

Trustee Continuing Education Policy

Beginning on January 1, 2023 all Library Board members must complete at least two (2) hours of trustee education each calendar year. Certificates of attendance should be emailed to the Library Director: director@catskillpubliclibrary.org. For more information, please go to the Mid-Hudson Library System Trustee resources page: <http://midhudson.org/topics/trustees/>

Please see below for links for training opportunities or speak to the Library Director to find out more.

Mid-Hudson Library System: use the dropdown menu and choose Trustee Education trainings <https://midhudson.org/calendar/>

Web Junction: Trustees need to create a Web Junction Account [here](#). Free webinars can be found [here](#) or by searching the word Trustees.

To read about this law please see below or click [here](#).

Laws of New York Consolidated Laws of New York:

[CHAPTER 16 Education/ TITLE 1 General Provisions Article 1 Short Title and Definitions \(§§\) ARTICLE 5 University of the State of New York/Part 2 Libraries](#)

SECTION 260-D

Board of trustees continuing education

Education (EDN) CHAPTER 16, TITLE 1, ARTICLE 5, PART 2

§ 260-d. Board of trustees continuing education.

1. Beginning January first, two thousand twenty-three, each member, elected or appointed, of a board of trustees of a public, free association or Indian library shall be required to complete a minimum of two hours of trustee education annually, from a provider approved by the commissioner on the financial oversight, accountability, fiduciary responsibilities and the general powers and duties of a library trustee. Such trustee education may be delivered online or in person, and may include lectures, workshops, regional or national library association programs, or any other format approved by the commissioner.

2. Each member shall demonstrate compliance with the requirements of this section by filing with the president of the board of trustees evidence of completion of trustee education from an approved provider. Actual and necessary expenses incurred by a member in complying with this section shall be a charge against the library. Such evidence shall include one of the following:

(a) certificates of completion issued by one or more approved providers; or

(b) a signed self-assurance of completion. Such assurance shall identify the approved trustee education providers, a description of the format and content of the completed instruction activities, the date and time such member began and completed each instruction activity and an explanation of why a certificate of completion was not available from such approved providers.

Resolution: Adopted on November 16, 2022 by unanimous vote of the Board of Trustees of the Catskill Public Library