

Catskill Public Library
FY 2023 Budget vs Actual
January through May 12th, 2023

	<u>01/01-05/12/23</u>	<u>Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Public Support- School and Pilot				
Local Public Funds				
Catskill Central School District	900,244.00	900,244.00	0.00	100.0%
CCSD Reserve for Computers	6,222.00	6,222.00	0.00	100.0%
CCSD Reserve for Maintenance	12,240.00	12,240.00	0.00	100.0%
PILOT	66,339.00	66,339.00	0.00	100.0%
Total Local Public Funds	<u>985,045.00</u>	<u>985,045.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Public Support- School and Pilot	985,045.00	985,045.00	0.00	100.0%
Public Support- Unrestricted				
Individuals				
Donations	1,053.23	2,112.00	(1,058.77)	49.87%
Program Support	347.05	1,300.00	(952.95)	26.7%
Total Individuals	<u>1,400.28</u>	<u>3,412.00</u>	<u>(2,011.72)</u>	<u>41.04%</u>
Corporate Contributions	125.01	1,500.00	(1,374.99)	8.33%
Friends of the Catskill Public Library	0.00	0.00	0.00	0.0%
Foundations				
BOGC Charitable Foundation	0.00	2,000.00	(2,000.00)	0.0%
Other (Misc) Foundations	2,000.00	2,000.00	0.00	100.0%
Stewart's Foundation	2,000.00	2,000.00	0.00	100.0%
Total Foundations	<u>4,000.00</u>	<u>6,000.00</u>	<u>(2,000.00)</u>	<u>66.67%</u>
MHLS Programming Support	0.00	0.00	0.00	0.0%
Greene Co Libraries Assoc	1,281.24	2,630.00	(1,348.76)	48.72%
GCLA Computer Tech Support	0.00	475.00	(475.00)	0.0%
GCLA OverDrive Support	875.00	500.00	375.00	175.0%
MHLS Mini Grant for OTG	0.00	0.00	0.00	0.0%
NYS Local Libraries Services	0.00	3,791.00	(3,791.00)	0.0%
Total Public Support- Unrestricted	<u>7,681.53</u>	<u>18,308.00</u>	<u>(10,626.47)</u>	<u>41.96%</u>
Register Income				
Fines & Fees	1,005.15	950.00	55.15	105.81%
Donation for Used Books	676.69	2,112.00	(1,435.31)	32.04%
Patron Photocopying	416.72	1,250.00	(833.28)	33.34%
Patron Printing	1,187.33	2,773.00	(1,585.67)	42.82%
Patron Fax	259.21	941.00	(681.79)	27.55%
Cash Donations	253.32	925.00	(671.68)	27.39%
USB's & Ear Buds	68.00	100.00	(32.00)	68.0%
Total Register Income	<u>3,866.42</u>	<u>9,051.00</u>	<u>(5,184.58)</u>	<u>42.72%</u>
Interest Income				
Operating Account Interest Income	285.14	550.00	(264.86)	51.84%
Reserve Account Interest Income	58.63	0.00	58.63	100.0%
Board Designated Accounts Interest Income	83.98	0.00	83.98	100.0%
Total Interest Income	<u>427.75</u>	<u>550.00</u>	<u>(122.25)</u>	<u>77.77%</u>
Total Income	<u>997,020.70</u>	<u>1,012,954.00</u>	<u>(15,933.30)</u>	<u>98.43%</u>

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Expense	<u>01/01-05/12/23</u>	<u>Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Personnel				
Salaries & Wages				
Director Salary	26,673.15	74,465.00	(47,791.85)	35.82%
Bookkeeping	24,839.57	72,899.00	(48,059.43)	34.07%
Library Branch Manager	24,330.81	66,836.00	(42,505.19)	36.4%
Adult Services Librarian	22,963.09	66,311.00	(43,347.91)	34.63%
Youth Services Librarian	21,524.31	58,428.00	(36,903.69)	36.84%
Reference Librarian	6,739.20	15,477.00	(8,737.80)	43.54%
Catskill Support Staff	51,854.86	162,626.00	(110,771.14)	31.89%
Palenville Support Staff	7,167.48	21,372.00	(14,204.52)	33.54%
Program Support Staff	3,409.91	18,028.00	(14,618.09)	18.92%
Tech Support	419.87	5,873.00	(5,453.13)	7.15%
Total Salaries & Wages	189,922.25	562,315.00	(372,392.75)	33.78%
CPL Payroll Expenses				
CPL Payroll Taxes				
Social Security	11,153.65	35,046.43	(23,892.78)	31.83%
Medicare	2,608.50	8,196.34	(5,587.84)	31.83%
NYS Unemployment Tax	2,566.18	5,025.00	(2,458.82)	51.07%
NYS Re-employment Service Fund	95.07	191.23	(96.16)	49.72%
Total CPL Payroll Taxes	16,423.40	48,459.00	(32,035.60)	33.89%
Payroll Benefits & Insurances				
NYS Retirement Benefits				
CPL Pension Contribution	0.00	37,100.00	(37,100.00)	0.0%
Total NYS Retirement Benefits	0.00	37,100.00	(37,100.00)	0.0%
DBL & FMLA Insurance Premium	0.00	4,127.00	(4,127.00)	0.0%
Health Insurance	20,195.52	45,583.00	(25,387.48)	44.31%
Workers Compensation	3,723.00	4,250.00	(527.00)	87.6%
Total Payroll Benefits & Insurances	23,918.52	91,060.00	(67,141.48)	26.27%
Total CPL Payroll Expenses	40,341.92	139,519.00	(99,177.08)	28.92%
Total Personnel	230,264.17	701,834.00	(471,569.83)	32.81%

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Library Services				
Library Materials				
Print Materials				
Circulating Print Materials				
Adult Fiction	3,072.12	9,575.00	(6,502.88)	32.09%
Adult Non-Fiction	2,091.98	7,000.00	(4,908.02)	29.89%
Juvenile & YA Fiction	2,777.51	6,950.00	(4,172.49)	39.96%
Juvenile & YA Non Fiction	1,233.92	4,990.00	(3,756.08)	24.73%
Large Print Books	1,485.56	4,569.00	(3,083.44)	32.51%
Magazines	189.93	1,625.00	(1,435.07)	11.69%
Total Circulating Print Materials	<u>10,851.02</u>	<u>34,709.00</u>	<u>(23,857.98)</u>	<u>31.26%</u>
Non Circulating Print Materials				
Reference: Digitized Materials	2,855.00	3,000.00	(145.00)	95.17%
Reference: Print Materials	420.75	1,300.00	(879.25)	32.37%
Local & State History	106.99	1,350.00	(1,243.01)	7.93%
Newspapers	1,134.90	2,523.00	(1,388.10)	44.98%
Professional Collection	0.00	500.00	(500.00)	0.0%
Total Non Circulating Print Materials	<u>4,517.64</u>	<u>8,673.00</u>	<u>(4,155.36)</u>	<u>52.09%</u>
Total Print Materials	<u>15,368.66</u>	<u>43,382.00</u>	<u>(28,013.34)</u>	<u>35.43%</u>
Audiovisual				
Adult Books on CD	679.99	3,600.00	(2,920.01)	18.89%
Adult DVD	2,252.39	8,440.00	(6,187.61)	26.69%
Adult Music on CD	100.08	600.00	(499.92)	16.68%
Juvenile & YA Books on CD	0.00	425.00	(425.00)	0.0%
Juvenile & YA DVD	259.85	1,050.00	(790.15)	24.75%
Juvenile & YA Music on CD	0.00	150.00	(150.00)	0.0%
Video Games	738.69	3,400.00	(2,661.31)	21.73%
Disc Repairs	0.00	500.00	(500.00)	0.0%
Total Audiovisual	<u>4,031.00</u>	<u>18,165.00</u>	<u>(14,134.00)</u>	<u>22.19%</u>
Circulating eDevices & Library of Things				
Hoopla	1,142.76	2,800.00	(1,657.24)	40.81%
Overdrive: Local eBooks	8,822.45	20,000.00	(11,177.55)	44.11%
iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
Total Circulating eDevices & Library of Things	<u>9,965.21</u>	<u>23,060.00</u>	<u>(13,094.79)</u>	<u>43.21%</u>
Online Databases				
Daily Mail Online Database	1,086.00	1,086.00	0.00	100.0%
OverDrive Databases	38.86	3,000.00	(2,961.14)	1.3%
Worldbook Online Database	432.00	432.00	0.00	100.0%
Total Online Databases	<u>1,556.86</u>	<u>4,518.00</u>	<u>(2,961.14)</u>	<u>34.46%</u>
MHLS Holds/Delivery Fee	5,511.00	5,511.00	0.00	100.0%
Processing Library Materials	60.78	6,600.00	(6,539.22)	0.92%
Total Library Materials	<u>36,493.51</u>	<u>101,236.00</u>	<u>(64,742.49)</u>	<u>36.05%</u>

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Patron Services				
Mid-Hudson Library System Services				
MHLS General Fee	1,550.00	1,500.00	50.00	103.33%
MHLS Sierra Fee - General	3,464.00	3,464.00	0.00	100.0%
MHLS Sierra Fee - License	2,496.00	2,496.00	0.00	100.0%
MHLS - Capital Fee	600.00	600.00	0.00	100.0%
MHLS Computer Services	0.00	250.00	(250.00)	0.0%
Total Mid-Hudson Library System Services	<u>8,110.00</u>	<u>8,310.00</u>	<u>(200.00)</u>	<u>97.59%</u>
Patron Computers & Printers				
Internet Service Providers	1,021.86	2,620.00	(1,598.14)	39.0%
Computer Tech Support	0.00	0.00	0.00	0.0%
LibData	500.00	500.00	0.00	100.0%
Ethernet Upgrades	0.00	0.00	0.00	0.0%
DeepFreeze Software	4,325.33	4,326.00	(0.67)	99.99%
Patron Computers	0.00	4,080.00	(4,080.00)	0.0%
Patron Computer Supplies	191.76	1,000.00	(808.24)	19.18%
Patron Printer Hardware	0.00	0.00	0.00	0.0%
Patron Copier & Printer Supplies	507.67	1,000.00	(492.33)	50.77%
Patron Copier & Printer Usage	874.12	2,400.00	(1,525.88)	36.42%
Patron Copier & Printer Leases	1,115.00	3,200.00	(2,085.00)	34.84%
Software & Software Licenses	0.00	400.00	(400.00)	0.0%
Total Patron Computers & Printers	<u>8,535.74</u>	<u>19,526.00</u>	<u>(10,990.26)</u>	<u>43.72%</u>
Library Programming				
Program Facilitators	0.00	4,500.00	(4,500.00)	0.0%
Program Supplies	4,174.51	15,810.00	(11,635.49)	26.4%
Program Supplies- OTG	0.00	0.00	0.00	0.0%
Publicity & Printing	1,367.16	2,731.00	(1,363.84)	50.06%
Web Design	0.00	1,150.00	(1,150.00)	0.0%
Total Library Programming	<u>5,541.67</u>	<u>24,191.00</u>	<u>(18,649.33)</u>	<u>22.91%</u>
Total Patron Services	<u>22,187.41</u>	<u>52,027.00</u>	<u>(29,839.59)</u>	<u>42.65%</u>
Other Library Services & Support				
Library Cards	0.00	625.00	(625.00)	0.0%
Library Computer (staff/circ)	0.00	1,836.00	(1,836.00)	0.0%
Library Furnishing/Displays	354.58	5,000.00	(4,645.42)	7.09%
Library Equipment	0.00	1,137.00	(1,137.00)	0.0%
ASJO & 24-7 EMS (AED & 1st Aid)	0.00	0.00	0.00	0.0%
Library Office Supplies	747.03	3,246.00	(2,498.97)	23.01%
Specialized Purchases - COVID-19	0.00	2,000.00	(2,000.00)	0.0%
Stamps	0.00	600.00	(600.00)	0.0%
Telephone	1,865.60	4,760.00	(2,894.40)	39.19%
Total Other Library Services & Support	<u>2,967.21</u>	<u>19,204.00</u>	<u>(16,236.79)</u>	<u>15.45%</u>
Total Library Services	<u>61,648.13</u>	<u>172,467.00</u>	<u>(110,818.87)</u>	<u>35.75%</u>

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Library Administration				
Outside Services				
Appraisers	0.00	0.00	0.00	0.0%
Audit/Accounting	6,500.00	8,300.00	(1,800.00)	78.31%
HR Consultant - Handbook	0.00	788.00	(788.00)	0.0%
Legal Services	0.00	2,000.00	(2,000.00)	0.0%
Staff Search	0.00	1,736.00	(1,736.00)	0.0%
Total Outside Services	<u>6,500.00</u>	<u>12,824.00</u>	<u>(6,324.00)</u>	<u>50.69%</u>
Travel and Meetings				
Conference, Convention, Meetings	100.00	600.00	(500.00)	16.67%
Mileage & Tolls	148.04	1,150.00	(1,001.96)	12.87%
NYLA/ALA Conference	0.00	1,400.00	(1,400.00)	0.0%
Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
Training	180.00	2,876.00	(2,696.00)	6.26%
Total Travel and Meetings	<u>428.04</u>	<u>6,826.00</u>	<u>(6,397.96)</u>	<u>6.27%</u>
Insurance				
Commercial Insurance	8,969.43	9,200.00	(230.57)	97.49%
Cyber Liability	1,084.31	1,800.00	(715.69)	60.24%
Director & Officers Insurance	0.00	970.00	(970.00)	0.0%
Fine Art Insurance (partially funded)	0.00	0.00	0.00	0.0%
Total Insurance	<u>10,053.74</u>	<u>11,970.00</u>	<u>(1,916.26)</u>	<u>83.99%</u>
Meeting Supplies	114.83	1,658.00	(1,543.17)	6.93%
Membership Dues	455.00	1,470.00	(1,015.00)	30.95%
Office Expenses				
Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
Office Equipment & Repairs	470.16	250.00	220.16	188.06%
Office Furnishings	0.00	918.00	(918.00)	0.0%
Office Internet	0.00	0.00	0.00	0.0%
Office Postage	9.55	126.00	(116.45)	7.58%
Admin Printer Hardware	0.00	0.00	0.00	0.0%
Admin Copier & Printer Supplies	215.89	400.00	(184.11)	53.97%
Admin Copier & Printer Usage	119.80	800.00	(680.20)	14.98%
Admin Copier & Printer Leases	495.00	1,188.00	(693.00)	41.67%
Office Supplies	760.55	1,800.00	(1,039.45)	42.25%
Office Telephone	225.00	540.00	(315.00)	41.67%
QB Tax Tables & Backup	771.98	1,575.00	(803.02)	49.02%
Total Office Expenses	<u>3,067.93</u>	<u>7,897.00</u>	<u>(4,829.07)</u>	<u>38.85%</u>
Total Library Administration	<u>20,619.54</u>	<u>42,645.00</u>	<u>(22,025.46)</u>	<u>48.35%</u>

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Building				
Fuel & Utilities				
Electricity	3,133.72	13,000.00	(9,866.28)	24.11%
Heating Fuel	0.00	5,500.00	(5,500.00)	0.0%
Water & Sewer	79.80	425.00	(345.20)	18.78%
Total Fuel & Utilities	<u>3,213.52</u>	<u>18,925.00</u>	<u>(15,711.48)</u>	<u>16.98%</u>
Maintenance & Repairs				
Boiler Inspection	0.00	128.00	(128.00)	0.0%
Building Repairs & Maintenance	1,026.99	13,005.00	(11,978.01)	7.9%
Board Approved Exterior Repairs	0.00	0.00	0.00	0.0%
Building Repairs - Maintenance Reserves	0.00	12,240.00	(12,240.00)	0.0%
Custodial Service	5,551.99	13,275.00	(7,723.01)	41.82%
Custodial Supplies	112.98	2,112.00	(1,999.02)	5.35%
Fire Extinguisher Inspection	0.00	248.00	(248.00)	0.0%
Grounds	0.00	2,000.00	(2,000.00)	0.0%
Security System	1,187.52	2,200.00	(1,012.48)	53.98%
Snow Removal	1,388.00	4,175.00	(2,787.00)	33.25%
Trash Removal	916.08	1,893.00	(976.92)	48.39%
Total Maintenance & Repairs	<u>10,183.56</u>	<u>51,276.00</u>	<u>(41,092.44)</u>	<u>19.86%</u>
Palenville Branch Rent	<u>10,752.75</u>	<u>25,807.00</u>	<u>(15,054.25)</u>	<u>41.67%</u>
Total Building	<u>24,149.83</u>	<u>96,008.00</u>	<u>(71,858.17)</u>	<u>25.15%</u>
Total Expense	<u>336,681.67</u>	<u>1,012,954.00</u>	<u>(676,272.33)</u>	<u>33.24%</u>
Net Ordinary Income	660,339.03	0.00	660,339.03	100.0%