

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru June 11, 2022

2022 Voted Budget		01/01/2022 to June 11, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Income/Expense				
	Operating Income				
	Public Support- School and Pilot				
	Local Public Funds				
828,886.00	Catskill Central School District	828,886.00	828,886.00	0.00	100.0%
6,100.00	CCSD Reserve for Computers	6,100.00	6,100.00	0.00	100.0%
12,000.00	CCSD: Maintenance Provision	12,000.00	12,000.00	0.00	100.0%
66,339.00	PILOT	66,339.00	66,339.00	0.00	100.0%
<u>913,325.00</u>	Total Local Public Funds	<u>913,325.00</u>	<u>913,325.00</u>	<u>0.00</u>	<u>100.0%</u>
913,325.00	Total Public Support- School and Pilot	913,325.00	913,325.00	0.00	100.0%
	Public Support- Unrestricted				
	Individuals				
1,400.00	Donations	774.19	1,400.00	(625.81)	55.3%
1,100.00	Program Support	183.50	1,100.00	(916.50)	16.7%
<u>2,500.00</u>	Total Individuals	<u>957.69</u>	<u>2,500.00</u>	<u>(1,542.31)</u>	<u>38.3%</u>
	Corporate & Friends				
650.00	Corporate	992.30	1,000.00	(7.70)	99.2%
1,000.00	Friends	0.00	0.00	0.00	0.0%
<u>1,650.00</u>	Total Corporate & Friends	<u>992.30</u>	<u>1,000.00</u>	<u>(7.70)</u>	<u>99.2%</u>
	Foundations				
750.00	BOGC Charitable Foundation	0.00	1,750.00	(1,750.00)	0.0%
0.00	Other (Misc) Foundations	0.00	0.00	0.00	0.0%
750.00	Stewart's Foundation	2,000.00	750.00	1,250.00	266.7%
<u>1,500.00</u>	Total Foundations	<u>2,000.00</u>	<u>2,500.00</u>	<u>(500.00)</u>	<u>80.0%</u>
2,500.00	Greene Co Libraries Assoc	1,281.24	4,737.52	(3,456.28)	27.0%
470.00	GCLA Computer Tech Support	0.00	470.00	(470.00)	0.0%
500.00	GCLA OverDrive Support	0.00	500.00	(500.00)	0.0%
0.00	Greene County ARPA Funding	0.00	7,500.00	(7,500.00)	0.0%
0.00	MHLS Mini Grant	0.00	0.00	0.00	0.0%
2,500.00	NYS Local Libraries Services	360.10	2,990.00	(2,629.90)	12.0%
<u>11,620.00</u>	Total Public Support- Unrestricted	<u>5,591.33</u>	<u>22,197.52</u>	<u>(16,606.19)</u>	<u>25.2%</u>
	Register Income				
7,500.00	Fines & Fees	1,367.36	5,500.00	(4,132.64)	24.9%
2,100.00	Donation for Used Books	495.56	1,600.00	(1,104.44)	31.0%
1,850.00	Patron Photocopying	521.21	1,850.00	(1,328.79)	28.2%
3,200.00	Patron Printing	998.85	2,900.00	(1,901.15)	34.4%
1,000.00	Patron Fax	312.80	1,000.00	(687.20)	31.3%
445.00	Cash Donations	403.61	445.00	(41.39)	90.7%
65.00	Buds, Bags & USB's	34.30	100.00	(65.70)	34.3%
<u>16,160.00</u>	Total Register Income	<u>4,133.69</u>	<u>13,395.00</u>	<u>(9,261.31)</u>	<u>30.9%</u>
	Reimbursement to CPL				
1,250.00	Inland Marine/Fine Art Insurance	0.00	1,250.00	(1,250.00)	0.0%
<u>1,250.00</u>	Total Reimbursement to CPL	<u>0.00</u>	<u>1,250.00</u>	<u>(1,250.00)</u>	<u>0.0%</u>
0.00	Carryover from Prior Fiscal Year	0.00	14,500.00	(14,500.00)	0.0%
	Interest Income				
1,200.00	Operating Account Interest Income	330.26	900.00	(569.74)	36.7%
1,200.00	Savings Account Interest Income	185.68	0.00	185.68	100.0%
<u>1,200.00</u>	Total Interest Income	<u>515.94</u>	<u>900.00</u>	<u>(384.06)</u>	<u>57.3%</u>
<u>944,755.00</u>	Total Operating Income	<u>923,565.96</u>	<u>965,567.52</u>	<u>(42,001.56)</u>	<u>95.7%</u>

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2022 Voted Budget		01/01/2022 to June 11, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Expenses				
	Personnel				
	Salaries & Wages				
72,028.32	Director Salary	32,046.39	72,028.32	(39,981.93)	44.5%
65,972.08	Bookkeeping	30,823.02	70,590.13	(39,767.11)	43.7%
59,575.83	Library Branch Manager	29,207.85	63,746.14	(34,538.29)	45.8%
56,066.28	Adult Services Librarian	11,086.90	59,990.92	(48,904.02)	18.5%
56,066.28	Youth Services Librarian	25,705.03	59,990.92	(34,285.89)	42.8%
17,263.46	Reference Librarian	9,441.36	18,471.90	(9,030.54)	51.1%
38,320.28	Head of Circulation	17,681.63	41,002.70	(23,321.07)	43.1%
87,963.00	Catskill Support Staff	56,522.38	94,120.41	(37,598.03)	60.1%
7,800.00	Palenville Support Staff	5,693.47	13,260.00	(7,566.53)	42.9%
13,713.59	Program Support Staff	4,862.51	13,747.77	(8,885.26)	35.4%
6,180.00	Tech Support	2,027.47	6,612.60	(4,585.13)	30.7%
480,949.12	Budgeted Salaries & Wages	225,098.01	513,561.81	(288,463.80)	43.8%
0.00	LESS: Credit from Unfilled Positions	0.00	(20,940.93)	20,940.93	0.0%
480,949.12	Total Salaries & Wages	225,098.01	492,620.88	717,718.89	45.7%
	CPL Payroll Expenses				
	CPL Payroll Taxes				
29,818.70	Social Security	13,596.91	31,840.83	(18,243.92)	42.7%
6,974.35	Medicare	3,193.92	7,446.64	(4,252.72)	42.9%
2,500.00	NYS Unemployment Tax	2,727.65	2,898.91	(171.26)	94.1%
201.61	NYS Re-employment Service Fund	101.03	205.28	(104.25)	49.2%
39,494.66	Total CPL Payroll Taxes	19,619.51	42,391.66	(22,772.15)	46.3%
	Payroll Benefits & Insurances				
	NYS Retirement Benefits				
41,300.00	CPL Pension Contribution	0.00	41,500.00	(41,500.00)	0.0%
41,300.00	Total NYS Retirement Benefits	0.00	41,500.00	(41,500.00)	0.0%
	Payroll Insurance Benefits				
1,330.00	Disability Insurance Premium	0.00	1,900.00	(1,900.00)	0.0%
1,255.00	Family Leave Insurance	0.00	1,000.00	(1,000.00)	0.0%
48,580.00	Health Insurance	17,532.06	48,880.00	(31,347.94)	35.9%
4,381.22	Workers Compensation	3,717.00	4,381.22	(664.22)	84.8%
55,546.22	Total Payroll Benefits & Insurances	21,249.06	56,161.22	(34,912.16)	37.8%
136,340.88	Total CPL Payroll Expenses	40,868.57	140,052.88	(99,184.31)	29.2%
617,290.00	Total Personnel	265,966.58	632,673.76	(366,707.18)	42.0%

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2022 Voted Budget		01/01/2022 to June 11, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Library Services				
	Library Materials				
	Print Materials				
	Circulating Print Materials				
8,000.00	Adult Fiction	3,663.24	7,850.00	(4,186.76)	46.7%
5,800.00	Adult Non-Fiction	4,425.96	7,500.00	(3,074.04)	59.0%
5,000.00	Juvenile & YA Fiction	2,977.24	5,200.00	(2,222.76)	57.3%
3,000.00	Juvenile & YA Non Fiction	789.51	3,215.00	(2,425.49)	24.6%
1,300.00	Large Print Books	1,637.78	3,319.00	(1,681.22)	49.3%
1,600.00	Magazines	330.96	1,625.00	(1,294.04)	20.4%
24,700.00	Total Circulating Print Materials	13,824.69	28,709.00	(14,884.31)	48.2%
	Non Circulating Print Materials				
6,000.00	Reference: Digitized Materials	2,795.00	6,000.00	(3,205.00)	46.6%
729.00	Reference: Print Materials	0.00	729.00	(729.00)	0.0%
1,075.00	Local & State History	0.00	1,000.00	(1,000.00)	0.0%
2,784.00	Newspapers	494.00	1,520.00	(1,026.00)	32.5%
825.00	Professional Collection	0.00	900.00	(900.00)	0.0%
11,413.00	Total Non Circulating Print Materials	3,289.00	10,149.00	(6,860.00)	32.4%
36,113.00	Total Print Materials	17,113.69	38,858.00	(21,744.31)	44.0%
	Audiovisual				
3,300.00	Adult Books on CD	3,015.90	4,600.00	(1,584.10)	65.6%
11,940.00	Adult DVD	6,071.92	11,440.00	(5,368.08)	53.1%
1,700.00	Adult Music on CD	558.87	1,600.00	(1,041.13)	34.9%
870.00	Juvenile & YA Books on CD	123.17	1,175.00	(1,051.83)	10.5%
1,000.00	Juvenile & YA DVD	628.05	1,525.00	(896.95)	41.2%
475.00	Juvenile & YA Music on CD	(1.69)	300.00	(301.69)	-0.6%
3,975.00	Video Games	164.04	3,400.00	(3,235.96)	4.8%
3,000.00	Azuradisk Repairs	0.00	2,000.00	(2,000.00)	0.0%
26,260.00	Total Audiovisual	10,560.26	26,040.00	(15,479.74)	40.6%
	Circulating eDevices				
12,000.00	Hoopla	1,064.14	6,000.00	(4,935.86)	17.7%
30,000.00	Overdrive: Local eBooks	18,329.09	30,000.00	(11,670.91)	61.1%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
42,260.00	Total Circulating eDevices	19,393.23	36,260.00	(16,866.77)	53.5%
	Online Databases				
900.00	Daily Mail Online Database	1,055.00	900.00	155.00	117.2%
0.00	Overdrive Databases	20.93	3,500.00	(3,479.07)	0.6%
400.00	Worldbook Online Database	423.30	500.00	(76.70)	84.7%
1,300.00	Total Online Databases	1,499.23	4,900.00	(3,400.77)	30.6%
5,368.50	MHLS Holds/Delivery Fee	5,440.00	5,440.00	0.00	100.0%
6,092.50	Processing Library Materials	1,772.00	6,100.00	(4,328.00)	29.0%
117,394.00	Total Library Materials	55,778.41	117,598.00	(61,819.59)	47.4%

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	Patron Services				
	Mid-Hudson Library System Services				
1,726.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%
3,156.00	MHLS Sierra Fee - General	2,775.00	2,775.25	(0.25)	100.0%
3,123.00	MHLS Sierra Fee - License	3,692.00	3,692.00	0.00	100.0%
0.00	MHLS Web Hosting	0.00	0.00	0.00	0.0%
500.00	MHLS Computer Services	510.00	250.00	260.00	204.0%
8,505.00	Total Mid-Hudson Library System Services	8,477.00	8,217.25	259.75	103.2%
	Patron Computers & Printers				
3,984.00	Internet Service Providers	2,067.88	4,017.51	(1,949.63)	51.5%
1,250.00	Computer Tech Support	250.00	1,300.00	(1,050.00)	19.2%
750.00	LibData	500.00	750.00	(250.00)	66.7%
2,200.00	Ethernet Upgrades	0.00	2,200.00	(2,200.00)	0.0%
4,000.00	Patron Computers (reserve)	0.00	4,000.00	(4,000.00)	0.0%
1,400.00	Patron Computer Supplies	0.00	1,400.00	(1,400.00)	0.0%
0.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%
1,550.00	Patron Copier & Printer Supplies	540.00	1,550.00	(1,010.00)	34.8%
1,800.00	Patron Copier & Printer Usage	772.62	2,000.00	(1,227.38)	38.6%
2,695.00	Patron Copier & Printer Leases	1,330.38	3,335.00	(2,004.62)	39.9%
1,470.00	Software & Software Licenses	0.00	1,000.00	(1,000.00)	0.0%
21,099.00	Total Patron Computers & Printers	5,460.88	21,552.51	(16,091.63)	25.3%
	Library Programming				
2,500.00	Program Facilitators	0.00	2,500.00	(2,500.00)	0.0%
15,500.00	Program Supplies	7,797.09	15,500.00	(7,702.91)	50.3%
0.00	MOW and Outreach	0.00	0.00	0.00	0.0%
3,000.00	Program Publicity & Printing	1,237.11	3,000.00	(1,762.89)	41.2%
1,500.00	Web Design & Maintenance	100.00	1,500.00	(1,400.00)	6.7%
22,500.00	Total Library Programming	9,134.20	22,500.00	(13,365.80)	40.6%
52,104.00	Total Patron Services	23,072.08	52,269.76	(29,197.68)	44.1%
	Other Library Services & Support				
750.00	Library Cards	0.00	450.00	(450.00)	0.0%
1,800.00	Library Computer (staff/circ)	0.00	1,800.00	(1,800.00)	0.0%
5,000.00	Library Furnishing/Displays	218.64	5,000.00	(4,781.36)	4.4%
1,114.00	Library Equipment	0.00	1,114.00	(1,114.00)	0.0%
0.00	AED & First Aid	3,386.00	3,400.00	(14.00)	99.6%
3,100.00	Library Office Supplies	1,106.62	3,100.00	(1,993.38)	35.7%
3,500.00	Specialized Purchases - COVID-19	1,058.57	2,000.00	(941.43)	52.9%
725.00	Stamps	6.29	675.00	(668.71)	0.9%
4,200.00	Telephone	1,861.54	4,200.00	(2,338.46)	44.3%
20,189.00	Total Other Library Services & Support	7,637.66	21,739.00	(14,101.34)	35.1%
189,687.00	Total Library Services	86,488.15	191,606.76	(105,118.61)	45.1%

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	Library Administration				
	Outside Services				
8,000.00	Audit/Accounting	4,500.00	8,000.00	(3,500.00)	56.3%
2,100.00	HR Consultant - Handbook	0.00	1,724.00	(1,724.00)	0.0%
0.00	Staff Search	499.00	0.00	499.00	100.0%
2,000.00	Legal Services	0.00	2,000.00	(2,000.00)	0.0%
12,100.00	Total Outside Services	4,999.00	11,724.00	(6,725.00)	42.6%
	Travel and Meetings				
500.00	Conference, Convention, Meetings	450.00	500.00	(50.00)	90.0%
2,600.00	Mileage & Tolls	22.70	2,250.00	(2,227.30)	1.0%
500.00	NYLA/ALA Conference	0.00	500.00	(500.00)	0.0%
0.00	Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
2,300.00	Training	2,457.14	2,407.00	50.14	102.1%
5,900.00	Total Travel and Meetings	2,929.84	6,457.00	(3,527.16)	45.4%
	Insurance				
8,918.00	Commercial Insurance	8,202.00	8,766.00	(564.00)	93.6%
1,000.00	Cyber Liability	1,452.78	1,000.00	452.78	145.3%
925.00	Director & Officers Insurance	0.00	925.00	(925.00)	0.0%
2,500.00	Fine Art Insurance (partially funded)	2,870.00	2,500.00	370.00	114.8%
13,343.00	Total Insurance	12,524.78	13,191.00	(666.22)	94.9%
1,350.00	Meeting Supplies	359.63	1,350.00	(990.37)	26.6%
1,400.00	Membership Dues	475.00	1,400.00	(925.00)	33.9%
	Office Expenses				
300.00	Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
0.00	Admin Computer Supplies	0.00	0.00	0.00	0.0%
500.00	Office Equipment & Repairs	1,199.00	500.00	699.00	239.8%
918.00	Office Furnishings	0.00	918.00	(918.00)	0.0%
300.00	Office Internet	150.00	300.00	(150.00)	50.0%
300.00	Office Postage	0.00	300.00	(300.00)	0.0%
0.00	Admin Printer Hardware	0.00	0.00	0.00	0.0%
900.00	Admin Copier & Printer Supplies	0.00	400.00	(400.00)	0.0%
800.00	Admin Copier & Printer Usage	281.67	800.00	(518.33)	35.2%
0.00	Admin Copier & Printer Lease	853.80	1,200.00	(346.20)	71.2%
2,100.00	Office Supplies	1,086.01	2,100.00	(1,013.99)	51.7%
550.00	Office Telephone	225.00	550.00	(325.00)	40.9%
1,500.00	QB Tax Tables & Backup	1,042.90	1,500.00	(457.10)	69.5%
8,168.00	Total Office Expenses	4,838.38	8,868.00	(4,029.62)	54.6%
42,261.00	Total Library Administration	26,126.63	42,990.00	(16,863.37)	60.8%

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	Building				
	Fuel & Utilities				
8,715.00	Electricity	4,338.15	13,000.00	(8,661.85)	33.4%
8,427.00	Heating Fuel	0.00	8,427.00	(8,427.00)	0.0%
425.00	Water & Sewer	0.00	425.00	(425.00)	0.0%
17,567.00	Total Fuel & Utilities	4,338.15	21,852.00	(17,513.85)	19.9%
	Maintenance & Repairs				
128.00	Boiler Inspection	0.00	128.00	(128.00)	0.0%
12,750.00	Building Repairs & Maintenance	1,411.15	12,750.00	(11,338.85)	11.1%
0.00	Board Approved Exterior Repairs	543.00	0.00	543.00	100.0%
13,014.00	Custodial Service	6,507.12	13,014.00	(6,506.88)	50.0%
4,625.00	Custodial Supplies	516.82	4,200.00	(3,683.18)	12.3%
248.00	Fire Extinguisher Inspection	0.00	248.00	(248.00)	0.0%
2,000.00	Grounds	535.75	2,000.00	(1,464.25)	26.8%
12,000.00	Maintenance Provision	0.00	12,000.00	(12,000.00)	0.0%
1,350.00	Security System	974.60	1,500.00	(525.40)	65.0%
3,928.00	Snow Removal	2,909.40	3,898.00	(988.60)	74.6%
1,893.00	Trash Removal	716.33	1,893.00	(1,176.67)	37.8%
51,936.00	Total Maintenance & Repairs	14,114.17	51,631.00	(37,516.83)	27.3%
24,814.00	Palenville Branch Rent	12,407.04	24,814.00	(12,406.96)	50.0%
94,317.00	Total Building	30,859.36	98,297.00	(67,437.64)	31.4%
943,555.00	Total Operating Expenses	409,440.72	965,567.52	(556,126.80)	42.4%
1,200.00	Net Operating Income	514,125.24	0.00	514,125.24	