

**Catskill Public Library**  
**FY 2023 Budget vs Actual**  
January through April 15th, 2023

	<u>01/01-04/15/23</u>	<u>Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Public Support- School and Pilot</b>				
<b>Local Public Funds</b>				
Catskill Central School District	900,244.00	900,244.00	0.00	100.0%
CCSD Reserve for Computers	6,222.00	6,222.00	0.00	100.0%
CCSD Reserve for Maintenance	12,240.00	12,240.00	0.00	100.0%
PILOT	66,339.00	66,339.00	0.00	100.0%
<b>Total Local Public Funds</b>	<u>985,045.00</u>	<u>985,045.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Total Public Support- School and Pilot</b>	985,045.00	985,045.00	0.00	100.0%
<b>Public Support- Unrestricted</b>				
<b>Individuals</b>				
Donations	942.91	2,112.00	(1,169.09)	44.65%
Program Support	258.05	1,300.00	(1,041.95)	19.85%
<b>Total Individuals</b>	<u>1,200.96</u>	<u>3,412.00</u>	<u>(2,211.04)</u>	<u>35.2%</u>
Corporate Contributions	125.01	1,500.00	(1,374.99)	8.33%
Friends of the Catskill Public Library	0.00	0.00	0.00	0.0%
<b>Foundations</b>				
BOGC Charitable Foundation	0.00	2,000.00	(2,000.00)	0.0%
Other (Misc) Foundations	2,000.00	2,000.00	0.00	100.0%
Stewart's Foundation	2,000.00	2,000.00	0.00	100.0%
<b>Total Foundations</b>	<u>4,000.00</u>	<u>6,000.00</u>	<u>(2,000.00)</u>	<u>66.67%</u>
MHLS Programming Support	0.00	0.00	0.00	0.0%
Greene Co Libraries Assoc	640.62	2,630.00	(1,989.38)	24.36%
GCLA Computer Tech Support	0.00	475.00	(475.00)	0.0%
GCLA OverDrive Support	0.00	500.00	(500.00)	0.0%
MHLS Mini Grant for OTG	0.00	0.00	0.00	0.0%
NYS Local Libraries Services	0.00	3,791.00	(3,791.00)	0.0%
<b>Total Public Support- Unrestricted</b>	<u>5,966.59</u>	<u>18,308.00</u>	<u>(12,341.41)</u>	<u>32.59%</u>
<b>Register Income</b>				
Fines & Fees	867.95	950.00	(82.05)	91.36%
Donation for Used Books	493.14	2,112.00	(1,618.86)	23.35%
Patron Photocopying	342.82	1,250.00	(907.18)	27.43%
Patron Printing	915.38	2,773.00	(1,857.62)	33.01%
Patron Fax	201.61	941.00	(739.39)	21.43%
Cash Donations	207.65	925.00	(717.35)	22.45%
USB's & Ear Buds	60.00	100.00	(40.00)	60.0%
<b>Total Register Income</b>	<u>3,088.55</u>	<u>9,051.00</u>	<u>(5,962.45)</u>	<u>34.12%</u>
<b>Interest Income</b>				
Operating Account Interest Income	223.33	550.00	(326.67)	40.61%
Reserve Account Interest Income	43.97	0.00	43.97	100.0%
Board Designated Accounts Interest Income	62.98	0.00	62.98	100.0%
<b>Total Interest Income</b>	<u>330.28</u>	<u>550.00</u>	<u>(219.72)</u>	<u>60.05%</u>
<b>Total Income</b>	<u>994,430.42</u>	<u>1,012,954.00</u>	<u>(18,523.58)</u>	<u>98.17%</u>

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<b>Expense</b>				
<b>Personnel</b>				
<b>Salaries &amp; Wages</b>				
Director Salary	21,057.75	74,465.00	(53,407.25)	28.28%
Bookkeeping	19,322.29	72,899.00	(53,576.71)	26.51%
Library Branch Manager	19,458.81	66,836.00	(47,377.19)	29.11%
Adult Services Librarian	19,137.49	66,311.00	(47,173.51)	28.86%
Youth Services Librarian	17,029.91	58,428.00	(41,398.09)	29.15%
Reference Librarian	5,321.76	15,477.00	(10,155.24)	34.39%
Catskill Support Staff	40,888.94	162,626.00	(121,737.06)	25.14%
Palenville Support Staff	5,617.59	21,372.00	(15,754.41)	26.29%
Program Support Staff	2,845.36	18,028.00	(15,182.64)	15.78%
Tech Support	297.25	5,873.00	(5,575.75)	5.06%
<b>Total Salaries &amp; Wages</b>	<u>150,977.15</u>	<u>562,315.00</u>	<u>(411,337.85)</u>	<u>26.85%</u>
<b>CPL Payroll Expenses</b>				
<b>CPL Payroll Taxes</b>				
Social Security	8,865.43	35,046.43	(26,181.00)	25.3%
Medicare	2,073.38	8,196.34	(6,122.96)	25.3%
NYS Unemployment Tax	2,314.25	5,025.00	(2,710.75)	46.06%
NYS Re-employment Service Fund	85.73	191.23	(105.50)	44.83%
<b>Total CPL Payroll Taxes</b>	<u>13,338.79</u>	<u>48,459.00</u>	<u>(35,120.21)</u>	<u>27.53%</u>
<b>Payroll Benefits &amp; Insurances</b>				
<b>NYS Retirement Benefits</b>				
CPL Pension Contribution	0.00	37,100.00	(37,100.00)	0.0%
<b>Total NYS Retirement Benefits</b>	<u>0.00</u>	<u>37,100.00</u>	<u>(37,100.00)</u>	<u>0.0%</u>
<b>DBL &amp; FMLA Insurance Premium</b>	0.00	4,127.00	(4,127.00)	0.0%
<b>Health Insurance</b>	16,297.51	45,583.00	(29,285.49)	35.75%
<b>Workers Compensation</b>	3,723.00	4,250.00	(527.00)	87.6%
<b>Total Payroll Benefits &amp; Insurances</b>	<u>20,020.51</u>	<u>91,060.00</u>	<u>(71,039.49)</u>	<u>21.99%</u>
<b>Total CPL Payroll Expenses</b>	<u>33,359.30</u>	<u>139,519.00</u>	<u>(106,159.70)</u>	<u>23.91%</u>
<b>Total Personnel</b>	<u>184,336.45</u>	<u>701,834.00</u>	<u>(517,497.55)</u>	<u>26.27%</u>

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<b>Library Services</b>				
<b>Library Materials</b>				
<b>Print Materials</b>				
<b>Circulating Print Materials</b>				
Adult Fiction	2,848.36	9,575.00	(6,726.64)	29.75%
Adult Non-Fiction	1,806.15	7,000.00	(5,193.85)	25.8%
Juvenile & YA Fiction	1,881.20	6,950.00	(5,068.80)	27.07%
Juvenile & YA Non Fiction	760.60	4,990.00	(4,229.40)	15.24%
Large Print Books	823.14	4,569.00	(3,745.86)	18.02%
Magazines	0.00	1,625.00	(1,625.00)	0.0%
<b>Total Circulating Print Materials</b>	<b>8,119.45</b>	<b>34,709.00</b>	<b>(26,589.55)</b>	<b>23.39%</b>
<b>Non Circulating Print Materials</b>				
Reference: Digitized Materials	2,835.00	3,000.00	(165.00)	94.5%
Reference: Print Materials	420.75	1,300.00	(879.25)	32.37%
Local & State History	106.99	1,350.00	(1,243.01)	7.93%
Newspapers	1,134.90	2,523.00	(1,388.10)	44.98%
Professional Collection	0.00	500.00	(500.00)	0.0%
<b>Total Non Circulating Print Materials</b>	<b>4,497.64</b>	<b>8,673.00</b>	<b>(4,175.36)</b>	<b>51.86%</b>
<b>Total Print Materials</b>	<b>12,617.09</b>	<b>43,382.00</b>	<b>(30,764.91)</b>	<b>29.08%</b>
<b>Audiovisual</b>				
Adult Books on CD	555.02	3,600.00	(3,044.98)	15.42%
Adult DVD	1,733.43	8,440.00	(6,706.57)	20.54%
Adult Music on CD	80.10	600.00	(519.90)	13.35%
Juvenile & YA Books on CD	0.00	425.00	(425.00)	0.0%
Juvenile & YA DVD	192.15	1,050.00	(857.85)	18.3%
Juvenile & YA Music on CD	0.00	150.00	(150.00)	0.0%
Video Games	638.81	3,400.00	(2,761.19)	18.79%
Disc Repairs	0.00	500.00	(500.00)	0.0%
<b>Total Audiovisual</b>	<b>3,199.51</b>	<b>18,165.00</b>	<b>(14,965.49)</b>	<b>17.61%</b>
<b>Circulating eDevices &amp; Library of Things</b>				
Hoopla	901.99	2,800.00	(1,898.01)	32.21%
Overdrive: Local eBooks	7,481.36	20,000.00	(12,518.64)	37.41%
iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
<b>Total Circulating eDevices &amp; Library of Things</b>	<b>8,383.35</b>	<b>23,060.00</b>	<b>(14,676.65)</b>	<b>36.36%</b>
<b>Online Databases</b>				
Daily Mail Online Database	1,086.00	1,086.00	0.00	100.0%
OverDrive Databases	38.86	3,000.00	(2,961.14)	1.3%
Worldbook Online Database	432.00	432.00	0.00	100.0%
<b>Total Online Databases</b>	<b>1,556.86</b>	<b>4,518.00</b>	<b>(2,961.14)</b>	<b>34.46%</b>
<b>MHLS Holds/Delivery Fee</b>	<b>5,511.00</b>	<b>5,511.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Processing Library Materials</b>	<b>60.78</b>	<b>6,600.00</b>	<b>(6,539.22)</b>	<b>0.92%</b>
<b>Total Library Materials</b>	<b>31,328.59</b>	<b>101,236.00</b>	<b>(69,907.41)</b>	<b>30.95%</b>

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<b>Patron Services</b>				
<b>Mid-Hudson Library System Services</b>				
MHLS General Fee	1,550.00	1,500.00	50.00	103.33%
MHLS Sierra Fee - General	3,464.00	3,464.00	0.00	100.0%
MHLS Sierra Fee - License	2,496.00	2,496.00	0.00	100.0%
MHLS - Capital Fee	600.00	600.00	0.00	100.0%
MHLS Computer Services	0.00	250.00	(250.00)	0.0%
<b>Total Mid-Hudson Library System Services</b>	<u>8,110.00</u>	<u>8,310.00</u>	<u>(200.00)</u>	<u>97.59%</u>
<b>Patron Computers &amp; Printers</b>				
Internet Service Providers	795.89	2,620.00	(1,824.11)	30.38%
Computer Tech Support	0.00	0.00	0.00	0.0%
LibData	500.00	500.00	0.00	100.0%
Ethernet Upgrades	0.00	0.00	0.00	0.0%
DeepFreeze Software	4,325.33	4,326.00	(0.67)	99.99%
Patron Computers	0.00	4,080.00	(4,080.00)	0.0%
Patron Computer Supplies	191.76	1,000.00	(808.24)	19.18%
Patron Printer Hardware	0.00	0.00	0.00	0.0%
Patron Copier & Printer Supplies	507.67	1,000.00	(492.33)	50.77%
Patron Copier & Printer Usage	512.41	2,400.00	(1,887.59)	21.35%
Patron Copier & Printer Leases	861.00	3,200.00	(2,339.00)	26.91%
Software & Software Licenses	0.00	400.00	(400.00)	0.0%
<b>Total Patron Computers &amp; Printers</b>	<u>7,694.06</u>	<u>19,526.00</u>	<u>(11,831.94)</u>	<u>39.4%</u>
<b>Library Programming</b>				
Program Facilitators	0.00	4,500.00	(4,500.00)	0.0%
Program Supplies	2,835.43	15,810.00	(12,974.57)	17.93%
Program Supplies- OTG	0.00	0.00	0.00	0.0%
Publicity & Printing	1,271.10	2,731.00	(1,459.90)	46.54%
Web Design	0.00	1,150.00	(1,150.00)	0.0%
<b>Total Library Programming</b>	<u>4,106.53</u>	<u>24,191.00</u>	<u>(20,084.47)</u>	<u>16.98%</u>
<b>Total Patron Services</b>	<u>19,910.59</u>	<u>52,027.00</u>	<u>(32,116.41)</u>	<u>38.27%</u>
<b>Other Library Services &amp; Support</b>				
Library Cards	0.00	625.00	(625.00)	0.0%
Library Computer (staff/circ)	0.00	1,836.00	(1,836.00)	0.0%
Library Furnishing/Displays	354.58	5,000.00	(4,645.42)	7.09%
Library Equipment	0.00	1,137.00	(1,137.00)	0.0%
ASJO & 24-7 EMS (AED & 1st Aid)	0.00	0.00	0.00	0.0%
Library Office Supplies	672.79	3,246.00	(2,573.21)	20.73%
Specialized Purchases - COVID-19	0.00	2,000.00	(2,000.00)	0.0%
Stamps	0.00	600.00	(600.00)	0.0%
Telephone	1,254.01	4,760.00	(3,505.99)	26.35%
<b>Total Other Library Services &amp; Support</b>	<u>2,281.38</u>	<u>19,204.00</u>	<u>(16,922.62)</u>	<u>11.88%</u>
<b>Total Library Services</b>	<u>53,520.56</u>	<u>172,467.00</u>	<u>(118,946.44)</u>	<u>31.03%</u>

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<b>Library Administration</b>				
<b>Outside Services</b>				
Appraisers	0.00	0.00	0.00	0.0%
Audit/Accounting	0.00	8,300.00	(8,300.00)	0.0%
HR Consultant - Handbook	0.00	788.00	(788.00)	0.0%
Legal Services	0.00	2,000.00	(2,000.00)	0.0%
Staff Search	0.00	1,736.00	(1,736.00)	0.0%
<b>Total Outside Services</b>	0.00	12,824.00	(12,824.00)	0.0%
<b>Travel and Meetings</b>				
Conference, Convention, Meetings	100.00	600.00	(500.00)	16.67%
Mileage & Tolls	78.47	1,150.00	(1,071.53)	6.82%
NYLA/ALA Conference	0.00	1,400.00	(1,400.00)	0.0%
Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
Training	180.00	2,876.00	(2,696.00)	6.26%
<b>Total Travel and Meetings</b>	358.47	6,826.00	(6,467.53)	5.25%
<b>Insurance</b>				
Commercial Insurance	8,969.43	9,200.00	(230.57)	97.49%
Cyber Liability	0.00	1,800.00	(1,800.00)	0.0%
Director & Officers Insurance	0.00	970.00	(970.00)	0.0%
Fine Art Insurance (partially funded)	0.00	0.00	0.00	0.0%
<b>Total Insurance</b>	8,969.43	11,970.00	(3,000.57)	74.93%
<b>Meeting Supplies</b>	61.91	1,658.00	(1,596.09)	3.73%
<b>Membership Dues</b>	455.00	1,470.00	(1,015.00)	30.95%
<b>Office Expenses</b>				
Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
Office Equipment & Repairs	341.16	250.00	91.16	136.46%
Office Furnishings	0.00	918.00	(918.00)	0.0%
Office Internet	0.00	0.00	0.00	0.0%
Office Postage	9.55	126.00	(116.45)	7.58%
Admin Printer Hardware	0.00	0.00	0.00	0.0%
Admin Copier & Printer Supplies	215.89	400.00	(184.11)	53.97%
Admin Copier & Printer Usage	58.93	800.00	(741.07)	7.37%
Admin Copier & Printer Leases	396.00	1,188.00	(792.00)	33.33%
Office Supplies	760.55	1,800.00	(1,039.45)	42.25%
Office Telephone	135.00	540.00	(405.00)	25.0%
QB Tax Tables & Backup	771.98	1,575.00	(803.02)	49.02%
<b>Total Office Expenses</b>	2,689.06	7,897.00	(5,207.94)	34.05%
<b>Total Library Administration</b>	12,533.87	42,645.00	(30,111.13)	29.39%

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<b>Building</b>				
<b>Fuel &amp; Utilities</b>				
Electricity	2,866.51	13,000.00	(10,133.49)	22.05%
Heating Fuel	0.00	5,500.00	(5,500.00)	0.0%
Water & Sewer	79.80	425.00	(345.20)	18.78%
<b>Total Fuel &amp; Utilities</b>	<u>2,946.31</u>	<u>18,925.00</u>	<u>(15,978.69)</u>	<u>15.57%</u>
<b>Maintenance &amp; Repairs</b>				
Boiler Inspection	0.00	128.00	(128.00)	0.0%
Building Repairs & Maintenance	946.99	13,005.00	(12,058.01)	7.28%
Board Approved Exterior Repairs	0.00	0.00	0.00	0.0%
Building Repairs - Maintenance Reserves	0.00	12,240.00	(12,240.00)	0.0%
Custodial Service	4,445.65	13,275.00	(8,829.35)	33.49%
Custodial Supplies	112.98	2,112.00	(1,999.02)	5.35%
Fire Extinguisher Inspection	0.00	248.00	(248.00)	0.0%
Grounds	0.00	2,000.00	(2,000.00)	0.0%
Security System	1,187.52	2,200.00	(1,012.48)	53.98%
Snow Removal	1,087.00	4,175.00	(3,088.00)	26.04%
Trash Removal	916.08	1,893.00	(976.92)	48.39%
<b>Total Maintenance &amp; Repairs</b>	<u>8,696.22</u>	<u>51,276.00</u>	<u>(42,579.78)</u>	<u>16.96%</u>
<b>Palenville Branch Rent</b>	<u>8,602.20</u>	<u>25,807.00</u>	<u>(17,204.80)</u>	<u>33.33%</u>
<b>Total Building</b>	<u>20,244.73</u>	<u>96,008.00</u>	<u>(75,763.27)</u>	<u>21.09%</u>
<b>Total Expense</b>	<u>270,635.61</u>	<u>1,012,954.00</u>	<u>(742,318.39)</u>	<u>26.72%</u>
<b>Net Ordinary Income</b>	<u>723,794.81</u>	<u>0.00</u>	<u>723,794.81</u>	<u>100.0%</u>