

Catskill Public Library
Board Meeting Minutes
June 16, 2021
Location: Catskill Public Library.

Call to Order: 7:04

Present: Trustees: Ms. Tieger, Ms. Schamerhorn, Ms. Klein, Mr. Bagnell, Ms. Fox, Mr. Maloney.

Library Director: Sue Ray. Branch Manager: Bathsheba Orlando. Staff: Crystal DiRaffaele. Bookkeeper: Joan Miller.

Librarian: Ms. Puglisi.

Guests: Vicky Wilson, Erin Keon. Maria Stohl, patron.

Motion to accept Vicky as Treasurer, by Mr. Maloney, seconded by Ms. Tieger. The elections passed without objection.

Ms. Klein is unable to serve a second term.
Ms. Schamerhorn retired from the Board.

Nominations for Board officers:

President: Mr. Bagnell

Vice President: Ms. Tieger

Secretary: Ms. Fox

Treasurer: Ms. Wilson

- **Motion:** The elections passed without objection.

Treasurer's Report was submitted by Ms. Schamerhorn.
The Treasurer's Report was read.

Ms. Tieger approved the Check Register.

The Director's Report was sent ahead of time via email by Ms. Ray.

Ms. Ray reported on her ten years of service. The library hired August Perry and as a clerk. Emily McCabe was hired as youth services Librarian.

- **Motion:** The Director's Report passed without objection.

Head Librarian's report

Ms. Puglisi's report was sent ahead of time via email.

Catskill Public Library was accepted into serving as a Test Site for ALA's Choose Privacy Every Day field guides. Ms. Puglisi gave the Board an overview of the program.

- **Motion:** Head librarian's report accepted without objection.

Palenville Branch Manager's Report

Ms. Orlando's report for June was sent ahead of time via email.

Ms. Orlando showed the board the gifts and toys for the children's summer reading program, and the craft kits for children and adults.

- **Motion:** The Branch Manager's Report was accepted without objection.

All old business to be carried over to future meetings, including County Parking, DEI, Insurance and Prometheus Bound agreement, Long Range Plan/Turning Outward.

- **Motion:** To ratify Director's resignation and appointment of Elizabeth Hague as interim director, with the assistance of Joan Miller, by Sue Schamerhorn, seconded by Mr. Maloney.

NY updates and COVID-19 safety. The library's COVID policy will not change until infection rates go down significantly.

- **Motion:** To create a vaccination policy mandating all employees be vaccinated, unless exempted by health exceptions as outlined by the state of New York, by Ms. Klein, seconded by Mr. Maloney. The motion passed without objection.
- **Motion:** To continue the current mask policy, by Mr. Maloney, seconded by Ms. Tieger. The motion passed without objection.
- **Motion:** To approve the Meal Break Policy, by Ms. Klein, second by Ms. Fox. The motion passed without objection.
- **Motion:** To go into executive session at 8:30pm, by Mr. Maloney, seconded by Ms. Fox. The motion passed without objection.
- **Motion:** To come out of executive session by Ms. Schamerhorn, second by Ms. Wilson. The motion passed without objection.
- **Motion:** To raise the minimum wage to \$14.50 – \$14.75 depending on experience, by Mr. Maloney, seconded by Ms. Schamerhorn. The motion passed without objection.
- **Motion:** To payout to Sue Ray 140 hours vacation time and 80 hours of sick time, by Ms. Schamerhorn, seconded Ms. Wilson. There were two abstentions and 5 yeas.
- **Motion:** To adjourn, by Ms. Klein, seconded by Ms. Wilson. The Motion carried without objection.

Adjournment: Adjourned 9:52.

Next meeting date: July 21, 2021 at 7:00pm. Location: TBD

Respectfully submitted by Ms. Klein.