

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 14, 2021 (41.7%)

2021 Voted Budget		01/01/2021 to 05/14/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
	Operating Income/Expense						
	Operating Income						
	Public Support- School and Pilot						
	Local Public Funds						
783,828.00	Catskill Central School District	783,828.00	785,128.00	(1,300.00)	99.8%	99.70%	100.2%
66,339.00	PILOT	66,339.00	66,339.00	0.00	100.0%	100.00%	100.0%
<u>850,167.00</u>	Total Local Public Funds	<u>850,167.00</u>	<u>851,467.00</u>	<u>(1,300.00)</u>	<u>99.8%</u>	<u>100.0%</u>	<u>100.2%</u>
850,167.00	Total Public Support- School and Pilot	850,167.00	851,467.00	(1,300.00)	99.8%	99.70%	100.2%
	Public Support- Unrestricted						
	Individuals						
1,400.00	Donations	697.60	800.00	(102.40)	87.2%	121.70%	29.7%
1,100.00	Program Support	217.00	375.00	(158.00)	57.9%	0.00%	86.8%
<u>2,500.00</u>	Total Individuals	<u>914.60</u>	<u>1,175.00</u>	<u>(260.40)</u>	<u>77.8%</u>	<u>86.00%</u>	<u>55.6%</u>
	Corporate & Friends						
650.00	Corporate	106.50	350.00	(243.50)	30.4%	30.40%	0.0%
0.00	Friends	0.00	0.00	0.00	0.0%	0.00%	0.0%
<u>650.00</u>	Total Corporate & Friends	<u>106.50</u>	<u>350.00</u>	<u>(243.50)</u>	<u>30.4%</u>	<u>65.90%</u>	<u>0.0%</u>
	Foundations						
0.00	BOGC Charitable Foundation	0.00	750.00	(750.00)	0.0%	0.00%	0.0%
750.00	Other (Misc) Foundations	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Stewart's Foundation	1,000.00	750.00	250.00	133.3%	100.00%	200.0%
<u>750.00</u>	Total Foundations	<u>1,000.00</u>	<u>1,500.00</u>	<u>(500.00)</u>	<u>66.7%</u>	<u>50.00%</u>	<u>100.0%</u>
2,440.00	Greene Co Libraries Assoc	1,281.24	2,500.00	(1,218.76)	51.3%	51.20%	0.0%
750.00	GCLA Computer Tech Support	0.00	470.00	(470.00)	0.0%	0.00%	0.0%
1,000.00	GCLA OverDrive Support	0.00	500.00	(500.00)	0.0%	0.00%	0.0%
<u>3,659.00</u>	NYS Local Libraries Services	<u>1,008.00</u>	<u>2,500.00</u>	<u>(1,492.00)</u>	<u>40.3%</u>	<u>33.10%</u>	<u>100.0%</u>
11,749.00	Total Public Support- Unrestricted	4,310.34	8,995.00	(4,684.66)	47.9%	44.60%	64.2%
	Register Income						
7,500.00	Fines & Fees	473.86	4,000.00	(3,526.14)	11.8%	15.70%	3.3%
1,900.00	Donation for Used Books	200.75	800.00	(599.25)	25.1%	5.10%	37.1%
1,850.00	Patron Photocopying	189.80	700.00	(510.20)	27.1%	28.10%	21.0%
3,200.00	Patron Printing	352.30	1,350.00	(997.70)	26.1%	26.10%	26.5%
1,000.00	Patron Fax	172.10	520.00	(347.90)	33.1%	38.50%	15.0%
445.00	Cash Donations	104.27	300.00	(195.73)	34.8%	31.80%	49.7%
65.00	Buds, Bags & USB's	94.00	220.00	(126.00)	42.7%	27.50%	61.0%
<u>15,960.00</u>	Total Register Income	<u>1,587.08</u>	<u>7,890.00</u>	<u>(6,302.92)</u>	<u>20.1%</u>	<u>21.30%</u>	<u>17.2%</u>
	Reimbursement to CPL						
3,600.00	Inland Marine/Fine Art Insurance	0.00	1,250.00	(1,250.00)	0.0%	0.00%	0.0%
<u>3,600.00</u>	Total Reimbursement to CPL	<u>0.00</u>	<u>1,250.00</u>	<u>(1,250.00)</u>	<u>0.0%</u>	<u>0.00%</u>	<u>0.0%</u>
	Interest Income						
750.00	Operating Account Interest Income	282.43	1,200.00	(917.57)	23.5%	23.50%	0.0%
<u>750.00</u>	Total Interest Income	<u>282.43</u>	<u>1,200.00</u>	<u>(917.57)</u>	<u>23.5%</u>	<u>23.50%</u>	<u>0.0%</u>
<u>882,226.00</u>	Total Operating Income	<u>856,346.85</u>	<u>870,802.00</u>	<u>(14,455.15)</u>	<u>98.3%</u>	<u>98.10%</u>	<u>99.1%</u>

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2021 Voted Budget		01/01/2021 to 05/14/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
Operating Expenses							
Personnel							
Salaries & Wages							
70,607.00	Director Salary	24,712.54	70,616.00	(45,903.46)	35.0%	39.00%	18.8%
63,044.80	Bookkeeping	21,560.60	64,997.12	(43,436.52)	33.2%	32.30%	35.9%
55,265.60	Library Branch Manager	20,706.98	56,738.88	(36,031.90)	36.5%	0.00%	40.5%
54,641.60	Adult Services Librarian	19,114.00	54,433.28	(35,319.28)	35.1%	36.90%	0.0%
54,641.60	Interim Librarian	511.88	54,433.28	(53,921.40)	0.9%	1.20%	0.0%
16,598.00	Reference Librarian	5,900.70	16,760.64	(10,859.94)	35.2%	35.20%	0.0%
36,915.85	Head of Circulation	13,126.20	37,204.16	(24,077.96)	35.3%	39.20%	0.0%
93,000.00	Catskill Support Staff	26,996.60	85,400.00	(58,403.40)	31.6%	31.60%	0.0%
9,180.00	Palenville Support Staff	4,584.25	6,466.08	(1,881.83)	70.9%	0.00%	70.9%
13,005.00	Program Support Staff	4,237.10	13,314.16	(9,077.06)	31.8%	42.20%	0.0%
3,200.00	Tech Support	2,423.03	6,000.00	(3,576.97)	40.4%	42.50%	36.1%
470,099.45	Total Salaries & Wages	143,873.88	466,363.60	(322,489.72)	30.9%	24.20%	31.2%
CPL Payroll Expenses							
CPL Payroll Taxes							
29,146.17	Social Security	8,719.47	28,914.54	(20,195.07)	30.2%	29.90%	30.2%
6,761.64	Medicare	2,039.23	6,762.27	(4,723.04)	30.2%	29.90%	30.2%
4,820.32	NYS Unemployment Tax	2,013.71	1,425.25	588.46	141.3%	155.20%	105.2%
276.50	NYS Re-employment Service Fund	76.00	200.59	(124.59)	37.9%	48.10%	20.9%
41,004.63	Total CPL Payroll Taxes	12,848.41	37,302.65	(24,454.24)	34.4%	34.50%	33.5%
Payroll Benefits & Insurances							
NYS Retirement Benefits							
34,170.00	CPL Pension Contribution	(0.50)	41,300.00	(41,300.50)	0.0%	0.00%	0.0%
34,170.00	Total NYS Retirement Benefits	(0.50)	41,300.00	(41,300.50)	0.0%	0.00%	0.0%
Payroll Insurance Benefits							
1,320.00	Disability Insurance Premium	0.00	1,330.00	(1,330.00)	0.0%	0.00%	0.0%
1,360.00	Family Leave Insurance	0.00	1,255.00	(1,255.00)	0.0%	0.00%	0.0%
47,520.00	Health Insurance	15,161.56	47,520.00	(32,358.44)	31.9%	24.90%	64.4%
3,978.00	Workers Compensation	3,792.00	4,380.75	(588.75)	86.6%	81.80%	97.6%
54,178.00	Total Payroll Benefits & Insurances	18,953.56	54,485.75	(35,532.19)	34.8%	15.30%	42.9%
129,352.63	Total CPL Payroll Expenses	31,801.47	133,088.40	(101,286.93)	23.9%	20.30%	39.5%
599,452.08	Total Personnel	175,675.35	599,452.00	(423,776.65)	29.3%	28.30%	32.7%

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	Library Services						
	Library Materials						
	Print Materials						
	Circulating Print Materials						
8,300.00	Adult Fiction	2,201.51	8,000.00	(5,798.49)	27.5%	27.10%	28.6%
5,800.00	Adult Non-Fiction	2,081.79	5,800.00	(3,718.21)	35.9%	39.00%	27.1%
4,700.00	Juvenile & YA Fiction	1,873.84	5,000.00	(3,126.16)	37.5%	38.40%	34.6%
3,295.00	Juvenile & YA Non Fiction	645.52	3,000.00	(2,354.48)	21.5%	22.40%	18.8%
2,500.00	Large Print Books	629.78	1,300.00	(670.22)	48.4%	48.40%	0.0%
2,100.00	Magazines	475.63	1,600.00	(1,124.37)	29.7%	0.00%	76.1%
26,695.00	Total Circulating Print Materials	7,908.07	24,700.00	(16,791.93)	32.0%	10.80%	33.0%
	Non Circulating Print Materials						
3,000.00	Reference: Digitized Materials	2,720.00	6,000.00	(3,280.00)	45.3%	45.30%	0.0%
1,530.00	Reference: Print Materials	0.00	729.00	(729.00)	0.0%	0.00%	0.0%
904.00	Local & State History	17.99	1,075.00	(1,057.01)	1.7%	0.00%	10.3%
2,714.00	Newspapers	494.00	2,784.00	(2,290.00)	17.7%	28.70%	0.0%
825.00	Professional Collection	667.98	825.00	(157.02)	81.0%	81.00%	0.0%
8,973.00	Total Non Circulating Print Materials	3,899.97	11,413.00	(7,513.03)	34.2%	38.20%	1.5%
35,668.00	Total Print Materials	11,808.04	36,113.00	(24,304.96)	32.7%	34.00%	27.7%
	Audiovisual						
4,100.00	Adult Books on CD	713.30	3,300.00	(2,586.70)	21.6%	27.30%	10.2%
13,440.00	Adult DVD	2,887.55	11,940.00	(9,052.45)	24.2%	24.20%	24.1%
1,750.00	Adult Music on CD	658.30	1,700.00	(1,041.70)	38.7%	35.10%	55.7%
680.00	Juvenile & YA Books on CD	238.92	870.00	(631.08)	27.5%	41.90%	0.0%
1,700.00	Juvenile & YA DVD	270.07	1,000.00	(729.93)	27.0%	42.00%	4.5%
625.00	Juvenile & YA Music on CD	126.01	475.00	(348.99)	26.5%	31.50%	0.0%
7,500.00	Video Games	(192.57)	3,975.00	(4,167.57)	-4.8%	-9.60%	0.0%
825.00	Azuradisk Repairs	0.00	3,000.00	(3,000.00)	0.0%	0.00%	0.0%
30,620.00	Total Audiovisual	4,701.58	26,260.00	(21,558.42)	17.9%	20.60%	13.6%
	Circulating eDevices						
0.00	Hoopla	1,333.23	12,000.00	(10,666.77)	11.1%	11.10%	11.1%
15,000.00	Overdrive: Local eBooks	12,994.16	30,000.00	(17,005.84)	43.3%	55.60%	31.1%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%	0.00%	0.0%
15,260.00	Total Circulating eDevices	14,327.39	42,260.00	(27,932.61)	33.9%	42.60%	25.2%
	Online Databases						
830.00	Daily Mail Online Database	882.00	900.00	(18.00)	98.0%	98.00%	98.0%
400.00	Worldbook Online Database	415.00	400.00	15.00	103.8%	103.80%	103.8%
1,230.00	Total Online Databases	1,297.00	1,300.00	(3.00)	99.8%	99.80%	99.8%
6,325.00	MHLS Holds/Delivery Fee	5,378.00	5,368.50	9.50	100.2%	100.00%	100.7%
6,092.50	Processing Library Materials	2,583.11	6,092.50	(3,509.39)	42.4%	48.20%	0.0%
95,195.50	Total Library Materials	40,095.12	117,394.00	(77,298.88)	34.2%	32.50%	26.2%

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Patron Services							
Mid-Hudson Library System Services							
1,725.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%	100.00%	100.0%
3,155.66	MHLS Sierra Fee - General	2,744.00	2,744.00	0.00	100.0%	100.00%	100.0%
3,121.56	MHLS Sierra Fee - License	3,637.00	3,638.00	(1.00)	100.0%	100.00%	99.9%
350.00	MHLS Web Hosting	350.00	350.00	0.00	100.0%	100.00%	100.0%
500.00	MHLS Computer Services	0.00	500.00	(500.00)	0.0%	0.00%	0.0%
8,852.22	Total Mid-Hudson Library System Service	8,231.00	8,732.00	(501.00)	94.3%	96.10%	88.8%
Patron Computers & Printers							
3,720.00	Internet Service Providers	1,667.63	3,984.00	(2,316.37)	41.9%	41.70%	42.2%
1,250.00	Computer Tech Support	0.00	1,250.00	(1,250.00)	0.0%	0.00%	0.0%
950.00	LibData	0.00	750.00	(750.00)	0.0%	0.00%	0.0%
2,200.00	Ethernet Upgrades	712.50	6,100.00	(5,387.50)	11.7%	13.00%	0.0%
0.00	Patron Computers (reserve below)	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Patron Computer Supplies	69.83	1,400.00	(1,330.17)	5.0%	7.00%	0.0%
938.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%	0.00%	0.0%
3,500.00	Patron Copier & Printer Supplies	39.99	1,550.00	(1,510.01)	2.6%	3.30%	0.0%
600.00	Patron Copier & Printer Usage	1,308.87	1,800.00	(491.13)	72.7%	90.00%	38.2%
4,900.00	Patron Copier & Printer Leases	1,147.75	2,695.00	(1,547.25)	42.6%	43.00%	41.6%
1,970.00	Software & Software Licenses	1,084.00	1,470.00	(386.00)	73.7%	80.70%	55.0%
20,028.00	Total Patron Computers & Printers	6,030.57	20,999.00	(14,968.43)	28.7%	28.6%	29.0%
Library Programming							
5,500.00	Program Facilitators	0.00	2,500.00	(2,500.00)	0.0%	0.00%	0.0%
0.00	Program Publicity & Printing	1,390.63	3,000.00	(1,609.37)	46.4%	29.70%	63.0%
13,500.00	Program Supplies	1,518.11	15,500.00	(13,981.89)	9.8%	15.80%	3.8%
0.00	Web Design	3,720.00	7,440.00	(3,720.00)	50.0%	50.00%	50.0%
19,000.00	Total Library Programming	6,628.74	28,440.00	(21,811.26)	23.3%	27.70%	17.5%
47,880.22	Total Patron Services	20,890.31	58,171.00	(37,280.69)	35.9%	39.60%	28.6%
Other Library Services & Support							
1,240.00	Library Cards	0.00	750.00	(750.00)	0.0%	0.00%	0.0%
0.00	Library Computer (staff/circ)	0.00	1,800.00	(1,800.00)	0.0%	0.00%	0.0%
6,621.00	Library Furnishing/Displays	239.99	7,000.00	(6,760.01)	3.4%	0.00%	0.0%
1,114.00	Library Equipment	0.00	1,114.00	(1,114.00)	0.0%	0.00%	0.0%
3,700.00	Library Office Supplies	70.27	3,100.00	(3,029.73)	2.3%	2.00%	3.0%
0.00	Specialized Purchases - COVID-19	931.32	10,000.00	(9,068.68)	9.3%	11.60%	0.0%
700.00	Stamps	22.28	725.00	(702.72)	3.1%	5.20%	0.0%
4,484.00	Telephone	1,388.19	4,200.00	(2,811.81)	33.1%	30.20%	39.7%
17,859.00	Total Other Library Services & Support	2,652.05	28,689.00	(26,036.95)	9.2%	10.50%	6.2%
160,934.72	Total Library Services	63,637.48	204,254.00	(140,616.52)	31.2%	34.60%	24.4%

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	Library Administration						
	Outside Services						
7,750.00	Audit/Accounting	6,150.00	7,750.00	(1,600.00)	79.4%	0.00%	0.0%
0.00	HR Consultant - Handbook	0.00	2,100.00	(2,100.00)	0.0%	79.40%	0.0%
2,040.00	Legal Services	721.55	2,000.00	(1,278.45)	36.1%	0.00%	144.3%
9,790.00	Total Outside Services	6,871.55	11,850.00	(4,978.45)	58.0%	46.90%	60.1%
	Travel and Meetings						
2,750.00	Conference, Convention, Meetings	0.00	500.00	(500.00)	0.0%	0.00%	0.0%
2,375.00	Mileage & Tolls	287.94	2,600.00	(2,312.06)	11.1%	13.70%	0.0%
3,600.00	NYLA/ALA Conference	0.00	500.00	(500.00)	0.0%	0.00%	0.0%
2,250.00	Training	0.00	2,250.00	(2,250.00)	0.0%	0.00%	0.0%
10,975.00	Total Travel and Meetings	287.94	5,850.00	(5,562.06)	4.9%	6.10%	0.0%
100.00	Donations Made	0.00	0.00	0.00	0.0%	0.00%	0.0%
	Insurance						
8,917.86	Commercial Insurance	7,901.04	7,900.00	1.04	100.0%	96.90%	115.0%
0.00	Cyber Liability	804.22	1,000.00	(195.78)	80.4%	120.60%	40.2%
965.00	Director & Officers Insurance	0.00	900.00	(900.00)	0.0%	0.00%	0.0%
3,600.00	Fine Art Insurance (partially funded)	2,675.00	2,500.00	175.00	107.0%	107.00%	0.0%
13,482.86	Total Insurance	11,380.26	12,300.00	(919.74)	92.5%	92.10%	94.8%
1,350.00	Meeting Supplies	418.46	1,350.00	(931.54)	31.0%	34.30%	4.3%
1,625.00	Membership Dues	1,075.00	1,400.00	(325.00)	76.8%	76.80%	0.0%
	Office Expenses						
0.00	Admin Computer Hardware	2,476.00	3,200.00	(724.00)	77.4%	77.40%	0.0%
0.00	Admin Computer Supplies	20.39	0.00	20.39	100.0%	100.00%	0.0%
500.00	Office Equipment & Repairs	79.58	500.00	(420.42)	15.9%	15.90%	0.0%
918.00	Office Furnishings	0.00	918.00	(918.00)	0.0%	0.00%	0.0%
300.00	Office Internet	125.00	300.00	(175.00)	41.7%	41.70%	0.0%
300.00	Office Postage	0.00	300.00	(300.00)	0.0%	0.00%	0.0%
0.00	Admin Printer Hardware	0.00	0.00	0.00	0.0%	0.00%	0.0%
0.00	Admin Copier & Printer Supplies	0.94	900.00	(899.06)	0.1%	1.00%	0.0%
1,100.00	Admin Copier & Printer Usage	108.00	800.00	(692.00)	13.5%	13.50%	0.0%
2,500.00	Office Supplies	385.96	2,100.00	(1,714.04)	18.4%	18.40%	0.0%
550.00	Office Telephone	180.00	550.00	(370.00)	32.7%	32.70%	0.0%
1,075.00	QB Tax Tables & Backup	962.92	1,500.00	(537.08)	64.2%	64.20%	0.0%
7,243.00	Total Office Expenses	4,338.79	11,068.00	(6,729.21)	39.2%	39.20%	0.0%
44,565.86	Total Library Administration	24,372.00	43,818.00	(19,446.00)	55.6%	55.50%	57.0%

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	Building						
	Fuel & Utilities						
8,300.00	Electricity	2,356.26	8,300.00	(5,943.74)	28.4%	25.60%	34.6%
8,025.00	Heating Fuel	0.00	8,025.00	(8,025.00)	0.0%	0.00%	0.0%
325.00	Water & Sewer	74.80	425.00	(350.20)	17.6%	17.60%	0.0%
16,650.00	Total Fuel & Utilities	2,431.06	16,750.00	(14,318.94)	14.5%	8.50%	24.1%
	Maintenance & Repairs						
128.00	Boiler Inspection	0.00	127.36	(127.36)	0.0%	0.00%	0.0%
12,447.00	Building Repairs & Maintenance	168.79	12,447.00	(12,278.21)	1.4%	1.40%	0.0%
12,581.70	Custodial Service	5,347.80	12,834.72	(7,486.92)	41.7%	41.70%	41.7%
3,550.00	Custodial Supplies	130.40	3,950.24	(3,819.84)	3.3%	4.10%	0.0%
248.00	Fire Extinguisher Inspection	98.00	248.00	(150.00)	39.5%	78.40%	0.0%
1,500.00	Grounds	190.00	2,000.00	(1,810.00)	9.5%	8.70%	12.0%
1,263.00	Security System	1,935.75	6,000.00	(4,064.25)	32.3%	27.20%	77.5%
3,928.00	Snow Removal	2,174.00	3,928.00	(1,754.00)	55.3%	57.00%	53.9%
1,128.00	Trash Removal	659.52	1,781.04	(1,121.52)	37.0%	35.60%	38.4%
36,773.70	Total Maintenance & Repairs	10,704.26	43,316.36	(32,612.10)	24.7%	20.90%	38.8%
23,849.64	Palenville Branch Rent	10,136.10	24,326.64	(14,190.54)	41.7%	0.00%	41.7%
77,273.34	Total Building	23,271.42	84,393.00	(61,121.58)	27.6%	18.40%	39.2%
882,226.00	Total Operating Expenses	286,956.25	931,917.00	(644,960.75)	30.8%	30.40%	31.8%
0.00	Net Operating Income	569,390.60	(61,115.00)	630,505.60			

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 14, 2021 (41.7%)

2021 Voted Budget		01/01/2021 to 05/14/2021	2021 Spring Budget	\$ Over Budget	% of Budget	Catskill % of Budget	P'ville % of Budget
	Other Income/Expense						
	Other Income						
	Local Public Funds: Reserve for future year						
6,100.00	CCSD Computer Reserves	6,100.00	4,800.00	1,300.00	127.1%		
12,000.00	CCSD: Reserved for Major Maintenance	12,000.00	12,000.00	0.00	100.0%		
0.00	Transfer \$ from Computer Reserves	0.00	0.00	0.00	0.0%		
0.00	Transfer \$ from Maintenance Reserves	0.00	0.00	0.00	0.0%		
18,100.00	Total Local Public Funds: Reserve for future	18,100.00	16,800.00	1,300.00	107.7%		
	Savings Interest Income						
0.00	Reserve Account Interest Income	63.60	0.00	63.60	100.0%		
0.00	Board Designated Accounts Interest Incom	83.82	0.00	83.82	100.0%		
0.00	Total Savings Interest Income	147.42	0.00	147.42	100.0%		
0.00	SBA Payroll Protection Loan	0.00	0.00	0.00	0.0%		
18,100.00	Total Other Income	18,247.42	16,800.00	1,447.42	108.6%		
	Other Expense						
	Computer Purchases from Reserves						
6,100.00	Patron Computer Purchases	0.00	4,800.00	(4,800.00)	0.0%		
0.00	Staff Computer Purchases from Reserves	0.00	0.00	0.00	0.0%		
0.00	Admin Computer Purchases from Reserve	0.00	0.00	0.00	0.0%		
6,100.00	Total Computer Purchases from Reserves	0.00	4,800.00	(4,800.00)	0.0%		
	Board Approved Building Repairs						
12,000.00	CCSD: Major Maint Purchases	0.00	12,000.00	(12,000.00)	0.0%		
0.00	Electrical Wiring	0.00	0.00	0.00	0.0%		
0.00	Kitchenette	0.00	0.00	0.00	0.0%		
12,000.00	Total Board Approved Building Repairs	0.00	12,000.00	(12,000.00)	0.0%		
18,100.00	Total Other Expense	0.00	16,800.00	(16,800.00)	0.0%		
0.00	Net Other Income	18,247.42	0.00	18,247.42	100.0%		
0.00		587,638.02	(61,115.00)	648,753.02			