



1 Franklin St.
Catskill, NY 12414
(518) 943 - 4230
(518) 943 - 1439
catskillpubliclibrary.org

**Board Meeting Minutes
October 27, 2022**

Location: Catskill Public Library and Zoom

Called to order: 7:03 PM

Present: Mike Maloney, Gil Bagnell, Helene Tieger, Rishema Fox

Staff: Caroline Ford

Present Via Zoom: Erin Koen, Vicky Wilson

Via Zoom: Staff: Bathsheba Orlando, Joan Miller, Emily McCabe

Welcomed Guest: Sarah Decker, Carol Sail

Motion to approve Minutes September 21, 2022

Gil Bagnell; 2nd Helene Tieger

Reports:

Treasurer report	Mike Maloney	Approved without objection
Director report	Caroline Ford	Approved without objection
Branch Manager report	Bathsheba Orlando	Approved without objection
Youth Services Liberian report	Emily McCabe	Approved without objection
Circulation & Overdrive Stats report	Caroline Ford	Approved without objection

Old Business:

Caroline Ford and Michael Maloney

Updates on exterior construction:

- The work on the bay windows is complete, and the scaffolding is expected to be taken down during the week of October 30th.
- Finalized billing is forthcoming, and will be calculated at the prevailing wage rate.

DRI Grant:

Caroline Ford

- Things are moving right along

Palenville Lease Committee:

Caroline Ford

- Caroline Ford will continue to reach out to people for information and possible opportunities

New Business:

Policy Changes/Additions:

Program Suggestions Policy

- Motion to support Suggestions Policy

Helene Tieger; 2nd Michael Maloney

Local Author Collection

- Motion New Author Collection Policy

Gil Bagnell; 2nd Vicky Wilson

Collection Development Policy

- Motion made to make changes

Erin Koen; 2nd Rishema Fox

Bulletin Board Policy



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-Motion made to make changes

Rishema Fox; 2nd Helen Tieger

Fall working budget:

-Working budget reviewed

-Due to the Open Meeting Law ending, Helen Tieger, and the rest of the board members and staff recognized Vicky Wilson and Erin Koen for their contributions made to the library over the years. Both will remain on the Board until replacements are found.

-Vicky will continue to support and work on the Bookmobile idea with Amazon.

Public Comments:

-An invitation to the next meeting was extended

Motion to executive sessions at 7:59 am

Michael Maloney, 2nd Gil Bagnell

Motion to end the executive session at 8:27 am

Michael Maloney, 2nd Helen Tieger

Motion to adjourn at 8:27 pm

Next meeting is to be held at 7:00 pm on 11/16/22 at Palenville Branch Library, 3303 Route 23A, Palenville

Rishema Fox, Secretary