

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru June 12, 2021, (44.7%)

2021 Voted Budget		01/01/2021 to 06/12/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
	Operating Income/Expense						
	Operating Income						
	Public Support- School and Pilot						
	Local Public Funds						
783,828.00	Catskill Central School District	783,828.00	785,128.00	-1,300.00	99.8%	99.70%	100.2%
66,339.00	PILOT	66,339.00	66,339.00	0.00	100.0%	100.00%	100.0%
<u>850,167.00</u>	Total Local Public Funds	<u>850,167.00</u>	<u>851,467.00</u>	<u>-1,300.00</u>	<u>99.8%</u>	<u>100.0%</u>	<u>100.2%</u>
850,167.00	Total Public Support- School and Pilot	850,167.00	851,467.00	-1,300.00	99.8%	99.70%	100.2%
	Public Support- Unrestricted						
	Individuals						
1,400.00	Donations	736.60	800.00	-63.40	92.1%	129.50%	29.7%
1,100.00	Program Support	226.00	375.00	-149.00	60.3%	0.00%	90.4%
<u>2,500.00</u>	Total Individuals	<u>962.60</u>	<u>1,175.00</u>	<u>-212.40</u>	<u>81.9%</u>	<u>103.60%</u>	<u>57.3%</u>
	Corporate & Friends						
650.00	Corporate	194.57	350.00	-155.43	55.6%	55.60%	0.0%
0.00	Friends	0.00	0.00	0.00	0.0%	0.00%	0.0%
<u>650.00</u>	Total Corporate & Friends	<u>194.57</u>	<u>350.00</u>	<u>-155.43</u>	<u>55.6%</u>	<u>65.90%</u>	<u>0.0%</u>
	Foundations						
0.00	BOGC Charitable Foundation	0.00	750.00	-750.00	0.0%	0.00%	0.0%
750.00	Other (Misc) Foundations	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Stewart's Foundation	1,000.00	750.00	250.00	133.3%	100.00%	200.0%
<u>750.00</u>	Total Foundations	<u>1,000.00</u>	<u>1,500.00</u>	<u>-500.00</u>	<u>66.7%</u>	<u>50.00%</u>	<u>100.0%</u>
2,440.00	Greene Co Libraries Assoc	1,281.24	2,500.00	-1,218.76	51.3%	51.20%	0.0%
750.00	GCLA Computer Tech Support	0.00	470.00	-470.00	0.0%	0.00%	0.0%
1,000.00	GCLA OverDrive Support	0.00	500.00	-500.00	0.0%	0.00%	0.0%
<u>3,659.00</u>	NYS Local Libraries Services	<u>1,008.00</u>	<u>2,500.00</u>	<u>-1,492.00</u>	<u>40.3%</u>	<u>33.10%</u>	<u>100.0%</u>
11,749.00	Total Public Support- Unrestricted	4,446.41	8,995.00	-4,548.59	49.4%	46.30%	64.2%
	Register Income						
7,500.00	Fines & Fees	555.56	4,000.00	-3,444.44	13.9%	16.40%	8.4%
1,900.00	Donation for Used Books	231.25	800.00	-568.75	28.9%	5.10%	43.2%
1,850.00	Patron Photocopying	277.30	700.00	-422.70	39.6%	37.10%	54.7%
3,200.00	Patron Printing	482.40	1,350.00	-867.60	35.7%	30.60%	77.0%
1,000.00	Patron Fax	198.10	520.00	-321.90	38.1%	43.90%	18.8%
445.00	Cash Donations	180.47	300.00	-119.53	60.2%	61.10%	55.2%
65.00	Buds, Bags & USB's	126.00	220.00	-94.00	57.3%	44.20%	73.0%
<u>15,960.00</u>	Total Register Income	<u>2,051.08</u>	<u>7,890.00</u>	<u>-5,838.92</u>	<u>26.0%</u>	<u>25.60%</u>	<u>27.1%</u>
	Reimbursement to CPL						
3,600.00	Inland Marine/Fine Art Insurance	0.00	1,250.00	-1,250.00	0.0%	0.00%	0.0%
<u>3,600.00</u>	Total Reimbursement to CPL	<u>0.00</u>	<u>1,250.00</u>	<u>-1,250.00</u>	<u>0.0%</u>	<u>0.00%</u>	<u>0.0%</u>
	Interest Income						
750.00	Operating Account Interest Income	341.70	1,200.00	-858.30	28.5%	28.50%	0.0%
<u>750.00</u>	Total Interest Income	<u>341.70</u>	<u>1,200.00</u>	<u>-858.30</u>	<u>28.5%</u>	<u>28.50%</u>	<u>0.0%</u>
<u>882,226.00</u>	Total Operating Income	<u>857,006.19</u>	<u>870,802.00</u>	<u>-13,795.81</u>	<u>98.4%</u>	<u>98.20%</u>	<u>99.2%</u>

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01/01 thru June 12, 2021, (44.7%)

2021 Voted Budget		01/01/2021 to 06/12/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
Operating Expenses							
Personnel							
Salaries & Wages							
70,607.00	Director Salary	30,817.82	70,616.00	-39,798.18	43.6%	48.40%	24.6%
63,044.80	Bookkeeping	26,739.14	64,997.12	-38,257.98	41.1%	40.70%	42.4%
55,265.60	Library Branch Manager	25,038.18	56,738.88	-31,700.70	44.1%	3.80%	48.6%
54,641.60	Adult Services Librarian	23,327.64	54,433.28	-31,105.64	42.9%	45.10%	0.0%
54,641.60	Youth Services Librarian	511.88	54,433.28	-53,921.40	0.9%	1.20%	0.0%
16,598.00	Reference Librarian	7,372.56	16,760.64	-9,388.08	44.0%	44.00%	0.0%
36,915.85	Head of Circulation	15,966.20	37,204.16	-21,237.96	42.9%	47.60%	0.0%
93,000.00	Catskill Support Staff	32,284.30	85,400.00	-53,115.70	37.8%	37.80%	0.0%
9,180.00	Palenville Support Staff	6,158.75	6,466.08	-307.33	95.2%	0.00%	95.2%
13,005.00	Program Support Staff	4,963.55	13,314.16	-8,350.61	37.3%	49.40%	0.0%
3,200.00	Tech Support	2,647.67	6,000.00	-3,352.33	44.1%	48.10%	36.1%
470,099.45	Total Salaries & Wages	175,827.69	466,363.60	-290,535.91	37.7%	37.60%	38.1%
CPL Payroll Expenses							
CPL Payroll Taxes							
29,146.17	Social Security	10,668.14	28,914.54	-18,246.40	36.9%	36.50%	36.8%
6,761.64	Medicare	2,494.96	6,762.27	-4,267.31	36.9%	36.50%	36.8%
4,820.32	NYS Unemployment Tax	2,161.12	1,425.25	735.87	151.6%	166.50%	113.2%
276.50	NYS Re-employment Service Fund	81.47	200.59	-119.12	40.6%	51.60%	22.5%
41,004.63	Total CPL Payroll Taxes	15,405.69	37,302.65	-21,896.96	41.3%	41.30%	40.1%
Payroll Benefits & Insurances							
NYS Retirement Benefits							
34,170.00	CPL Pension Contribution	-0.50	41,300.00	-41,300.50	0.0%	0.00%	0.0%
34,170.00	Total NYS Retirement Benefits	-0.50	41,300.00	-41,300.50	0.0%	0.00%	0.0%
Payroll Insurance Benefits							
1,320.00	Disability Insurance Premium	32.04	1,330.00	-1,297.96	2.4%	0.00%	0.0%
1,360.00	Family Leave Insurance	0.00	1,255.00	-1,255.00	0.0%	0.00%	0.0%
47,520.00	Health Insurance	18,005.32	47,520.00	-29,514.68	37.9%	30.50%	72.5%
3,978.00	Workers Compensation	3,792.00	4,380.75	-588.75	86.6%	81.80%	97.6%
54,178.00	Total Payroll Benefits & Insurances	21,829.36	54,485.75	-32,656.39	40.1%	18.00%	47.3%
129,352.63	Total CPL Payroll Expenses	37,234.55	133,088.40	-95,853.85	28.0%	24.10%	44.7%
599,452.08	Total Personnel	213,062.24	599,452.00	-386,389.76	35.5%	34.40%	39.3%

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	Library Services						
	Library Materials						
	Print Materials						
	Circulating Print Materials						
8,300.00	Adult Fiction	2,275.81	8,000.00	-5,724.19	28.4%	26.90%	32.9%
5,800.00	Adult Non-Fiction	2,103.40	5,800.00	-3,696.60	36.3%	38.90%	28.8%
4,700.00	Juvenile & YA Fiction	1,873.84	5,000.00	-3,126.16	37.5%	38.40%	34.6%
3,295.00	Juvenile & YA Non Fiction	645.52	3,000.00	-2,354.48	21.5%	22.40%	18.8%
2,500.00	Large Print Books	714.45	1,300.00	-585.55	55.0%	55.00%	0.0%
2,100.00	Magazines	475.63	1,600.00	-1,124.37	29.7%	0.00%	76.1%
26,695.00	Total Circulating Print Materials	8,088.65	24,700.00	-16,611.35	32.7%	32.00%	34.8%
	Non Circulating Print Materials						
3,000.00	Reference: Digitized Materials	2,720.00	6,000.00	-3,280.00	45.3%	45.30%	0.0%
1,530.00	Reference: Print Materials	0.00	729.00	-729.00	0.0%	0.00%	0.0%
904.00	Local & State History	17.99	1,075.00	-1,057.01	1.7%	0.00%	10.3%
2,714.00	Newspapers	358.40	2,784.00	-2,425.60	12.9%	20.80%	0.0%
825.00	Professional Collection	667.98	825.00	-157.02	81.0%	81.00%	0.0%
8,973.00	Total Non Circulating Print Materials	3,764.37	11,413.00	-7,648.63	33.0%	36.80%	1.5%
35,668.00	Total Print Materials	11,853.02	36,113.00	-24,259.98	32.8%	33.70%	39.3%
	Audiovisual						
4,100.00	Adult Books on CD	713.30	3,300.00	-2,586.70	21.6%	27.30%	10.2%
13,440.00	Adult DVD	3,302.81	11,940.00	-8,637.19	27.7%	26.70%	29.3%
1,750.00	Adult Music on CD	673.49	1,700.00	-1,026.51	39.6%	35.10%	60.7%
680.00	Juvenile & YA Books on CD	209.94	870.00	-660.06	24.1%	36.80%	0.0%
1,700.00	Juvenile & YA DVD	288.03	1,000.00	-711.97	28.8%	42.00%	9.0%
625.00	Juvenile & YA Music on CD	126.01	475.00	-348.99	26.5%	31.50%	0.0%
7,500.00	Video Games	-192.57	3,975.00	-4,167.57	-4.8%	-9.60%	0.0%
825.00	Azuradisk Repairs	0.00	3,000.00	-3,000.00	0.0%	0.00%	0.0%
30,620.00	Total Audiovisual	5,121.01	26,260.00	-21,138.99	19.5%	21.60%	16.2%
	Circulating eDevices						
0.00	Hoopla	1,502.65	12,000.00	-10,497.35	12.5%	12.50%	12.5%
15,000.00	Overdrive: Local eBooks	15,452.23	30,000.00	-14,547.77	51.5%	72.00%	31.1%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	-260.00	0.0%	0.00%	0.0%
15,260.00	Total Circulating eDevices	16,954.88	42,260.00	-25,305.12	40.1%	54.60%	25.6%
	Online Databases						
830.00	Daily Mail Online Database	882.00	900.00	-18.00	98.0%	98.00%	98.0%
400.00	Worldbook Online Database	415.00	400.00	15.00	103.8%	103.80%	103.8%
1,230.00	Total Online Databases	1,297.00	1,300.00	-3.00	99.8%	99.80%	99.8%
6,325.00	MHLS Holds/Delivery Fee	5,378.00	5,368.50	9.50	100.2%	100.00%	100.7%
6,092.50	Processing Library Materials	2,583.11	6,092.50	-3,509.39	42.4%	48.20%	16.0%
95,195.50	Total Library Materials	43,187.02	117,394.00	-74,206.98	36.8%	42.00%	27.3%

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	Patron Services						
	Mid-Hudson Library System Services						
1,725.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%	100.00%	100.0%
3,155.66	MHLS Sierra Fee - General	2,744.00	2,744.00	0.00	100.0%	100.00%	100.0%
3,121.56	MHLS Sierra Fee - License	3,637.00	3,638.00	-1.00	100.0%	100.00%	99.9%
350.00	MHLS Web Hosting	350.00	350.00	0.00	100.0%	100.00%	100.0%
500.00	MHLS Computer Services	0.00	500.00	-500.00	0.0%	0.00%	0.0%
8,852.22	Total Mid-Hudson Library System Service	8,231.00	8,732.00	-501.00	94.3%	96.10%	88.8%
	Patron Computers & Printers						
3,720.00	Internet Service Providers	2,002.06	3,984.00	-1,981.94	50.3%	50.00%	50.6%
1,250.00	Computer Tech Support	0.00	1,250.00	-1,250.00	0.0%	0.00%	0.0%
950.00	LibData	0.00	750.00	-750.00	0.0%	0.00%	0.0%
2,200.00	Ethernet Upgrades	712.50	6,100.00	-5,387.50	11.7%	13.00%	0.0%
0.00	Patron Computers (reserve below)	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Patron Computer Supplies	69.83	1,400.00	-1,330.17	5.0%	7.00%	0.0%
938.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%	0.00%	0.0%
3,500.00	Patron Copier & Printer Supplies	39.99	1,550.00	-1,510.01	2.6%	3.30%	0.0%
600.00	Patron Copier & Printer Usage	1,308.87	1,800.00	-491.13	72.7%	90.00%	38.2%
4,900.00	Patron Copier & Printer Leases	1,372.30	2,695.00	-1,322.70	50.9%	51.30%	50.0%
1,970.00	Software & Software Licenses	1,084.00	1,470.00	-386.00	73.7%	80.70%	55.0%
20,028.00	Total Patron Computers & Printers	6,589.55	20,999.00	-14,409.45	31.4%	30.9%	33.0%
	Library Programming						
5,500.00	Program Facilitators	0.00	2,500.00	-2,500.00	0.0%	0.00%	0.0%
0.00	Program Publicity & Printing	3,111.24	3,000.00	111.24	103.7%	20.30%	27.0%
13,500.00	Program Supplies	889.50	15,500.00	-14,610.50	5.7%	32.30%	19.9%
0.00	Web Design	3,720.00	7,440.00	-3,720.00	50.0%	50.00%	50.0%
19,000.00	Total Library Programming	7,720.74	28,440.00	-20,719.26	27.1%	30.10%	23.3%
47,880.22	Total Patron Services	22,541.29	58,171.00	-35,629.71	38.8%	41.50%	33.3%
	Other Library Services & Support						
1,240.00	Library Cards	0.00	750.00	-750.00	0.0%	0.00%	0.0%
0.00	Library Computer (staff/circ)	1,275.98	1,800.00	-524.02	70.9%	70.90%	0.0%
6,621.00	Library Furnishing/Displays	239.99	7,000.00	-6,760.01	3.4%	6.90%	0.0%
1,114.00	Library Equipment	379.50	1,114.00	-734.50	34.1%	46.60%	0.0%
3,700.00	Library Office Supplies	155.55	3,100.00	-2,944.45	5.0%	5.40%	3.0%
0.00	Specialized Purchases - COVID-19	1,281.32	8,000.00	-6,718.68	16.0%	16.00%	0.0%
0.00	Curbside	1,277.50	2,000.00	-722.50	63.9%		
700.00	Stamps	23.68	725.00	-701.32	3.3%	5.60%	0.0%
4,484.00	Telephone	1,712.88	4,200.00	-2,487.12	40.8%	37.90%	47.6%
17,859.00	Total Other Library Services & Support	6,346.40	28,689.00	-22,342.60	22.1%	28.30%	7.5%
160,934.72	Total Library Services	72,074.71	204,254.00	-132,179.29	35.3%	39.80%	28.6%

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Library Administration							
Outside Services							
7,750.00	Audit/Accounting	7,150.00	7,750.00	-600.00	92.3%	92.30%	0.0%
0.00	HR Consultant - Handbook	0.00	2,100.00	-2,100.00	0.0%	0.00%	0.0%
2,040.00	Legal Services	721.55	2,000.00	-1,278.45	36.1%	0.00%	144.3%
9,790.00	Total Outside Services	7,871.55	11,850.00	-3,978.45	66.4%	67.10%	60.1%
Travel and Meetings							
2,750.00	Conference, Convention, Meetings	149.90	500.00	-350.10	30.0%	15.00%	100.0%
2,375.00	Mileage & Tolls	287.94	2,600.00	-2,312.06	11.1%	13.70%	0.0%
3,600.00	NYLA/ALA Conference	0.00	500.00	-500.00	0.0%	0.00%	0.0%
2,250.00	Training	0.00	2,250.00	-2,250.00	0.0%	0.00%	0.0%
10,975.00	Total Travel and Meetings	437.84	5,850.00	-5,412.16	7.5%	7.70%	6.5%
100.00	Donations Made	0.00	0.00	0.00	0.0%	0.00%	0.0%
Insurance							
8,917.86	Commercial Insurance	8,070.50	7,900.00	170.50	102.2%	99.50%	115.0%
0.00	Cyber Liability	804.22	1,000.00	-195.78	80.4%	120.60%	40.2%
965.00	Director & Officers Insurance	0.00	900.00	-900.00	0.0%	0.00%	0.0%
3,600.00	Fine Art Insurance (partially funded)	2,675.00	2,500.00	175.00	107.0%	107.00%	0.0%
13,482.86	Total Insurance	11,549.72	12,300.00	-750.28	93.9%	93.70%	94.8%
1,350.00	Meeting Supplies	509.45	1,350.00	-840.55	37.7%	41.90%	4.3%
1,625.00	Membership Dues	1,075.00	1,400.00	-325.00	76.8%	76.80%	0.0%
Office Expenses							
0.00	Admin Computer Hardware	2,476.00	3,200.00	-724.00	77.4%	77.40%	0.0%
0.00	Admin Computer Supplies	20.39	0.00	20.39	100.0%	100.00%	0.0%
500.00	Office Equipment & Repairs	79.58	500.00	-420.42	15.9%	15.90%	0.0%
918.00	Office Furnishings	0.00	918.00	-918.00	0.0%	0.00%	0.0%
300.00	Office Internet	150.00	300.00	-150.00	50.0%	50.00%	0.0%
300.00	Office Postage	0.00	300.00	-300.00	0.0%	0.00%	0.0%
0.00	Admin Printer Hardware	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Admin Copier & Printer Supplies	0.94	900.00	-899.06	0.1%	0.10%	0.0%
1,100.00	Admin Copier & Printer Usage	108.00	800.00	-692.00	13.5%	13.50%	0.0%
2,500.00	Office Supplies	385.96	2,100.00	-1,714.04	18.4%	18.40%	0.0%
550.00	Office Telephone	225.00	550.00	-325.00	40.9%	40.90%	0.0%
1,075.00	QB Tax Tables & Backup	1,055.91	1,500.00	-444.09	70.4%	70.40%	0.0%
7,243.00	Total Office Expenses	4,501.78	11,068.00	-6,566.22	40.7%	40.70%	0.0%
44,565.86	Total Library Administration	25,945.34	43,818.00	-17,872.66	59.2%	59.30%	58.8%

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Building							
Fuel & Utilities							
8,300.00	Electricity	2,881.33	8,300.00	-5,418.67	34.7%	32.20%	40.2%
8,025.00	Heating Fuel	0.00	8,025.00	-8,025.00	0.0%	0.00%	0.0%
325.00	Water & Sewer	74.80	425.00	-350.20	17.6%	17.60%	0.0%
16,650.00	Total Fuel & Utilities	2,956.13	16,750.00	-13,793.87	17.6%	14.70%	28.1%
Maintenance & Repairs							
128.00	Boiler Inspection	0.00	127.36	-127.36	0.0%	0.00%	0.0%
12,447.00	Building Repairs & Maintenance	1,738.79	12,447.00	-10,708.21	14.0%	14.50%	0.0%
12,581.70	Custodial Service	6,417.36	12,834.72	-6,417.36	50.0%	50.00%	50.0%
3,550.00	Custodial Supplies	130.40	3,950.24	-3,819.84	3.3%	4.10%	0.0%
248.00	Fire Extinguisher Inspection	98.00	248.00	-150.00	39.5%	78.40%	0.0%
1,500.00	Grounds	390.00	2,000.00	-1,610.00	19.5%	17.30%	26.0%
1,263.00	Security System	1,935.75	6,000.00	-4,064.25	32.3%	27.20%	77.5%
3,928.00	Snow Removal	2,174.00	3,928.00	-1,754.00	55.3%	57.00%	53.9%
1,128.00	Trash Removal	659.52	1,781.04	-1,121.52	37.0%	35.60%	38.4%
36,773.70	Total Maintenance & Repairs	13,543.82	43,316.36	-29,772.54	31.3%	28.10%	43.1%
23,849.64	Palenville Branch Rent	12,163.32	24,326.64	-12,163.32	50.0%	0.00%	50.0%
77,273.34	Total Building	28,663.27	84,393.00	-55,729.73	34.0%	24.40%	46.1%
882,226.00	Total Operating Expenses	339,745.56	931,917.00	-592,171.44	36.5%	36.20%	37.1%
0.00	Net Operating Income	517,260.63	-61,115.00	578,375.63			

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru June 12, 2021, (44.7%)

2021 Voted Budget		01/01/2021 to 06/12/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
Other Income/Expense							
Other Income							
Local Public Funds: Reserve for future year							
6,100.00	CCSD Computer Reserves	6,100.00	4,800.00	1,300.00	127.1%		
12,000.00	CCSD: Reserved for Major Maintenance	12,000.00	12,000.00	0.00	100.0%		
0.00	Transfer \$ from Computer Reserves	0.00	0.00	0.00	0.0%		
0.00	Transfer \$ from Maintenance Reserves	0.00	0.00	0.00	0.0%		
18,100.00	Total Local Public Funds: Reserve for future	18,100.00	16,800.00	1,300.00	107.7%		
Savings Interest Income							
0.00	Reserve Account Interest Income	80.03	0.00	80.03	100.0%		
0.00	Board Designated Accounts Interest Income	105.48	0.00	105.48	100.0%		
0.00	Total Savings Interest Income	185.51	0.00	185.51	100.0%		
0.00	SBA Payroll Protection Loan	0.00	0.00	0.00	0.0%		
18,100.00	Total Other Income	18,285.51	16,800.00	1,485.51	108.8%		
Other Expense							
Computer Purchases from Reserves							
6,100.00	Patron Computer Purchases	0.00	4,800.00	-4,800.00	0.0%		
0.00	Staff Computer Purchases from Reserves	0.00	0.00	0.00	0.0%		
0.00	Admin Computer Purchases from Reserves	0.00	0.00	0.00	0.0%		
6,100.00	Total Computer Purchases from Reserves	0.00	4,800.00	-4,800.00	0.0%		
Board Approved Building Repairs							
12,000.00	CCSD: Major Maint Purchases	0.00	12,000.00	-12,000.00	0.0%		
0.00	Electrical Wiring	0.00	0.00	0.00	0.0%		
0.00	Kitchenette	0.00	0.00	0.00	0.0%		
12,000.00	Total Board Approved Building Repairs	0.00	12,000.00	-12,000.00	0.0%		
18,100.00	Total Other Expense	0.00	16,800.00	-16,800.00	0.0%		
0.00	Net Other Income	18,285.51	0.00	18,285.51	100.0%		
0.00		535,546.14	-61,115.00	596,661.14			