

**Catskill Public Library**  
**SNAPSHOT: Spring Budget vs. Actual**  
01/01 thru September 10, 2021 (69.3%)

2021 Voted Budget		01/01/2021 to 09/10/2021	2021 Spring Budget	\$ Over Budget	% of Budget
	<b>Operating Income/Expense</b>				
	<b>Operating Income</b>				
	<b>Public Support- School and Pilot</b>				
	<b>Local Public Funds</b>				
783,828.00	<b>Catskill Central School District</b>	785,128.00	785,128.00	0.00	100.0%
66,339.00	<b>PILOT</b>	66,339.00	66,339.00	0.00	100.0%
<u>850,167.00</u>	<b>Total Local Public Funds</b>	<u>851,467.00</u>	<u>851,467.00</u>	<u>0.00</u>	<u>100.0%</u>
850,167.00	<b>Total Public Support- School and Pilot</b>	851,467.00	851,467.00	0.00	100.0%
	<b>Public Support- Unrestricted</b>				
	<b>Individuals</b>				
1,400.00	<b>Donations</b>	966.54	800.00	166.54	120.8%
1,100.00	<b>Program Support</b>	632.00	375.00	257.00	168.5%
<u>2,500.00</u>	<b>Total Individuals</b>	<u>1,598.54</u>	<u>1,175.00</u>	<u>423.54</u>	<u>136.0%</u>
	<b>Corporate &amp; Friends</b>				
650.00	<b>Corporate</b>	254.57	350.00	(95.43)	72.7%
0.00	<b>Friends</b>	0.00	0.00	0.00	0.0%
<u>650.00</u>	<b>Total Corporate &amp; Friends</b>	<u>254.57</u>	<u>350.00</u>	<u>(95.43)</u>	<u>72.7%</u>
	<b>Foundations</b>				
0.00	<b>BOGC Charitable Foundation</b>	0.00	750.00	(750.00)	0.0%
750.00	<b>Other (Misc) Foundations</b>	0.00	0.00	0.00	0.0%
0.00	<b>Stewart's Foundation</b>	1,000.00	750.00	250.00	133.3%
<u>750.00</u>	<b>Total Foundations</b>	<u>1,000.00</u>	<u>1,500.00</u>	<u>(500.00)</u>	<u>66.7%</u>
2,440.00	<b>Greene Co Libraries Assoc</b>	1,921.86	2,500.00	(578.14)	76.9%
750.00	<b>GCLA Computer Tech Support</b>	475.00	470.00	5.00	101.1%
1,000.00	<b>GCLA OverDrive Support</b>	500.00	500.00	0.00	100.0%
<u>3,659.00</u>	<b>NYS Local Libraries Services</b>	<u>4,249.00</u>	<u>2,500.00</u>	<u>1,749.00</u>	<u>170.0%</u>
11,749.00	<b>Total Public Support- Unrestricted</b>	9,998.97	8,995.00	1,003.97	111.2%
	<b>Register Income</b>				
7,500.00	<b>Fines &amp; Fees</b>	1,085.30	4,000.00	(2,914.70)	27.1%
1,900.00	<b>Donation for Used Books</b>	659.75	800.00	(140.25)	82.5%
1,850.00	<b>Patron Photocopying</b>	551.75	700.00	(148.25)	78.8%
3,200.00	<b>Patron Printing</b>	894.78	1,350.00	(455.22)	66.3%
1,000.00	<b>Patron Fax</b>	304.80	520.00	(215.20)	58.6%
445.00	<b>Cash Donations</b>	233.82	300.00	(66.18)	77.9%
65.00	<b>Buds, Bags &amp; USB's</b>	216.95	220.00	(3.05)	98.6%
<u>15,960.00</u>	<b>Total Register Income</b>	<u>3,947.15</u>	<u>7,890.00</u>	<u>(3,942.85)</u>	<u>50.0%</u>
	<b>Reimbursement to CPL</b>				
3,600.00	<b>Inland Marine/Fine Art Insurance</b>	0.00	1,250.00	(1,250.00)	0.0%
<u>3,600.00</u>	<b>Total Reimbursement to CPL</b>	<u>0.00</u>	<u>1,250.00</u>	<u>(1,250.00)</u>	<u>0.0%</u>
	<b>Interest Income</b>				
750.00	<b>Operating Account Interest Income</b>	485.36	1,200.00	(714.64)	40.4%
<u>750.00</u>	<b>Total Interest Income</b>	<u>485.36</u>	<u>1,200.00</u>	<u>(714.64)</u>	<u>40.4%</u>
882,226.00	<b>Total Operating Income</b>	865,898.48	870,802.00	(4,903.52)	99.4%

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<u>2021 Voted Budget</u>		<u>01/01/2021 to 09/10/2021</u>	<u>2021 Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
	<b>Operating Expenses</b>				
	<b>Personnel</b>				
	<b>Salaries &amp; Wages</b>				
70,607.00	Director Salary	56,170.54	70,616.00	(14,445.46)	79.5%
63,044.80	Bookkeeping	41,484.53	64,997.12	(23,512.59)	63.8%
55,265.60	Library Branch Manager	39,407.42	56,738.88	(17,331.46)	69.5%
54,641.60	Adult Services Librarian	32,384.61	54,433.28	(22,048.67)	59.5%
54,641.60	Youth Services Librarian	9,250.46	54,433.28	(45,182.82)	17.0%
16,598.00	Reference Librarian	12,050.34	16,760.64	(4,710.30)	71.9%
36,915.85	Head of Circulation	25,613.20	37,204.16	(11,590.96)	68.8%
93,000.00	Catskill Support Staff	54,625.73	85,400.00	(30,774.27)	64.0%
9,180.00	Palenville Support Staff	8,750.54	6,466.08	2,284.46	135.3%
13,005.00	Program Support Staff	10,360.15	13,314.16	(2,954.01)	77.8%
3,200.00	Tech Support	2,869.15	6,000.00	(3,130.85)	47.8%
<u>470,099.45</u>	<b>Total Salaries &amp; Wages</b>	<u>292,966.67</u>	<u>466,363.60</u>	<u>(173,396.93)</u>	<u>62.8%</u>
	<b>CPL Payroll Expenses</b>				
	<b>CPL Payroll Taxes</b>				
29,146.17	Social Security	17,836.97	28,914.54	(11,077.57)	61.7%
6,761.64	Medicare	4,171.57	6,762.27	(2,590.70)	61.7%
4,820.32	NYS Unemployment Tax	2,888.70	1,425.25	1,463.45	202.7%
276.50	NYS Re-employment Service Fund	108.40	200.59	(92.19)	54.0%
<u>41,004.63</u>	<b>Total CPL Payroll Taxes</b>	<u>25,005.64</u>	<u>37,302.65</u>	<u>(12,297.01)</u>	<u>67.0%</u>
	<b>Payroll Benefits &amp; Insurances</b>				
	<b>NYS Retirement Benefits</b>				
34,170.00	CPL Pension Contribution	(0.50)	41,300.00	(41,300.50)	0.0%
<u>34,170.00</u>	<b>Total NYS Retirement Benefits</b>	<u>(0.50)</u>	<u>41,300.00</u>	<u>(41,300.50)</u>	<u>0.0%</u>
	<b>Payroll Insurance Benefits</b>				
1,320.00	Disability Insurance Premium	4,351.59	1,330.00	3,021.59	327.2%
1,360.00	Family Leave Insurance	0.00	1,255.00	(1,255.00)	0.0%
47,520.00	Health Insurance	26,570.06	47,520.00	(20,949.94)	55.9%
3,978.00	Workers Compensation	2,828.00	4,380.75	(1,552.75)	64.6%
<u>54,178.00</u>	<b>Total Payroll Benefits &amp; Insurances</b>	<u>33,749.65</u>	<u>54,485.75</u>	<u>(20,736.10)</u>	<u>61.9%</u>
<u>129,352.63</u>	<b>Total CPL Payroll Expenses</b>	<u>58,754.79</u>	<u>133,088.40</u>	<u>(74,333.61)</u>	<u>44.1%</u>
<u>599,452.08</u>	<b>Total Personnel</b>	<u>351,721.46</u>	<u>599,452.00</u>	<u>(247,730.54)</u>	<u>58.7%</u>

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	<b>Library Services</b>				
	<b>Library Materials</b>				
	<b>Print Materials</b>				
	<b>Circulating Print Materials</b>				
8,300.00	Adult Fiction	5,145.21	8,000.00	(2,854.79)	64.3%
5,800.00	Adult Non-Fiction	3,301.62	5,800.00	(2,498.38)	56.9%
4,700.00	Juvenile & YA Fiction	3,528.23	5,000.00	(1,471.77)	70.6%
3,295.00	Juvenile & YA Non Fiction	1,319.57	3,000.00	(1,680.43)	44.0%
2,500.00	Large Print Books	1,035.76	1,300.00	(264.24)	79.7%
2,100.00	Magazines	1,463.52	1,600.00	(136.48)	91.5%
<b>26,695.00</b>	<b>Total Circulating Print Materials</b>	<b>15,793.91</b>	<b>24,700.00</b>	<b>(8,906.09)</b>	<b>63.9%</b>
	<b>Non Circulating Print Materials</b>				
3,000.00	Reference: Digitized Materials	2,720.00	6,000.00	(3,280.00)	45.3%
1,530.00	Reference: Print Materials	0.00	729.00	(729.00)	0.0%
904.00	Local & State History	362.99	1,075.00	(712.01)	33.8%
2,714.00	Newspapers	358.40	2,784.00	(2,425.60)	12.9%
825.00	Professional Collection	1,120.74	825.00	295.74	135.8%
<b>8,973.00</b>	<b>Total Non Circulating Print Materials</b>	<b>4,562.13</b>	<b>11,413.00</b>	<b>(6,850.87)</b>	<b>40.0%</b>
<b>35,668.00</b>	<b>Total Print Materials</b>	<b>20,356.04</b>	<b>36,113.00</b>	<b>(15,756.96)</b>	<b>56.4%</b>
	<b>Audiovisual</b>				
4,100.00	Adult Books on CD	1,636.94	3,300.00	(1,663.06)	49.6%
13,440.00	Adult DVD	5,421.04	11,940.00	(6,518.96)	45.4%
1,750.00	Adult Music on CD	951.58	1,700.00	(748.42)	56.0%
680.00	Juvenile & YA Books on CD	407.04	870.00	(462.96)	46.8%
1,700.00	Juvenile & YA DVD	765.89	1,000.00	(234.11)	76.6%
625.00	Juvenile & YA Music on CD	126.01	475.00	(348.99)	26.5%
7,500.00	Video Games	1,357.57	3,975.00	(2,617.43)	34.2%
825.00	Azuradisk Repairs	0.00	3,000.00	(3,000.00)	0.0%
<b>30,620.00</b>	<b>Total Audiovisual</b>	<b>10,666.07</b>	<b>26,260.00</b>	<b>(15,593.93)</b>	<b>40.6%</b>
	<b>Circulating eDevices</b>				
0.00	Hoopla	2,042.90	12,000.00	(9,957.10)	17.0%
15,000.00	Overdrive: Local eBooks	26,427.08	30,000.00	(3,572.92)	88.1%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
<b>15,260.00</b>	<b>Total Circulating eDevices</b>	<b>28,469.98</b>	<b>42,260.00</b>	<b>(13,790.02)</b>	<b>67.4%</b>
	<b>Online Databases</b>				
830.00	Daily Mail Online Database	882.00	900.00	(18.00)	98.0%
400.00	Worldbook Online Database	415.00	400.00	15.00	103.8%
<b>1,230.00</b>	<b>Total Online Databases</b>	<b>1,297.00</b>	<b>1,300.00</b>	<b>(3.00)</b>	<b>99.8%</b>
6,325.00	MHLS Holds/Delivery Fee	5,378.00	5,368.50	9.50	100.2%
6,092.50	Processing Library Materials	3,759.23	6,092.50	(2,333.27)	61.7%
<b>95,195.50</b>	<b>Total Library Materials</b>	<b>69,926.32</b>	<b>117,394.00</b>	<b>(47,467.68)</b>	<b>59.6%</b>

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2021 Voted Budget		01/01/2021 to 09/10/2021	2021 Spring Budget	\$ Over Budget	% of Budget
	<b>Patron Services</b>				
	<b>Mid-Hudson Library System Services</b>				
1,725.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%
3,155.66	MHLS Sierra Fee - General	2,744.00	2,744.00	0.00	100.0%
3,121.56	MHLS Sierra Fee - License	3,637.00	3,638.00	(1.00)	100.0%
350.00	MHLS Web Hosting	350.00	350.00	0.00	100.0%
500.00	MHLS Computer Services	0.00	500.00	(500.00)	0.0%
8,852.22	<b>Total Mid-Hudson Library System Services</b>	8,231.00	8,732.00	(501.00)	94.3%
	<b>Patron Computers &amp; Printers</b>				
3,720.00	Internet Service Providers	2,877.37	3,984.00	(1,106.63)	72.2%
1,250.00	Computer Tech Support	0.00	1,250.00	(1,250.00)	0.0%
950.00	LibData	0.00	750.00	(750.00)	0.0%
2,200.00	Ethernet Upgrades	712.50	6,100.00	(5,387.50)	11.7%
0.00	Patron Computers (reserve below)	0.00	0.00	0.00	0.0%
0.00	Patron Computer Supplies	76.48	1,400.00	(1,323.52)	5.5%
938.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%
3,500.00	Patron Copier & Printer Supplies	39.99	1,550.00	(1,510.01)	2.6%
600.00	Patron Copier & Printer Usage	1,609.66	1,800.00	(190.34)	89.4%
4,900.00	Patron Copier & Printer Leases	1,920.95	2,695.00	(774.05)	71.3%
1,970.00	Software & Software Licenses	1,179.00	1,470.00	(291.00)	80.2%
20,028.00	<b>Total Patron Computers &amp; Printers</b>	8,415.95	20,999.00	(12,583.05)	40.1%
	<b>Library Programming</b>				
5,500.00	Program Facilitators	950.00	2,500.00	(1,550.00)	38.0%
0.00	Program Publicity & Printing	2,655.89	3,000.00	(344.11)	88.5%
13,500.00	Program Supplies	9,570.59	15,500.00	(5,929.41)	61.7%
0.00	Web Design	5,580.00	7,440.00	(1,860.00)	75.0%
19,000.00	<b>Total Library Programming</b>	18,756.48	28,440.00	(9,683.52)	66.0%
47,880.22	<b>Total Patron Services</b>	35,403.43	58,171.00	(22,767.57)	60.9%
	<b>Other Library Services &amp; Support</b>				
1,240.00	Library Cards	345.50	750.00	(404.50)	46.1%
0.00	Library Computer (staff/circ)	1,275.98	1,800.00	(524.02)	70.9%
6,621.00	Library Furnishing/Displays	7,678.42	7,000.00	678.42	109.7%
1,114.00	Library Equipment	3,811.64	1,114.00	2,697.64	342.2%
3,700.00	Library Office Supplies	1,194.44	3,100.00	(1,905.56)	38.5%
0.00	Specialized Purchases - COVID-19	1,782.22	8,000.00	(6,217.78)	22.3%
0.00	Curbside	1,277.50	2,000.00	(722.50)	63.9%
700.00	Stamps	119.13	725.00	(605.87)	16.4%
4,484.00	Telephone	2,585.18	4,200.00	(1,614.82)	61.6%
17,859.00	<b>Total Other Library Services &amp; Support</b>	20,070.01	28,689.00	(8,618.99)	70.0%
160,934.72	<b>Total Library Services</b>	125,399.76	204,254.00	(78,854.24)	61.4%

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<b>Library Administration</b>					
<b>Outside Services</b>					
7,750.00	<b>Audit/Accounting</b>	7,150.00	7,750.00	(600.00)	92.3%
0.00	<b>HR Consultant - Handbook</b>	962.50	2,100.00	(1,137.50)	45.8%
2,040.00	<b>Legal Services</b>	721.55	2,000.00	(1,278.45)	36.1%
9,790.00	<b>Total Outside Services</b>	8,834.05	11,850.00	(3,015.95)	74.5%
<b>Travel and Meetings</b>					
2,750.00	<b>Conference, Convention, Meetings</b>	196.79	500.00	(303.21)	39.4%
2,375.00	<b>Mileage &amp; Tolls</b>	397.48	2,600.00	(2,202.52)	15.3%
3,600.00	<b>NYLA/ALA Conference</b>	0.00	500.00	(500.00)	0.0%
2,250.00	<b>Training</b>	812.98	2,250.00	(1,437.02)	36.1%
10,975.00	<b>Total Travel and Meetings</b>	1,407.25	5,850.00	(4,442.75)	24.1%
100.00	<b>Donations Made</b>	0.00	0.00	0.00	0.0%
<b>Insurance</b>					
8,917.86	<b>Commercial Insurance</b>	8,070.50	7,900.00	170.50	102.2%
0.00	<b>Cyber Liability</b>	804.22	1,000.00	(195.78)	80.4%
965.00	<b>Director &amp; Officers Insurance</b>	0.00	900.00	(900.00)	0.0%
3,600.00	<b>Fine Art Insurance (partially funded)</b>	2,675.00	2,500.00	175.00	107.0%
13,482.86	<b>Total Insurance</b>	11,549.72	12,300.00	(750.28)	93.9%
1,350.00	<b>Meeting Supplies</b>	604.48	1,350.00	(745.52)	44.8%
1,625.00	<b>Membership Dues</b>	1,457.50	1,400.00	57.50	104.1%
<b>Office Expenses</b>					
0.00	<b>Admin Computer Hardware</b>	2,476.00	3,200.00	(724.00)	77.4%
0.00	<b>Admin Computer Supplies</b>	20.39	0.00	20.39	100.0%
500.00	<b>Office Equipment &amp; Repairs</b>	79.58	500.00	(420.42)	15.9%
918.00	<b>Office Furnishings</b>	1,611.90	918.00	693.90	175.6%
300.00	<b>Office Internet</b>	225.00	300.00	(75.00)	75.0%
300.00	<b>Office Postage</b>	1.60	300.00	(298.40)	0.5%
0.00	<b>Admin Printer Hardware</b>	799.99	0.00	799.99	100.0%
0.00	<b>Admin Copier &amp; Printer Supplies</b>	186.85	900.00	(713.15)	20.8%
1,100.00	<b>Admin Copier &amp; Printer Usage</b>	408.73	800.00	(391.27)	51.1%
2,500.00	<b>Office Supplies</b>	535.45	2,100.00	(1,564.55)	25.5%
550.00	<b>Office Telephone</b>	360.00	550.00	(190.00)	65.5%
1,075.00	<b>QB Tax Tables &amp; Backup</b>	1,073.91	1,500.00	(426.09)	71.6%
7,243.00	<b>Total Office Expenses</b>	7,779.40	11,068.00	(3,288.60)	70.3%
44,565.86	<b>Total Library Administration</b>	31,632.40	43,818.00	(12,185.60)	72.2%

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	<b>Building</b>				
	<b>Fuel &amp; Utilities</b>				
8,300.00	Electricity	4,758.21	8,300.00	(3,541.79)	57.3%
8,025.00	Heating Fuel	6,198.80	8,025.00	(1,826.20)	77.2%
325.00	Water & Sewer	154.60	425.00	(270.40)	36.4%
<u>16,650.00</u>	<b>Total Fuel &amp; Utilities</b>	<u>11,111.61</u>	<u>16,750.00</u>	<u>(5,638.39)</u>	<u>66.3%</u>
	<b>Maintenance &amp; Repairs</b>				
128.00	Boiler Inspection	0.00	127.36	(127.36)	0.0%
12,447.00	Building Repairs & Maintenance	7,490.28	12,447.00	(4,956.72)	60.2%
12,581.70	Custodial Service	9,626.04	12,834.72	(3,208.68)	75.0%
3,550.00	Custodial Supplies	557.93	3,950.24	(3,392.31)	14.1%
248.00	Fire Extinguisher Inspection	138.00	248.00	(110.00)	55.6%
1,500.00	Grounds	995.00	2,000.00	(1,005.00)	49.8%
1,263.00	Security System	6,885.75	6,000.00	885.75	114.8%
3,928.00	Snow Removal	2,174.00	3,928.00	(1,754.00)	55.3%
1,128.00	Trash Removal	931.48	1,781.04	(849.56)	52.3%
<u>36,773.70</u>	<b>Total Maintenance &amp; Repairs</b>	<u>28,798.48</u>	<u>43,316.36</u>	<u>(14,517.88)</u>	<u>66.5%</u>
23,849.64	Palenville Branch Rent	18,244.98	24,326.64	(6,081.66)	75.0%
<u>77,273.34</u>	<b>Total Building</b>	<u>58,155.07</u>	<u>84,393.00</u>	<u>(26,237.93)</u>	<u>68.9%</u>
<u>882,226.00</u>	<b>Total Operating Expenses</b>	<u>566,908.69</u>	<u>931,917.00</u>	<u>(365,008.31)</u>	<u>60.8%</u>
0.00	<b>Net Operating Income</b>	298,989.79	(61,115.00)	360,104.79	

**Catskill Public Library**  
**SNAPSHOT: Spring Budget vs. Actual**  
01/01 thru September 10, 2021 (69.3%)

<u>2021 Voted Budget</u>		<u>01/01/2021 to 09/10/2021</u>	<u>2021 Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
	<b>Other Income/Expense</b>				
	<b>Other Income</b>				
	<b>Local Public Funds: Reserve for future year</b>				
6,100.00	<b>CCSD Computer Reserves</b>	4,800.00	4,800.00	0.00	100.0%
12,000.00	<b>CCSD: Reserved for Major Maintenance</b>	12,000.00	12,000.00	0.00	100.0%
0.00	<b>Transfer \$ from Computer Reserves</b>	0.00	0.00	0.00	0.0%
0.00	<b>Transfer \$ from Maintenance Reserves</b>	0.00	0.00	0.00	0.0%
<u>18,100.00</u>	<b>Total Local Public Funds: Reserve for future year</b>	<u>16,800.00</u>	<u>16,800.00</u>	<u>0.00</u>	<u>100.0%</u>
	<b>Savings Interest Income</b>				
0.00	<b>Reserve Account Interest Income</b>	128.80	0.00	128.80	100.0%
0.00	<b>Board Designated Accounts Interest Income</b>	169.76	0.00	169.76	100.0%
<u>0.00</u>	<b>Total Savings Interest Income</b>	<u>298.56</u>	<u>0.00</u>	<u>298.56</u>	<u>100.0%</u>
0.00	<b>SBA Payroll Protection Loan</b>	0.00	0.00	0.00	0.0%
<u>18,100.00</u>	<b>Total Other Income</b>	<u>17,098.56</u>	<u>16,800.00</u>	<u>298.56</u>	<u>101.8%</u>
	<b>Other Expense</b>				
	<b>Computer Purchases from Reserves</b>				
6,100.00	<b>Patron Computer Purchases</b>	0.00	4,800.00	(4,800.00)	0.0%
0.00	<b>Staff Computer Purchases from Reserves</b>	0.00	0.00	0.00	0.0%
0.00	<b>Admin Computer Purchases from Reserves</b>	0.00	0.00	0.00	0.0%
<u>6,100.00</u>	<b>Total Computer Purchases from Reserves</b>	<u>0.00</u>	<u>4,800.00</u>	<u>(4,800.00)</u>	<u>0.0%</u>
	<b>Board Approved Building Repairs</b>				
12,000.00	<b>CCSD: Major Maint Purchases</b>	0.00	12,000.00	(12,000.00)	0.0%
0.00	<b>Electrical Wiring</b>	0.00	0.00	0.00	0.0%
0.00	<b>Kitchenette</b>	0.00	0.00	0.00	0.0%
<u>12,000.00</u>	<b>Total Board Approved Building Repairs</b>	<u>0.00</u>	<u>12,000.00</u>	<u>(12,000.00)</u>	<u>0.0%</u>
<u>18,100.00</u>	<b>Total Other Expense</b>	<u>0.00</u>	<u>16,800.00</u>	<u>(16,800.00)</u>	<u>0.0%</u>
0.00	<b>Net Other Income</b>	17,098.56	0.00	17,098.56	100.0%
<u><u>0.00</u></u>		<u><u>316,088.35</u></u>	<u><u>(61,115.00)</u></u>	<u><u>377,203.35</u></u>	