

## Local Author Collection Policy

The Catskill Public Library and Palenville Branch Library has a Local Author Collection for circulating recent works written or published by people currently living in the Catskill Central School District area.

Authors wishing to contribute a maximum of two (2) books per year to this collection must have a current Catskill or Palenville Library card and items submitted must meet the following criteria;

- Fiction and Non-Fiction Prose: two (2) submissions per year, the work must be over 100 bound sheets of paper
- Poetry: the work must be over 45 bound sheets of paper
- Works with cassettes, CDs or DVDs will not be accepted
- The work's binding must be strong enough to withstand at least twenty (20) readings/circulations. Books will be removed from the collection when their bindings give out. Authors can search the online catalog at any time to determine whether their works are still in the collection.
- Children's picture book page restrictions are at the discretion of the Youth Services Librarian and must follow the other guidelines above.
- Each contributed book must be accompanied by the following information:
  - Full real name of author
  - Full title from the title page, not the cover
  - Date of publication
  - Number of pages
  - ISBN if available.

This information will be entered into our catalog and will be searchable from our website.

All submissions are subject to the library's collection policy. Books contributed to this collection become the property of the library. The Catskill Public Library reserves the right to refuse any title, or remove any title without notice, at any time, for any reason.

The Catskill Public Library will strive to keep contributed books in the collection for a minimum of three (3) years. After three years, the book may be removed from the shelf to make room for newer works. Removed books will not be returned to contributors.

**Resolution: Adopted on October 27, 2022 by unanimous vote of the Board of Trustees of the Catskill Public Library.**