

Catskill Public Library

Board Meeting Minutes

January 20, 2021

Location: Online via Zoom

The meeting was recorded

Call to Order: 7:04 pm

Present: Trustees: Mr. Bagnell, Ms. Tieger, Ms. Schamerhorn, Ms. Klein, Mr. Maloney; Library Director: Sue Ray; Branch Manager: Bathsheba Orlando; Head librarian: Andrea Puglisi; Staff: Crystal DiRaffaele; Guest: Risheema Fox.

Motion: To accept the minutes from the December 2020 meeting by Mr. Maloney seconded by Ms. Schamerhorn. The motion passed without objection.

Mr. Bagnell confirmed that he sent Mr. Blue a letter to the effect that Mr. Blue missed three consecutive meetings and was automatically off the board.

Reports

Treasurer's Report was submitted by Ms. Schamerhorn.

The Treasurer's Report was read.

- Ms. Miller recommends an in-person meeting finance meeting to review the budget alternatives. All Trustees are welcome to attend. Tuesday, 4pm, in-person in the library. Face shields will be available.
- Ms. Miller will contact UHY to begin audit
- The Library does not qualify for the new round of PPE loans because we do not show a loss from the previous year.
- Ms. Miller will look into renewing the PILOT (payment in lieu of taxes) money. As of January 2023 our budget will be down by \$66, 000.

The Director's Report was sent ahead of time via email by Ms. Ray.

Motion: To approve the Director's Report by Ms. Tieger, seconded by Ms. Schamerhorn. The motion passed without objection.

Head Librarian's report Ms. Puglisi's report was sent ahead of time via email.

Motion: To accept the Head Librarian's report. The motion passed without objection.

Palenville Branch Manager's Report

Ms. Orlando's report was sent ahead of time via email by Ms. Ray.

Motion: To accept the Branch Manager's Report. The motion passed without objection.

Board Committee Reports

Digitization - Ms. Tieger will meet with Ms. Ray about the discovery layer on the new website.

Court Parking

Mr. Bagnell emailed a report ahead of time. Mr. Bagnel will draft a letter inquiring about the possibility of presenting at a county board meeting.

Old Business

- **Overdrive:** Mr. Bagnell, Ms. Ray, and Ms. Miller submitted a report on Overdrive. The conclusion is that the Overdrive costs are necessary evils.
- **Overdue fines.** General discussion of doing away with fines. Overdue fines supply \$8,000-\$10,000 in the budget. Arguments against fines include: fines are a barrier to access. Arguments for fines include: fines are so low, but can be waived at discretion. Mr. Bagnell suggests asking people to pay what they can.

New Business

- **Board Membership Committee:** Ms. Tieger and Ms. Klein. We need more trustees. Discussion of putting an invitation online. Ms. Klein will work with Sue and staff to put an invitation on the website.

Motion: To approve the Social Media Policy, by Ms. Klein, seconded by Mr. Maloney. The motion carried without objection.

Motion: To adjourn, by Ms. Tieger, seconded by Ms. Schamerhorn. The motion carried without objection.

Adjournment: Adjourned 8:26pm

Next meeting date: February 17, 2021 at 7:00pm. Location: TBD.

Respectfully submitted by Ms. Klein.