

Computer Use in the Library Policy

Library staff is happy to assist Library Users ("Patrons") if needed. The Catskill Public Library and Palenville Branch Library do not control information accessed through the Internet and cannot be held responsible for its quality or accuracy.

Before using computers, Patrons agree that they have read, understood and will comply with the following:

Catskill: Patrons must use their personal Library Card Number and PIN to either log on to an unoccupied computer terminal or to sign up at the sign-in station. The use of another's card is prohibited.

Palenville: Patrons must sign in at the computer sign-in sheet located at the main desk prior to using computers.

Either Location: If a Patron does not have their card, they will receive a guest pass, or, upon presenting proper ID, can purchase a replacement card for \$1.00. Staff will not release library card numbers.

Computers that have been designated for Children are for under the age of 18. Parents, Guardians and/or Caregivers (PGC), not Library Staff, are responsible for the monitoring of the computer used by minors in their care. Children under the age of 18 must have Library Card to use a Library Computer. As with other Library materials, restriction of a minor's access to the Internet is the responsibility of the PGC. PGC who wish to restrict a minor's access to the Internet must accompany the minor during their use of the network. Any PGC may use a computer in the children's area when accompanied by a child/children in their care.

While using the library computers, please observe the following policies:

Viewing of sexually explicit images is prohibited and punishable under Local and State Laws. Computer access is blocked if a Patron owes \$10.00 or more in fines or fees.

- Keep voices low and conversations to a minimum; others are studying and working.
- Do not stay in the Computer Center unless you have been assigned to a computer.
- Users will have a maximum of **120 minutes (2 hours) per day** on the computers.
- Please wait for your turn near the Computer Center. If you are not in the area when your computer is available it will be assigned to the next person waiting.
- Please be courteous to others when using cell phones.
- Computer areas are designed for one person, but may be used quietly by two under some circumstances.
- Mandatory social distancing requirements may limit computer availability/
- We reserve the right to ask people to leave the area if other users are being disturbed.
- Tampering with library hardware or software will not be tolerated.
- Failure to observe these guidelines may result in eviction from the library and/or suspension of computer use privileges. Authorities will be notified in the event of illicit or illegal activities.

Resolution: Adopted on May 18, 2022 by unanimous vote of the Board of Trustees of the Catskill Public Library.

Resolution: Amended on January 18, 2023 by unanimous vote of the Board of Trustees of the Catskill Public Library.