

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

2022 Voted Budget		01/01/2022 to May 16, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Income/Expense				
	Operating Income				
	Public Support- School and Pilot				
	Local Public Funds				
828,886.00	Catskill Central School District	828,886.00	828,886.00	0.00	100.0%
6,100.00	CCSD Reserve for Computers	6,100.00	6,100.00	0.00	100.0%
12,000.00	CCSD: Maintenance Provision	12,000.00	12,000.00	0.00	100.0%
66,339.00	PILOT	66,339.00	66,339.00	0.00	100.0%
913,325.00	Total Local Public Funds	913,325.00	913,325.00	0.00	100.0%
913,325.00	Total Public Support- School and Pilot	913,325.00	913,325.00	0.00	100.0%
	Public Support- Unrestricted				
	Individuals				
1,400.00	Donations	738.64	1,400.00	(661.36)	52.8%
1,100.00	Program Support	173.50	1,100.00	(926.50)	15.8%
2,500.00	Total Individuals	912.14	2,500.00	(1,587.86)	36.5%
	Corporate & Friends				
650.00	Corporate	922.11	1,000.00	(77.89)	92.2%
1,000.00	Friends	0.00	0.00	0.00	0.0%
1,650.00	Total Corporate & Friends	922.11	1,000.00	(77.89)	92.2%
	Foundations				
750.00	BOGC Charitable Foundation	0.00	1,750.00	(1,750.00)	0.0%
0.00	Other (Misc) Foundations	0.00	0.00	0.00	0.0%
750.00	Stewart's Foundation	2,000.00	750.00	1,250.00	266.7%
1,500.00	Total Foundations	2,000.00	2,500.00	(500.00)	80.0%
2,500.00	Greene Co Libraries Assoc	1,281.24	4,737.52	(3,456.28)	27.0%
470.00	GCLA Computer Tech Support	0.00	470.00	(470.00)	0.0%
500.00	GCLA OverDrive Support	0.00	500.00	(500.00)	0.0%
0.00	Greene County ARPA Funding	0.00	7,500.00	(7,500.00)	0.0%
0.00	Local Legislative Support	0.00	0.00	0.00	0.0%
2,500.00	NYS Local Libraries Services	360.10	2,990.00	(2,629.90)	12.0%
11,620.00	Total Public Support- Unrestricted	5,475.59	22,197.52	(16,721.93)	24.7%
	Register Income				
7,500.00	Fines & Fees	1,302.07	5,500.00	(4,197.93)	23.7%
2,100.00	Donation for Used Books	438.80	1,600.00	(1,161.20)	27.4%
1,850.00	Patron Photocopying	442.86	1,850.00	(1,407.14)	23.9%
3,200.00	Patron Printing	861.70	2,900.00	(2,038.30)	29.7%
1,000.00	Patron Fax	271.80	1,000.00	(728.20)	27.2%
445.00	Cash Donations	327.11	445.00	(117.89)	73.5%
65.00	Buds, Bags & USB's	29.80	100.00	(70.20)	29.8%
16,160.00	Total Register Income	3,674.14	13,395.00	(9,720.86)	27.4%
	Reimbursement to CPL				
1,250.00	Inland Marine/Fine Art Insurance	0.00	1,250.00	(1,250.00)	0.0%
1,250.00	Total Reimbursement to CPL	0.00	1,250.00	(1,250.00)	0.0%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
 01/01 thru May 16, 2022

<u>2022 Voted Budget</u>		<u>01/01/2022 to May 16, 2022</u>	<u>2022 Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
0.00	Carryover from Prior Fiscal Year	0.00	14,500.00	(14,500.00)	0.0%
	Interest Income				
1,200.00	Operating Account Interest Income	276.66	900.00	(623.34)	30.7%
<u>1,200.00</u>	Total Interest Income	<u>276.66</u>	<u>900.00</u>	<u>(623.34)</u>	<u>30.7%</u>
943,555.00	Total Operating Income	922,751.39	965,567.52	(42,816.13)	95.6%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

2022 Voted Budget		01/01/2022 to May 16, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Operating Expenses				
	Personnel				
	Salaries & Wages				
72,028.32	Director Salary	25,351.75	72,028.32	(46,676.57)	35.2%
65,972.08	Bookkeeping	26,159.38	70,590.13	(44,430.75)	37.1%
59,575.83	Library Branch Manager	24,190.04	63,746.14	(39,556.10)	37.9%
56,066.28	Adult Services Librarian	11,086.90	59,990.92	(48,904.02)	18.5%
56,066.28	Youth Services Librarian	21,149.13	59,990.92	(38,841.79)	35.3%
17,263.46	Reference Librarian	7,588.56	18,471.90	(10,883.34)	41.1%
38,320.28	Head of Circulation	14,658.34	41,002.70	(26,344.36)	35.8%
87,963.00	Catskill Support Staff	44,175.01	94,120.41	(49,945.40)	46.9%
7,800.00	Palenville Support Staff	4,729.68	13,260.00	(8,530.32)	35.7%
13,713.59	Program Support Staff	3,861.63	13,747.77	(9,886.14)	28.1%
6,180.00	Tech Support	2,027.47	6,612.60	(4,585.13)	30.7%
480,949.12	Budgeted Salaries & Wages	184,977.89	513,561.81	(328,583.92)	36.0%
0.00	LESS: Credit from Unfilled Positions	0.00	(20,940.93)	20,940.93	0.0%
480,949.12	Total Salaries & Wages	184,977.89	492,620.88	677,598.77	37.6%
	CPL Payroll Expenses				
	CPL Payroll Taxes				
29,818.70	Social Security	11,155.14	31,840.83	(20,685.69)	35.0%
6,974.35	Medicare	2,622.85	7,446.64	(4,823.79)	35.2%
2,500.00	NYS Unemployment Tax	2,466.77	2,898.91	(432.14)	85.1%
201.61	NYS Re-employment Service Fund	91.35	205.28	(113.93)	44.5%
39,494.66	Total CPL Payroll Taxes	16,336.11	42,391.66	(26,055.55)	38.5%
	Payroll Benefits & Insurances				
	NYS Retirement Benefits				
41,300.00	CPL Pension Contribution	0.00	41,500.00	(41,500.00)	0.0%
41,300.00	Total NYS Retirement Benefits	0.00	41,500.00	(41,500.00)	0.0%
	Payroll Insurance Benefits				
1,330.00	Disability Insurance Premium	0.00	1,900.00	(1,900.00)	0.0%
1,255.00	Family Leave Insurance	0.00	1,000.00	(1,000.00)	0.0%
48,580.00	Health Insurance	14,617.53	48,880.00	(34,262.47)	29.9%
4,381.22	Workers Compensation	3,717.00	4,381.22	(664.22)	84.8%
55,546.22	Total Payroll Benefits & Insurances	18,334.53	56,161.22	(37,826.69)	32.6%
136,340.88	Total CPL Payroll Expenses	34,670.64	140,052.88	(105,382.24)	24.8%
617,290.00	Total Personnel	219,648.53	632,673.76	(413,025.23)	34.7%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

2022 Voted Budget		01/01/2022 to May 16, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Library Services				
	Library Materials				
	Print Materials				
	Circulating Print Materials				
8,000.00	Adult Fiction	2,800.31	7,850.00	(5,049.69)	35.7%
5,800.00	Adult Non-Fiction	3,725.97	7,500.00	(3,774.03)	49.7%
5,000.00	Juvenile & YA Fiction	2,505.33	5,200.00	(2,694.67)	48.2%
3,000.00	Juvenile & YA Non Fiction	696.88	3,215.00	(2,518.12)	21.7%
1,300.00	Large Print Books	1,532.30	3,319.00	(1,786.70)	46.2%
1,600.00	Magazines	330.96	1,625.00	(1,294.04)	20.4%
24,700.00	Total Circulating Print Materials	11,591.75	28,709.00	(17,117.25)	40.4%
	Non Circulating Print Materials				
6,000.00	Reference: Digitized Materials	2,795.00	6,000.00	(3,205.00)	46.6%
729.00	Reference: Print Materials	0.00	729.00	(729.00)	0.0%
1,075.00	Local & State History	0.00	1,000.00	(1,000.00)	0.0%
2,784.00	Newspapers	494.00	1,520.00	(1,026.00)	32.5%
825.00	Professional Collection	0.00	900.00	(900.00)	0.0%
11,413.00	Total Non Circulating Print Materials	3,289.00	10,149.00	(6,860.00)	32.4%
36,113.00	Total Print Materials	14,880.75	38,858.00	(23,977.25)	38.3%
	Audiovisual				
3,300.00	Adult Books on CD	1,730.24	4,600.00	(2,869.76)	37.6%
11,940.00	Adult DVD	3,103.41	11,440.00	(8,336.59)	27.1%
1,700.00	Adult Music on CD	497.60	1,600.00	(1,102.40)	31.1%
870.00	Juvenile & YA Books on CD	123.17	1,175.00	(1,051.83)	10.5%
1,000.00	Juvenile & YA DVD	583.16	1,525.00	(941.84)	38.2%
475.00	Juvenile & YA Music on CD	(1.69)	300.00	(301.69)	-0.6%
3,975.00	Video Games	164.04	3,400.00	(3,235.96)	4.8%
3,000.00	Azuradisk Repairs	0.00	2,000.00	(2,000.00)	0.0%
26,260.00	Total Audiovisual	6,199.93	26,040.00	(19,840.07)	23.8%
	Circulating eDevices				
12,000.00	Hoopla	802.58	6,000.00	(5,197.42)	13.4%
30,000.00	Overdrive: Local eBooks	12,649.29	30,000.00	(17,350.71)	42.2%
260.00	iPad and Leap Pad Tablet & Materials	0.00	260.00	(260.00)	0.0%
42,260.00	Total Circulating eDevices	13,451.87	36,260.00	(22,808.13)	37.1%
	Online Databases				
900.00	Daily Mail Online Database	1,055.00	900.00	155.00	117.2%
0.00	Overdrive Databases	17.94	3,500.00	(3,482.06)	0.5%
400.00	Worldbook Online Database	423.30	500.00	(76.70)	84.7%
1,300.00	Total Online Databases	1,496.24	4,900.00	(3,403.76)	30.5%
5,368.50	MHLS Holds/Delivery Fee	5,440.00	5,440.00	0.00	100.0%
6,092.50	Processing Library Materials	1,439.60	6,100.00	(4,660.40)	23.6%
117,394.00	Total Library Materials	42,908.39	117,598.00	(74,689.61)	36.5%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

2022 Voted Budget		01/01/2022 to May 16, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Patron Services				
	Mid-Hudson Library System Services				
1,726.00	MHLS General Fee	1,500.00	1,500.00	0.00	100.0%
3,156.00	MHLS Sierra Fee - General	2,775.00	2,775.25	(0.25)	100.0%
3,123.00	MHLS Sierra Fee - License	3,692.00	3,692.00	0.00	100.0%
0.00	MHLS Web Hosting	0.00	0.00	0.00	0.0%
500.00	MHLS Computer Services	510.00	250.00	260.00	204.0%
8,505.00	Total Mid-Hudson Library System Services	8,477.00	8,217.25	259.75	103.2%
	Patron Computers & Printers				
3,984.00	Internet Service Providers	1,823.44	4,017.51	(2,194.07)	45.4%
1,250.00	Computer Tech Support	250.00	1,300.00	(1,050.00)	19.2%
750.00	LibData	500.00	750.00	(250.00)	66.7%
2,200.00	Ethernet Upgrades	0.00	2,200.00	(2,200.00)	0.0%
4,000.00	Patron Computers (reserve below)	0.00	4,000.00	(4,000.00)	0.0%
1,400.00	Patron Computer Supplies	0.00	1,400.00	(1,400.00)	0.0%
0.00	Patron Printer Hardware	0.00	0.00	0.00	0.0%
1,550.00	Patron Copier & Printer Supplies	540.00	1,550.00	(1,010.00)	34.8%
1,800.00	Patron Copier & Printer Usage	772.62	2,000.00	(1,227.38)	38.6%
2,695.00	Patron Copier & Printer Leases	1,330.38	3,335.00	(2,004.62)	39.9%
1,470.00	Software & Software Licenses	0.00	1,000.00	(1,000.00)	0.0%
21,099.00	Total Patron Computers & Printers	5,216.44	21,552.51	(16,336.07)	24.2%
	Library Programming				
2,500.00	Program Facilitators	0.00	2,500.00	(2,500.00)	0.0%
15,500.00	Program Supplies	6,180.61	15,500.00	(9,319.39)	39.9%
0.00	MOW and Outreach	0.00	0.00	0.00	0.0%
3,000.00	Program Publicity & Printing	1,081.01	3,000.00	(1,918.99)	36.0%
1,500.00	Web Design & Maintenance	100.00	1,500.00	(1,400.00)	6.7%
22,500.00	Total Library Programming	7,361.62	22,500.00	(15,138.38)	32.7%
52,104.00	Total Patron Services	21,055.06	52,269.76	(31,214.70)	40.3%
	Other Library Services & Support				
750.00	Library Cards	0.00	450.00	(450.00)	0.0%
1,800.00	Library Computer (staff/circ)	0.00	1,800.00	(1,800.00)	0.0%
5,000.00	Library Furnishing/Displays	218.64	5,000.00	(4,781.36)	4.4%
1,114.00	Library Equipment	0.00	1,114.00	(1,114.00)	0.0%
0.00	AED & First Aid	3,386.00	3,400.00	(14.00)	99.6%
3,100.00	Library Office Supplies	932.00	3,100.00	(2,168.00)	30.1%
3,500.00	Specialized Purchases - COVID-19	427.34	2,000.00	(1,572.66)	21.4%
725.00	Stamps	6.29	675.00	(668.71)	0.9%
4,200.00	Telephone	1,595.66	4,200.00	(2,604.34)	38.0%
20,189.00	Total Other Library Services & Support	6,565.93	21,739.00	(15,173.07)	30.2%
189,687.00	Total Library Services	70,529.38	191,606.76	(121,077.38)	36.8%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

2022 Voted Budget		01/01/2022 to May 16, 2022	2022 Spring Budget	\$ Over Budget	% of Budget
	Library Administration				
	Outside Services				
8,000.00	Audit/Accounting	4,500.00	8,000.00	(3,500.00)	56.3%
2,100.00	HR Consultant - Handbook	0.00	1,724.00	(1,724.00)	0.0%
0.00	Staff Search	499.00	0.00	499.00	100.0%
2,000.00	Legal Services	0.00	2,000.00	(2,000.00)	0.0%
12,100.00	Total Outside Services	4,999.00	11,724.00	(6,725.00)	42.6%
	Travel and Meetings				
500.00	Conference, Convention, Meetings	450.00	500.00	(50.00)	90.0%
2,600.00	Mileage & Tolls	0.00	2,250.00	(2,250.00)	0.0%
500.00	NYLA/ALA Conference	0.00	500.00	(500.00)	0.0%
0.00	Team Building/Turning Outward	0.00	800.00	(800.00)	0.0%
2,300.00	Training	2,457.14	2,407.00	50.14	102.1%
5,900.00	Total Travel and Meetings	2,907.14	6,457.00	(3,549.86)	45.0%
	Insurance				
8,918.00	Commercial Insurance	8,202.00	8,766.00	(564.00)	93.6%
1,000.00	Cyber Liability	1,452.78	1,000.00	452.78	145.3%
925.00	Director & Officers Insurance	0.00	925.00	(925.00)	0.0%
2,500.00	Fine Art Insurance (partially funded)	2,870.00	2,500.00	370.00	114.8%
13,343.00	Total Insurance	12,524.78	13,191.00	(666.22)	94.9%
1,350.00	Meeting Supplies	359.63	1,350.00	(990.37)	26.6%
1,400.00	Membership Dues	325.00	1,400.00	(1,075.00)	23.2%
	Office Expenses				
300.00	Admin Computer Hardware	0.00	300.00	(300.00)	0.0%
0.00	Admin Computer Supplies	0.00	0.00	0.00	0.0%
500.00	Office Equipment & Repairs	1,199.00	500.00	699.00	239.8%
918.00	Office Furnishings	0.00	918.00	(918.00)	0.0%
300.00	Office Internet	125.00	300.00	(175.00)	41.7%
300.00	Office Postage	0.00	300.00	(300.00)	0.0%
0.00	Admin Printer Hardware	0.00	0.00	0.00	0.0%
900.00	Admin Copier & Printer Supplies	0.00	400.00	(400.00)	0.0%
800.00	Admin Copier & Printer Usage	281.67	800.00	(518.33)	35.2%
0.00	Admin Copier & Printer Lease	500.80	1,200.00	(699.20)	41.7%
2,100.00	Office Supplies	916.30	2,100.00	(1,183.70)	43.6%
550.00	Office Telephone	180.00	550.00	(370.00)	32.7%
1,500.00	QB Tax Tables & Backup	761.00	1,500.00	(739.00)	50.7%
8,168.00	Total Office Expenses	3,963.77	8,868.00	(4,904.23)	44.7%
42,261.00	Total Library Administration	25,079.32	42,990.00	(17,910.68)	58.3%

Catskill Public Library
SNAPSHOT: Spring Budget vs. Actual
01/01 thru May 16, 2022

<u>2022 Voted Budget</u>		<u>01/01/2022 to May 16, 2022</u>	<u>2022 Spring Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
	Building				
	Fuel & Utilities				
8,715.00	Electricity	3,621.11	13,000.00	(9,378.89)	27.9%
8,427.00	Heating Fuel	0.00	8,427.00	(8,427.00)	0.0%
425.00	Water & Sewer	0.00	425.00	(425.00)	0.0%
<u>17,567.00</u>	Total Fuel & Utilities	<u>3,621.11</u>	<u>21,852.00</u>	<u>(18,230.89)</u>	<u>16.6%</u>
	Maintenance & Repairs				
128.00	Boiler Inspection	0.00	128.00	(128.00)	0.0%
12,750.00	Building Repairs & Maintenance	302.81	12,750.00	(12,447.19)	2.4%
0.00	Board Approved Exterior Repairs	543.00	0.00	543.00	100.0%
13,014.00	Custodial Service	5,422.60	13,014.00	(7,591.40)	41.7%
4,625.00	Custodial Supplies	516.82	4,200.00	(3,683.18)	12.3%
248.00	Fire Extinguisher Inspection	0.00	248.00	(248.00)	0.0%
2,000.00	Grounds	275.75	2,000.00	(1,724.25)	13.8%
12,000.00	Maintenance Provision	0.00	12,000.00	(12,000.00)	0.0%
1,350.00	Security System	974.60	1,500.00	(525.40)	65.0%
3,928.00	Snow Removal	2,909.40	3,898.00	(988.60)	74.6%
1,893.00	Trash Removal	699.08	1,893.00	(1,193.92)	36.9%
<u>51,936.00</u>	Total Maintenance & Repairs	<u>11,644.06</u>	<u>51,631.00</u>	<u>(39,986.94)</u>	<u>22.6%</u>
<u>24,814.00</u>	Palenville Branch Rent	<u>10,339.20</u>	<u>24,814.00</u>	<u>(14,474.80)</u>	<u>41.7%</u>
<u>94,317.00</u>	Total Building	<u>25,604.37</u>	<u>98,297.00</u>	<u>(72,692.63)</u>	<u>26.0%</u>
<u>943,555.00</u>	Total Operating Expenses	<u>340,861.60</u>	<u>965,567.52</u>	<u>(624,705.92)</u>	<u>35.3%</u>
0.00	Net Operating Income	581,889.79	0.00	581,889.79	