</u>	<u>43.42%</u>
<b>Total Library Administration</b>	<u>20,980.53</u>	<u>42,645.00</u>	<u>(21,664.47)</u>	<u>49.2%</u>

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<b>Building</b>				
<b>Fuel &amp; Utilities</b>				
Electricity	4,555.43	13,000.00	(8,444.57)	35.04%
Heating Fuel	0.00	5,500.00	(5,500.00)	0.0%
Water & Sewer	79.80	425.00	(345.20)	18.78%
<b>Total Fuel &amp; Utilities</b>	<u>4,635.23</u>	<u>18,925.00</u>	<u>(14,289.77)</u>	<u>24.49%</u>
<b>Maintenance &amp; Repairs</b>				
Boiler Inspection	0.00	128.00	(128.00)	0.0%
Building Repairs & Maintenance	2,245.41	13,005.00	(10,759.59)	17.27%
Board Approved Exterior Repairs	0.00	0.00	0.00	0.0%
Building Repairs - Maintenance Reserves	0.00	12,240.00	(12,240.00)	0.0%
Custodial Service	7,071.70	13,275.00	(6,203.30)	53.27%
Custodial Supplies	133.27	2,112.00	(1,978.73)	6.31%
Fire Extinguisher Inspection	157.50	248.00	(90.50)	63.51%
Grounds	360.00	2,000.00	(1,640.00)	18.0%
Security System	1,187.52	2,200.00	(1,012.48)	53.98%
Snow Removal	1,388.00	4,175.00	(2,787.00)	33.25%
Trash Removal	916.08	1,893.00	(976.92)	48.39%
<b>Total Maintenance &amp; Repairs</b>	<u>13,459.48</u>	<u>51,276.00</u>	<u>(37,816.52)</u>	<u>26.25%</u>
<b>Palenville Branch Rent</b>	<u>12,903.30</u>	<u>25,807.00</u>	<u>(12,903.70)</u>	<u>50.0%</u>
<b>Total Building</b>	<u>30,998.01</u>	<u>96,008.00</u>	<u>(65,009.99)</u>	<u>32.29%</u>
<b>Total Expense</b>	<u>403,703.06</u>	<u>1,012,954.00</u>	<u>(609,250.94)</u>	<u>39.85%</u>
<b>Net Ordinary Income</b>	596,123.21	0.00	596,123.21	100.0%