

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru July 17, 2022

2022 Voted Budget		01/01/2022 to July 17, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Income/Expense				
	Operating Income				
	Public Support- School and Pilot				
	Local Public Funds				
828,886.00	Catskill Central School District	828,886.00	828,886.00	0.00	100.0%
6,100.00	CCSD Reserve for Computers	6,100.00	6,100.00	0.00	100.0%
12,000.00	CCSD: Maintenance Provision	12,000.00	12,000.00	0.00	100.0%
66,339.00	PILOT	66,339.00	66,339.00	0.00	100.0%
<u>913,325.00</u>	Total Local Public Funds	<u>913,325.00</u>	<u>913,325.00</u>	<u>0.00</u>	<u>100.0%</u>
913,325.00	Total Public Support- School and Pilot	913,325.00	913,325.00	0.00	100.0%
	Public Support- Unrestricted				
	Individuals				
1,400.00	Donations	871.19	1,400.00	(528.81)	62.2%
1,100.00	Program Support	203.50	1,100.00	(896.50)	18.5%
<u>2,500.00</u>	Total Individuals	<u>1,074.69</u>	<u>2,500.00</u>	<u>(1,425.31)</u>	<u>43.0%</u>
	Corporate & Friends				
650.00	Corporate	992.30	1,000.00	(7.70)	99.2%
1,000.00	Friends	0.00	0.00	0.00	0.0%
<u>1,650.00</u>	Total Corporate & Friends	<u>992.30</u>	<u>1,000.00</u>	<u>(7.70)</u>	<u>99.2%</u>
	Foundations				
750.00	BOGC Charitable Foundation	1,500.00	1,750.00	(250.00)	85.7%
0.00	Other (Misc) Foundations	0.00	0.00	0.00	0.0%
750.00	Stewart's Foundation	2,000.00	750.00	1,250.00	266.7%
<u>1,500.00</u>	Total Foundations	<u>3,500.00</u>	<u>2,500.00</u>	<u>1,000.00</u>	<u>140.0%</u>
2,500.00	Greene Co Libraries Assoc	1,281.24	4,737.52	(3,456.28)	27.0%
470.00	GCLA Computer Tech Support	0.00	470.00	(470.00)	0.0%
500.00	GCLA OverDrive Support	0.00	500.00	(500.00)	0.0%
0.00	Greene County ARPA Funding	0.00	7,500.00	(7,500.00)	0.0%
0.00	MHLS Mini Grant	0.00	0.00	0.00	0.0%
2,500.00	NYS Local Libraries Services	360.10	2,990.00	(2,629.90)	12.0%
<u>11,620.00</u>	Total Public Support- Unrestricted	<u>7,208.33</u>	<u>22,197.52</u>	<u>(14,989.19)</u>	<u>32.5%</u>
	Register Income				
7,500.00	Fines & Fees	1,990.41	5,500.00	(3,509.59)	36.2%
2,100.00	Donation for Used Books	739.01	1,600.00	(860.99)	46.2%
1,850.00	Patron Photocopying	650.86	1,850.00	(1,199.14)	35.2%
3,200.00	Patron Printing	1,224.26	2,900.00	(1,675.74)	42.2%
1,000.00	Patron Fax	376.30	1,000.00	(623.70)	37.6%
445.00	Cash Donations	481.08	445.00	36.08	108.1%
65.00	Buds, Bags & USB's	56.70	100.00	(43.30)	56.7%
<u>16,160.00</u>	Total Register Income	<u>5,518.62</u>	<u>13,395.00</u>	<u>(7,876.38)</u>	<u>41.2%</u>
	Reimbursement to CPL				
1,250.00	Inland Marine/Fine Art Insurance	0.00	1,250.00	(1,250.00)	0.0%
<u>1,250.00</u>	Total Reimbursement to CPL	<u>0.00</u>	<u>1,250.00</u>	<u>(1,250.00)</u>	<u>0.0%</u>
0.00	Carryover from Prior Fiscal Year	0.00	14,500.00	(14,500.00)	0.0%
	Interest Income				
1,200.00	Operating Account Interest Income	376.10	900.00	(523.90)	41.8%
0.00	Savings Account Interest Income	222.58	0.00	222.58	100.0%
<u>0.00</u>	Total Interest Income	<u>598.68</u>	<u>900.00</u>	<u>(301.32)</u>	<u>66.5%</u>
<u>943,555.00</u>	Total Operating Income	<u>926,650.63</u>	<u>965,567.52</u>	<u>(38,916.89)</u>	<u>96.0%</u>

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2022 Voted Budget		01/01/2022 to July 17, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Expenses				
	Personnel				
	Salaries & Wages				
72,028.32	Director Salary	38,294.44	72,028.32	(33,733.88)	53.2%
65,972.08	Bookkeeping	38,839.46	70,590.13	(31,750.67)	55.0%
59,575.83	Library Branch Manager	37,329.46	63,746.14	(26,416.68)	58.6%
56,066.28	Adult Services Librarian	11,086.90	59,990.92	(48,904.02)	18.5%
56,066.28	Youth Services Librarian	31,347.30	59,990.92	(28,643.62)	52.3%
17,263.46	Reference Librarian	11,381.01	18,471.90	(7,090.89)	61.6%
38,320.28	Head of Circulation	22,933.62	41,002.70	(18,069.08)	55.9%
87,963.00	Catskill Support Staff	71,608.91	94,120.41	(22,511.50)	76.1%
7,800.00	Palenville Support Staff	7,925.42	13,260.00	(5,334.58)	59.8%
13,713.59	Program Support Staff	6,875.72	13,747.77	(6,872.05)	50.0%
6,180.00	Tech Support	2,423.17	6,612.60	(4,189.43)	36.6%
480,949.12	Budgeted Salaries & Wages	280,045.41	513,561.81	(233,516.40)	54.5%
0.00	LESS: Credit from Unfilled Positions	0.00	(20,940.93)	20,940.93	0.0%
480,949.12	Total Salaries & Wages	280,045.41	492,620.88	772,666.29	56.8%
	CPL Payroll Expenses				
	CPL Payroll Taxes				
29,818.70	Social Security	16,920.61	31,840.83	(14,920.22)	53.1%
6,974.35	Medicare	3,970.12	7,446.64	(3,476.52)	53.3%
2,500.00	NYS Unemployment Tax	3,105.49	2,898.91	206.58	107.1%
201.61	NYS Re-employment Service Fund	115.01	205.28	(90.27)	56.0%
39,494.66	Total CPL Payroll Taxes	24,111.23	42,391.66	(18,280.43)	56.9%
	Payroll Benefits & Insurances				
	NYS Retirement Benefits				
41,300.00	CPL Pension Contribution	0.00	41,500.00	(41,500.00)	0.0%
41,300.00	Total NYS Retirement Benefits	0.00	41,500.00	(41,500.00)	0.0%
	Payroll Insurance Benefits				
1,330.00	Disability Insurance Premium	0.00	1,900.00	(1,900.00)	0.0%
1,255.00	Family Leave Insurance	0.00	1,000.00	(1,000.00)	0.0%
48,580.00	Health Insurance	18,788.70	48,880.00	(30,091.30)	38.4%
4,381.22	Workers Compensation	3,717.00	4,381.22	(664.22)	84.8%
55,546.22	Total Payroll Benefits & Insurances	22,505.70	56,161.22	(33,655.52)	40.1%
136,340.88	Total CPL Payroll Expenses	46,616.93	140,052.88	(93,435.95)	33.3%
617,290.00	Total Personnel	326,662.34	632,673.76	(306,011.42)	51.6%

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2022 Voted Budget		01/01/2022 to July 17, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Library Services				
	Library Materials				
	Print Materials				
	Circulating Print Materials				
8,000.00	Adult Fiction	4,873.83	7,850.00	(2,976.17)	62.1%
5,800.00	Adult Non-Fiction	4,977.79	7,500.00	(2,522.21)	66.4%
5,000.00	Juvenile & YA Fiction	3,605.60	5,200.00	(1,594.40)	69.3%
3,000.00	Juvenile & YA Non Fiction	957.50	3,215.00	(2,257.50)	29.8%
1,300.00	Large Print Books	1,823.45	3,319.00	(1,495.55)	54.9%
1,600.00	Magazines	1,181.34	1,625.00	(443.66)	72.7%
24,700.00	Total Circulating Print Materials	17,419.51	28,709.00	(11,289.49)	60.7%
	Non Circulating Print Materials				
6,000.00	Reference: Digitized Materials	2,795.00	6,000.00	(3,205.00)	46.6%
729.00	Reference: Print Materials	1,026.00	729.00	297.00	140.7%
1,075.00	Local & State History	1,101.13	1,000.00	101.13	110.1%
2,784.00	Newspapers	494.00	1,520.00	(1,026.00)	32.5%
825.00	Professional Collection	0.00	900.00	(900.00)	0.0%
11,413.00	Total Non Circulating Print Materials	5,416.13	10,149.00	(4,732.87)	53.4%
36,113.00	Total Print Materials	22,835.64	38,858.00	(16,022.36)	58.8%
	Audiovisual				
3,300.00	Adult Books on CD	2,595.01	4,600.00	(2,004.99)	56.4%
11,940.00	Adult DVD	7,096.29	11,440.00	(4,343.71)	62.0%
1,700.00	Adult Music on CD	621.40	1,600.00	(978.60)	38.8%
870.00	Juvenile & YA Books on CD	123.17	1,175.00	(1,051.83)	10.5%
1,000.00	Juvenile & YA DVD	830.45	1,525.00	(694.55)	54.5%
475.00	Juvenile & YA Music on CD	(1.69)	300.00	(301.69)	-0.6%
3,975.00	Video Games	164.04	3,400.00	(3,235.96)	4.8%
3,000.00	Azuradisk Repairs	0.00	2,000.00	(2,000.00)	0.0%
26,260.00	Total Audiovisual	11,428.67	26,040.00	(14,611.33)	43.9%
	Circulating eDevices				
12,000.00	Hoopla	305.16	6,000.00	(5,694.84)	5.1%
30,000.00	Overdrive: Local eBooks	22,447.71	30,000.00	(7,552.29)	74.8%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
42,260.00	Total Circulating eDevices	22,752.87	36,260.00	(13,507.13)	62.7%
	Online Databases				
900.00	Daily Mail Online Database	1,055.00	900.00	155.00	117.2%
0.00	Overdrive Databases	29.90	3,500.00	(3,470.10)	0.9%
400.00	Worldbook Online Database	423.30	500.00	(76.70)	84.7%
1,300.00	Total Online Databases	1,508.20	4,900.00	(3,391.80)	30.8%
5,368.50	MHLS Holds/Delivery Fee	5,440.00	5,440.00	0.00	100.0%
6,092.50	Processing Library Materials	2,307.87	6,100.00	(3,792.13)	37.8%
117,394.00	Total Library Materials	66,273.25	117,598.00	(51,324.75)	56.4%

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	Patron Services				
	Mid-Hudson Library System Services				
1,726.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%
3,156.00	MHLS Sierra Fee - General	2,775.00	2,775.25	(0.25)	100.0%
3,123.00	MHLS Sierra Fee - License	3,692.00	3,692.00	0.00	100.0%
0.00	MHLS Web Hosting	0.00	0.00	0.00	0.0%
500.00	MHLS Computer Services	510.00	250.00	260.00	204.0%
8,505.00	Total Mid-Hudson Library System Services	8,477.00	8,217.25	259.75	103.2%
	Patron Computers & Printers				
3,984.00	Internet Service Providers	2,568.28	4,017.51	(1,449.23)	63.9%
1,250.00	Computer Tech Support	250.00	1,300.00	(1,050.00)	19.2%
750.00	LibData	500.00	750.00	(250.00)	66.7%
2,200.00	Ethernet Upgrades	0.00	2,200.00	(2,200.00)	0.0%
4,000.00	Patron Computers (reserve)	0.00	4,000.00	(4,000.00)	0.0%
1,400.00	Patron Computer Supplies	250.79	1,400.00	(1,149.21)	17.9%
0.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%
1,550.00	Patron Copier & Printer Supplies	540.00	1,550.00	(1,010.00)	34.8%
1,800.00	Patron Copier & Printer Usage	961.50	2,000.00	(1,038.50)	48.1%
2,695.00	Patron Copier & Printer Leases	1,330.38	3,335.00	(2,004.62)	39.9%
1,470.00	Software & Software Licenses	0.00	1,000.00	(1,000.00)	0.0%
21,099.00	Total Patron Computers & Printers	6,400.95	21,552.51	(15,151.56)	29.7%
	Library Programming				
2,500.00	Program Facilitators	495.00	2,500.00	(2,005.00)	19.8%
15,500.00	Program Supplies	9,502.95	15,500.00	(5,997.05)	61.3%
0.00	MOW and Outreach	0.00	0.00	0.00	0.0%
3,000.00	Program Publicity & Printing	1,487.51	3,000.00	(1,512.49)	49.6%
1,500.00	Web Design & Maintenance	100.00	1,500.00	(1,400.00)	6.7%
22,500.00	Total Library Programming	11,585.46	22,500.00	(10,914.54)	51.5%
52,104.00	Total Patron Services	26,463.41	52,269.76	(25,806.35)	50.6%
	Other Library Services & Support				
750.00	Library Cards	577.91	450.00	127.91	128.4%
1,800.00	Library Computer (staff/circ)	0.00	1,800.00	(1,800.00)	0.0%
5,000.00	Library Furnishing/Displays	364.32	5,000.00	(4,635.68)	7.3%
1,114.00	Library Equipment	1,209.45	1,114.00	95.45	108.6%
0.00	AED & First Aid	3,386.00	3,400.00	(14.00)	99.6%
3,100.00	Library Office Supplies	1,335.82	3,100.00	(1,764.18)	43.1%
3,500.00	Specialized Purchases - COVID-19	1,058.57	2,000.00	(941.43)	52.9%
725.00	Stamps	6.29	675.00	(668.71)	0.9%
4,200.00	Telephone	2,571.00	4,200.00	(1,629.00)	61.2%
20,189.00	Total Other Library Services & Support	10,509.36	21,739.00	(11,229.64)	48.3%
189,687.00	Total Library Services	103,246.02	191,606.76	(88,360.74)	53.9%

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	Library Administration				
	Outside Services				
8,000.00	Audit/Accounting	4,500.00	8,000.00	(3,500.00)	56.3%
2,100.00	HR Consultant - Handbook	0.00	1,724.00	(1,724.00)	0.0%
0.00	Staff Search	748.00	0.00	748.00	100.0%
2,000.00	Legal Services	0.00	2,000.00	(2,000.00)	0.0%
12,100.00	Total Outside Services	5,248.00	11,724.00	(6,476.00)	44.8%
	Travel and Meetings				
500.00	Conference, Convention, Meetings	520.00	500.00	20.00	104.0%
2,600.00	Mileage & Tolls	22.70	2,250.00	(2,227.30)	1.0%
500.00	NYLA/ALA Conference	0.00	500.00	(500.00)	0.0%
0.00	Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
2,300.00	Training	2,457.14	2,407.00	50.14	102.1%
5,900.00	Total Travel and Meetings	2,999.84	6,457.00	(3,457.16)	46.5%
	Insurance				
8,918.00	Commercial Insurance	8,202.00	8,766.00	(564.00)	93.6%
1,000.00	Cyber Liability	1,452.78	1,000.00	452.78	145.3%
925.00	Director & Officers Insurance	0.00	925.00	(925.00)	0.0%
2,500.00	Fine Art Insurance (partially funded)	2,870.00	2,500.00	370.00	114.8%
13,343.00	Total Insurance	12,524.78	13,191.00	(666.22)	94.9%
1,350.00	Meeting Supplies	407.33	1,350.00	(942.67)	30.2%
1,400.00	Membership Dues	587.50	1,400.00	(812.50)	42.0%
	Office Expenses				
300.00	Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
0.00	Admin Computer Supplies	0.00	0.00	0.00	0.0%
500.00	Office Equipment & Repairs	70.00	500.00	(430.00)	14.0%
918.00	Office Furnishings	0.00	918.00	(918.00)	0.0%
300.00	Office Internet	175.00	300.00	(125.00)	58.3%
300.00	Office Postage	0.00	300.00	(300.00)	0.0%
0.00	Admin Printer Hardware	0.00	0.00	0.00	0.0%
900.00	Admin Copier & Printer Supplies	0.00	400.00	(400.00)	0.0%
800.00	Admin Copier & Printer Usage	281.67	800.00	(518.33)	35.2%
0.00	Admin Copier & Printer Lease	1,361.80	1,200.00	161.80	113.5%
2,100.00	Office Supplies	1,213.07	2,100.00	(886.93)	57.8%
550.00	Office Telephone	315.00	550.00	(235.00)	57.3%
1,500.00	QB Tax Tables & Backup	1,042.90	1,500.00	(457.10)	69.5%
8,168.00	Total Office Expenses	4,459.44	8,868.00	(4,408.56)	50.3%
42,261.00	Total Library Administration	26,226.89	42,990.00	(16,763.11)	61.0%

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	Building				
	Fuel & Utilities				
8,715.00	Electricity	4,915.79	13,000.00	(8,084.21)	37.8%
8,427.00	Heating Fuel	7,553.99	8,427.00	(873.01)	89.6%
425.00	Water & Sewer	79.80	425.00	(345.20)	18.8%
17,567.00	Total Fuel & Utilities	12,549.58	21,852.00	(9,302.42)	57.4%
	Maintenance & Repairs				
128.00	Boiler Inspection	0.00	128.00	(128.00)	0.0%
12,750.00	Building Repairs & Maintenance	1,829.53	12,750.00	(10,920.47)	14.3%
0.00	Board Approved Exterior Repairs	16,723.00	0.00	16,723.00	100.0%
13,014.00	Custodial Service	7,591.64	13,014.00	(5,422.36)	58.3%
4,625.00	Custodial Supplies	553.51	4,200.00	(3,646.49)	13.2%
248.00	Fire Extinguisher Inspection	97.00	248.00	(151.00)	39.1%
2,000.00	Grounds	938.50	2,000.00	(1,061.50)	46.9%
12,000.00	Maintenance Provision	0.00	12,000.00	(12,000.00)	0.0%
1,350.00	Security System	1,114.10	1,500.00	(385.90)	74.3%
3,928.00	Snow Removal	2,909.40	3,898.00	(988.60)	74.6%
1,893.00	Trash Removal	1,084.37	1,893.00	(808.63)	57.3%
51,936.00	Total Maintenance & Repairs	32,841.05	51,631.00	(18,789.95)	63.6%
24,814.00	Palenville Branch Rent	14,474.88	24,814.00	(10,339.12)	58.3%
94,317.00	Total Building	59,865.51	98,297.00	(38,431.49)	60.9%
943,555.00	Total Operating Expenses	516,000.76	965,567.52	(449,566.76)	53.4%
0.00	Net Operating Income	410,649.87	0.00	410,649.87	