



1 Franklin St.
Catskill, NY 12414
(518) 943 - 4230
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catskillpubliclibrary.org

**Board Meeting Minutes
April 19, 2023**

**Location: Catskill Library and Zoom
Called to order: 7:15 PM**

Present: Mike Maloney, Gil Bagnell, Helene Tieger, Rishema Fox, Sarah Decker
Present Via Zoom: Bathsheba Orlando, Dale LaGue
Staff: Caroline Ford, Joan Miller, Emily McCabe
Absent: Megan Henry

Motion to approve March 22, 2023 Minutes

Gil Bagnell; 2nd Rishema Fox

Reports:

Youth Services Librarian report	Emily McCabe
Treasurer report	Michael Maloney
Director report	Caroline Ford
Branch Manager report	Bathsheba Orlando
Adult Services Librarian	Dale LaGue
Library Statistics	Caroline Ford

Sarah Decker, 2nd Michael Maloney

Approved without objection

Old Business:

Exterior painting project update:

Caroline connected with WS Carpentry. Reviewed details on BID, total quote, and use of materials and cost. In addition, Caroline provided an update on information gathered on prevailing wages and what full-time building employee(s) would look like. Caroline will continue to move forward in gathering information and share with board members.

Friends and Family Update;

Caroline met with Joy Devita, and they have outlined a goal to find a group of officers and identify the next steps. Several individuals have expressed interest, and Joy has several leads to explore further. A meet and greet is to take place in May at the Catskill Library—date to be determined.

Turning Outward:

Monday is the initial meeting. Caroline reports looking for patrons from the community. Suggestions were made to think of the location.

New Business:

Policies Reviewed:

- Lending Rules and Regulations

Reviewed adds/changes.

Sarah Decker suggested reaching out to the Hispanic community as we talked about temporary cards. We want to ensure that we serve everyone, which all board members agreed upon.

Changes reviewed and Policy Approved

Gil Bagnell, 2nd Rishema Fox



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**-Child and Vulnerable Adult Policy:
Changes reviewed and Policy Approved**

Sarah Decker, 2nd Rishema Fox

Construction Grant update:

This morning Caroline attended an MHLS Webinar to learn how to apply for funds through the State Aid for Libraries Construction Grants.

The Board developed the last Long-Range Plan in 2016; we are due to establish a new one for this funding. Possible options would be an elevator, redesigning the entranceway for accessibility, and revamping the main floor. Caroline will spend more time reviewing the best options and revisit them with the board.

Public Comments:

None at this time

Executive Session entered at 8:36 PM to discuss personnel matters.

Executive Session adjourned at 8:54 PM.

Meeting adjourned at 8:54 PM

Gil Bagnell, 2nd Sarah Decker

The next meeting will be held at 7:00 pm on 5/17/2023 at the Palenville Branch Library, 3303 Route 32 A, Palenville, NY, 12463.

Respectfully Submitted,

Rishema Fox, Secretary