

**Catskill Public Library
Board of Trustees
May 19, 2021
Location: Catskill Public Library**

Call to Order 7:04 p.m.

**Present: Trustees: Gil Bagnell; Michael Maloney; Sue Schamerhorn; Helene Tieger
CPL staff: Sue Ray; Joan Miller; *Bathsheba Orlando; *Andrea Puglisi, *Crystal
DeRafaelle
Guests: Vicky Wilson, Erin Keon, Monique Chestnut
*Attended via Zoom**

Guests were introduced and welcomed. All indicated potential interest in joining the Board.

Minutes: Approved without comment.

Treasurer's Report: Ms. Schamerhorn confirmed that the Library's budget was approved by the public. She noted that she had reviewed the month's financial reports, bills are being paid, and all is in order.

The Treasurer's Report was read.

Director's Report. Ms. Ray sent her report previously by email. Highlights included:

- **Two positions currently posted: library clerk, and librarian (youth services).**
- **Insurance for Prometheus Bound. Once there is proof of insurance from Vassar, Catskill will renegotiate current policy with Porto Insurance. As in the past, the Board concluded that as the Library would not receive two payouts, we should not be paying for a duplicate policy.**
- **Turning Outward. The Director reported that the Library was not prepared to continue to participate in this program**
- **DEIA - Diversity, Equity, Inclusion, Access. The Head Librarian continues to research options for staff workshops/ programs.**
- **Website. The Head Librarian, in conjunction with the Director, has provided Weblinx with necessary information to create a new webpage for the Library.**

The Director's report was approved without objection.

Head Librarian Report. Ms. Puglisi sent her report previously by email. This was accepted without objection.

Branch Librarian's Report. Ms. Orlando sent her report previously by email. This was accepted without objection.

Unfinished Business

Parking at site of old jail: no change. Mr. Bagnell will continue to work with representatives of the Green County legislature to determine the feasibility of reserving parking spaces for CPL patrons.

***Communication Policy**

***DEIA**

***Website**

***Prometheus Bound insurance policy**

*** *discussed in Director's Report***

New Business

Approve Annual Report for 2020. The Board recommended against approving the annual report due to discrepancies with some of the answers. Ms. Ray already submitted this report but she indicated that she would follow up to determine whether some of the answers could be edited.

Insurance deductible. After some discussion, Mr. Maloney motioned to increase the Library's insurance deductible to \$10,000 per incident. Ms. Schamerhorn seconded. Approved.

In light of her retirement from the Board, Ms. Tieger motioned to acknowledge with gratitude Ms. Schamerhorn's exemplary service as board treasurer of the Catskill Public Library. Mr. Maloney seconded the motion. Approved unanimously.

Mr. Bagnell invited everyone to a gathering at his house on June 21st to thank Ms. Schamerhorn and Ms. Klein for their service.

The Board retired into Executive Session at 8:36, returning at 9:00.

Motion to adjourn made by Mr. Bagnell at 9:01 p.m.; seconded by Mr. Maloney. Approved.

Next meeting: July 14, 2021

**Respectfully submitted,
Helene Tieger**