

**FY 2022  
Budget for Vote**

	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Ordinary Income/Expense</b>			
<b>Operating Income</b>			
<b>Public Support- School and Pilot</b>			
<b>Local Public Funds</b>			
Catskill Central School District	591,523.00	237,363.00	828,886.00
Reserved for Computers	4,500.00	1,600.00	6,100.00
Reserved for Major Maintenance	12,000.00	0.00	12,000.00
<b>PILOT</b>	<u>60,000.00</u>	<u>6,339.00</u>	<u>66,339.00</u>
<b>Total Public Support- School and Pilot</b>	668,023.00	245,302.00	913,325.00
<b>Public Support- Unrestricted</b>			
<b>Individuals</b>			
Donations	800.00	600.00	1,400.00
Programming Donations	500.00	600.00	1,100.00
<b>Total Individuals</b>	<u>1,300.00</u>	<u>1,200.00</u>	<u>2,500.00</u>
<b>Corporate &amp; Friends</b>			
Corporate	500.00	150.00	650.00
Friends of the Library	750.00	250.00	1,000.00
<b>Total Corporate Donations</b>	<u>1,250.00</u>	<u>400.00</u>	<u>1,650.00</u>
<b>Foundations</b>			
BOGC Charitable Foundation	500.00	250.00	750.00
Other (Misc) Foundations	0.00	0.00	0.00
Stewart's Foundation	500.00	250.00	750.00
<b>Total Foundations</b>	<u>1,000.00</u>	<u>500.00</u>	<u>1,500.00</u>
Greene Co Libraries Assoc	2,500.00	0.00	2,500.00
GCLA Computer Tech Support	235.00	235.00	470.00
GCLA Overdrive Support	250.00	250.00	500.00
Local Legislative Support	0.00	0.00	0.00
NYS Local Libraries Services	2,500.00	0.00	2,500.00
<b>Total Public Support- Unrestricted</b>	<u>9,035.00</u>	<u>2,585.00</u>	<u>11,620.00</u>
<b>Register Income</b>			
Fines & Fees	6,000.00	1,500.00	7,500.00
Donation for Used Books	900.00	1,200.00	2,100.00
Photocopies	1,500.00	350.00	1,850.00
Printing	2,400.00	800.00	3,200.00
Faxing	800.00	200.00	1,000.00
Cash Donations	300.00	145.00	445.00
Bags & Ear Buds	50.00	15.00	65.00
<b>Total Register Income</b>	<u>11,950.00</u>	<u>4,210.00</u>	<u>16,160.00</u>
<b>Reimbursement to CPL</b>			
Inland Marine/Fine Art Insurance	1,250.00	0.00	1,250.00
<b>Total Reimbursement to CPL</b>	<u>1,250.00</u>	<u>0.00</u>	<u>1,250.00</u>
<b>CARRYOVER From PRIOR FY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Interest Income</b>			
Operating Account Interest Income	1,200.00	0.00	1,200.00
Saving Account(s) Interest Income	0.00	0.00	0.00
<b>Total Interest Income</b>	<u>1,200.00</u>	<u>0.00</u>	<u>1,200.00</u>
<b>Total Operating Income</b>	<u>691,458.00</u>	<u>252,097.00</u>	<u>943,555.00</u>

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	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Personnel</b>			
<b>Salaries &amp; Wages</b>			
Director Salary (32/8))	57,622.66	14,405.66	72,028.32
Bookkeeping (30/10)	49,605.00	16,367.08	65,972.08
Branch Manager (4/36)	5,912.09	53,663.74	59,575.83
Adult Services Librarian (38 cats/2 pal)	53,284.37	2,781.91	56,066.28
Youth Services Librarian (32 cats/8 pal)	44,938.65	11,127.63	56,066.28
Reference Librarian	17,263.46	0.00	17,263.46
Head of Circulation (36 cats/4 pal)	34,517.52	3,802.76	38,320.28
Catskill Support Staff (107 hrs)	87,963.00	0.00	87,963.00
Palenville Support Staff (8 hrs per week)	0.00	7,800.00	7,800.00
Programming (10.5 hrs cats, 6.25 hrs pal)	10,339.82	3,373.77	13,713.59
Tech Support	4,120.00	2,060.00	6,180.00
<b>Total Salaries &amp; Wages</b>	<b>365,566.57</b>	<b>115,382.55</b>	<b>480,949.12</b>
<b>CPL Payroll Expenses</b>			
<b>CPL Payroll Taxes</b>			
Social Security	22,665.00	7,153.70	29,818.70
Medicare	5,301.30	1,673.05	6,974.35
NYS Unemployment Tax (1.65%)	2,000.00	500.00	2,500.00
NYS Re-employment Service Fund (0.00075)	125.91	75.70	201.61
<b>Total CPL Payroll Taxes</b>	<b>30,092.21</b>	<b>9,402.45</b>	<b>39,494.66</b>
<b>Payroll Benefits &amp; Insurances</b>			
<b>NYS Retirement Benefits</b>			
CPL Pension Contribution	36,000.00	5,300.00	41,300.00
<b>Total NYS Retirement Benefits</b>	<b>36,000.00</b>	<b>5,300.00</b>	<b>41,300.00</b>
<b>Payroll Insurance Benefits</b>			
Disability Insurance Premium	1,000.00	330.00	1,330.00
Family Leave	1,000.00	255.00	1,255.00
Health Insurance	40,180.00	8,400.00	48,580.00
Workers Comp	3,060.22	1,321.00	4,381.22
<b>Total Payroll Benefits &amp; Insurances</b>	<b>45,240.22</b>	<b>10,306.00</b>	<b>55,546.22</b>
<b>Total CPL Payroll Expenses</b>	<b>111,332.43</b>	<b>25,008.45</b>	<b>136,340.88</b>
<b>Total Personnel</b>	<b>476,899.00</b>	<b>140,391.00</b>	<b>617,290.00</b>

**FY 2022  
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	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Library Materials</b>			
<b>Print Materials</b>			
<b>Circulating Print Materials</b>			
Adult Fiction	5,900.00	2,100.00	8,000.00
Adult Non-Fiction	4,300.00	1,500.00	5,800.00
Juvenile & YA Fiction	3,800.00	1,200.00	5,000.00
Juvenile & YA Non Fiction	2,235.00	765.00	3,000.00
Large Print Books	1,300.00	0.00	1,300.00
Magazines	975.00	625.00	1,600.00
<b>Total Circulating Print Materials</b>	<b>18,510.00</b>	<b>6,190.00</b>	<b>24,700.00</b>
<b>Non Circulating Print Materials</b>			
Reference: Digitized Materials	6,000.00	0.00	6,000.00
Reference: Print Materials	729.00	0.00	729.00
Local & State History	900.00	175.00	1,075.00
Newspapers	1,720.00	1,064.00	2,784.00
Professional Collection	825.00	0.00	825.00
<b>Total Non Circulating Print Materials</b>	<b>10,174.00</b>	<b>1,239.00</b>	<b>11,413.00</b>
<b>Total Print Materials</b>	<b>28,684.00</b>	<b>7,429.00</b>	<b>36,113.00</b>
<b>Audiovisual</b>			
Adult Books on CD	2,200.00	1,100.00	3,300.00
Adult DVD	7,500.00	4,440.00	11,940.00
Adult Music on CD	1,400.00	300.00	1,700.00
Juvenile & YA Books on CD	570.00	300.00	870.00
Juvenile & YA DVD	600.00	400.00	1,000.00
Juvenile & YA Music on CD	400.00	75.00	475.00
Video Gaming - PS, xBox, Switch	2,000.00	1,975.00	3,975.00
Azuradisk Repairs	1,500.00	1,500.00	3,000.00
<b>Total Audiovisual</b>	<b>16,170.00</b>	<b>10,090.00</b>	<b>26,260.00</b>
<b>Electronic Materials</b>			
Hoopla	6,000.00	6,000.00	12,000.00
Overdrive	15,000.00	15,000.00	30,000.00
iPad & Leap Pad Tablet & Materials	130.00	130.00	260.00
<b>Total Electronic Materials</b>	<b>21,130.00</b>	<b>21,130.00</b>	<b>42,260.00</b>
<b>Online Databases</b>			
Daily Mail Online Database	450.00	450.00	900.00
Worldbook Online Database	200.00	200.00	400.00
<b>Total Online Databases</b>	<b>650.00</b>	<b>650.00</b>	<b>1,300.00</b>
MHLS Holds/Delivery Fee	4,034.00	1,334.50	5,368.50
Processing Library Materials	5,000.00	1,092.50	6,092.50
<b>Total Library Materials</b>	<b>75,668.00</b>	<b>41,726.00</b>	<b>117,394.00</b>
<b>Patron Services</b>			
<b>Mid-Hudson Library System Services</b>			
MHLS General Fee	1,294.00	432.00	1,726.00
MHLS Sierra Fee - General	2,367.00	789.00	3,156.00
MHLS Sierra Fee - License	2,342.00	781.00	3,123.00
MHLS Web Hosting	0.00	0.00	0.00
MHLS Computer Services	250.00	250.00	500.00
<b>Total MHLS Services</b>	<b>6,253.00</b>	<b>2,252.00</b>	<b>8,505.00</b>

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<b>Patron Computers &amp; Printers</b>			
Internet Service Providers	2,460.00	1,524.00	3,984.00
Computer Tech Support (GCLA partially funded)	1,000.00	250.00	1,250.00
LibData	750.00	0.00	750.00
Ethernet Upgrades	1,600.00	600.00	2,200.00
Patron Computers (Reserve)	2,800.00	1,200.00	4,000.00
Patron Computer Supplies	1,000.00	400.00	1,400.00
Patron Printers: Hardware	0.00	0.00	0.00
Patron Copier & Printer: Supplies	1,200.00	350.00	1,550.00
Patron Copier & Printer: Usage	1,200.00	600.00	1,800.00
Patron Copier & Printer: Leases	1,860.00	835.00	2,695.00
Software & Software Licenses	1,070.00	400.00	1,470.00
<b>Total Patron Computers &amp; Printers</b>	<b>14,940.00</b>	<b>6,159.00</b>	<b>21,099.00</b>
<b>Library Programming</b>			
Program Facilitators	1,250.00	1,250.00	2,500.00
Program Publicity & Printing	1,500.00	1,500.00	3,000.00
Program Supplies	7,750.00	7,750.00	15,500.00
Web Design & Maintenance	750.00	750.00	1,500.00
<b>Total Library Programming</b>	<b>11,250.00</b>	<b>11,250.00</b>	<b>22,500.00</b>
<b>Total Patron Services</b>	<b>32,443.00</b>	<b>19,661.00</b>	<b>52,104.00</b>
<b>Other Library Services &amp; Support</b>			
Library Cards	450.00	300.00	750.00
Staff Computers (Reserve)	1,400.00	400.00	1,800.00
Library Furnishing/Displays	2,500.00	2,500.00	5,000.00
Library Equipment	814.00	300.00	1,114.00
Library Office Supplies	2,300.00	800.00	3,100.00
Specialized Purchases - COVID 19	2,500.00	1,000.00	3,500.00
Stamps	425.00	300.00	725.00
Telephone	2,940.00	1,260.00	4,200.00
<b>Total Other Library Services &amp; Support</b>	<b>13,329.00</b>	<b>6,860.00</b>	<b>20,189.00</b>
<b>Total Library Services</b>	<b>121,440.00</b>	<b>68,247.00</b>	<b>189,687.00</b>

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	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Library Administration</b>			
<b>Outside Services</b>			
Appraisal	0.00	0.00	0.00
Audit	8,000.00	0.00	8,000.00
HR Consultants- Handbook	1,400.00	700.00	2,100.00
Legal Services	1,500.00	500.00	2,000.00
<b>Total Outside Services</b>	<b>10,900.00</b>	<b>1,200.00</b>	<b>12,100.00</b>
<b>Travel and Meetings</b>			
Conference, Convention, Meetings	500.00	0.00	500.00
Mileage & Tolls	2,100.00	500.00	2,600.00
NYLA/ALA Conference	500.00	0.00	500.00
Training	1,600.00	700.00	2,300.00
<b>Total Travel and Meetings</b>	<b>4,700.00</b>	<b>1,200.00</b>	<b>5,900.00</b>
<b>Insurance</b>			
Commercial Insurance	7,066.00	1,852.00	8,918.00
Cyber Liability	500.00	500.00	1,000.00
Director & Officers Insurance	925.00	0.00	925.00
Fine Art Insurance (partially funded)	2,500.00	0.00	2,500.00
<b>Total Insurance</b>	<b>10,991.00</b>	<b>2,352.00</b>	<b>13,343.00</b>
<b>Meeting Supplies</b>	<b>1,200.00</b>	<b>150.00</b>	<b>1,350.00</b>
<b>Membership Dues</b>	<b>1,400.00</b>	<b>0.00</b>	<b>1,400.00</b>
<b>Office Expenses</b>			
Admin Computer Hardware	300.00	0.00	300.00
Admin Computer Supplies	0.00	0.00	0.00
Office Equipment & Repairs	500.00	0.00	500.00
Office Furnishings	918.00	0.00	918.00
Office Internet	300.00	0.00	300.00
Office Postage	300.00	0.00	300.00
Admin Printer Hardware	0.00	0.00	0.00
Admin Copier & Printer Supplies	900.00	0.00	900.00
Admin Copier & Printer Usage	800.00	0.00	800.00
Office Supplies	2,100.00	0.00	2,100.00
Office Telephone	550.00	0.00	550.00
QB Tax Tables & Backup	1,500.00	0.00	1,500.00
<b>Total Office Expenses</b>	<b>8,168.00</b>	<b>0.00</b>	<b>8,168.00</b>
<b>Total Library Administration</b>	<b>37,359.00</b>	<b>4,902.00</b>	<b>42,261.00</b>

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	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Building</b>			
<b>Fuel &amp; Utilities</b>			
Electricity	5,985.00	2,730.00	8,715.00
Heating Fuel	7,245.00	1,182.00	8,427.00
Water & Sewer	425.00	0.00	425.00
<b>Total Fuel &amp; Utilities</b>	<b>13,655.00</b>	<b>3,912.00</b>	<b>17,567.00</b>
<b>Maintenance &amp; Repairs</b>			
Boiler Inspection	128.00	0.00	128.00
Building Repairs & Maintenance	12,000.00	750.00	12,750.00
Custodial Service	9,133.00	3,881.00	13,014.00
Custodial Supplies	3,600.00	1,025.00	4,625.00
Fire Extinguisher Inspection	125.00	123.00	248.00
Grounds	1,500.00	500.00	2,000.00
Maintenance Provision (Reserve)	12,000.00	0.00	12,000.00
Security System	750.00	600.00	1,350.00
Snow Removal	1,869.00	2,059.00	3,928.00
Trash Removal	1,000.00	893.00	1,893.00
<b>Total Maintenance &amp; Repairs</b>	<b>42,105.00</b>	<b>9,831.00</b>	<b>51,936.00</b>
Palenville Branch Rent	0.00	24,814.00	24,814.00
<b>Total Building</b>	<b>55,760.00</b>	<b>38,557.00</b>	<b>94,317.00</b>
<b>Total Operating Expenses</b>	<b>691,458.00</b>	<b>252,097.00</b>	<b>943,555.00</b>
<b>Net Operating Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**FY 2022  
Budget for Vote**

FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
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## FY 2022 Budget Summary & Signature Sheet

	FY 2022 Franklin St.	FY 2022 Palenville	FY 2022 for Vote
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Public Support- School and Pilot	668,023.00	245,302.00	913,325.00
Public Support- Unrestricted	9,035.00	2,585.00	11,620.00
Register Income	11,950.00	4,210.00	16,160.00
Reimbursement to CPL	1,250.00	0.00	1,250.00
Carryover from Prior FY	0.00	0.00	0.00
Interest Income	1,200.00	0.00	1,200.00
<b>Total Income</b>	<b>691,458.00</b>	<b>252,097.00</b>	<b>943,555.00</b>
<b>Expense</b>			
Personnel	476,899.00	140,391.00	617,290.00
Library Services	121,440.00	68,247.00	189,687.00
Library Administration	37,359.00	4,902.00	42,261.00
Building	55,760.00	38,557.00	94,317.00
<b>Total Expense</b>	<b>691,458.00</b>	<b>252,097.00</b>	<b>943,555.00</b>
<b>Net Ordinary Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Approved by Board Vote 03/17/2021** *video meeting*

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Gil Bagnell, President

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Helene Tieger, Vice President

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Susan Schamerhorm, Treasurer

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Debra Wilcox Klein, Secretary

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Michael Maloney, Trustee

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Risheema Fox, Trustee