

Interim Management Report

01/19/2022

How exciting is it that the next month's report will be a "Director's" Report?

From December to January, we've continued to make progress towards our goals – the latest being updating our print collection in Biographies, Adult & Juvenile Non-Fiction, and Juvenile Fiction. Beth also has been weeding down and out the circulating print Reference section, discards will be sent off to local correctional facilities.

We also set up (it's happening this week!) our new cabinet(s) for our Music CD collection, bringing it out of the DVD room and rearranging the way they are displayed – which will greatly improve the patron experience! Moving these items out of the room gives us space to set up the "Binge Boxes" we discussed last month.

Several programming and new items to brag about – We're excited about a few things – Beth, working with Vedder, has 240 new reels of old microfilm to digitize! She and Ben will be having a blast over this one.

We received a generous donation of a Kindle and Nook to be used for our Meals on Wheels program from (patron name to be added). Also received \$800 in 2021 payroll donations from Employees at Athens Gen – a first!

Also new are Middle School Friday Gaming, Circulation at the Eliot, Ukulele class, Narcan training(s), a partnership with Greene County Rural Health Network's "Biggest Losers" and, my personal favorite, "Tuesday Tax Day". GED, working with Story Time, Tech Support, Senior Center, Book Club, Movie Night and Meals on Wheels are still running. Senator Michelle Hinchey also has a "mobile office" day in the building every month, another plus. Participation may be low, but the offerings exist and we're continuing to spread the word – not the virus!

Speaking of virus, our "HERO ACT" policy has been perfect, other libraries have been scrounging for advice and a few asked for copies of what we do/how we manage. It's nice to set an example!

The Greene County Legislature officially added \$60,000 to GCLA's budget for computers, devices, hardware/software, and digital materials. This amounts to an additional \$8,570 for each library. At the 1/5/22 legislative meeting Maureen Garcia (Mt. Top Library and GCLA president) was asked to approach each of us to come up with quotes/ideas on items we need them to consider for funding via their American Rescue Plan funds.

Ben and I have been brainstorming, we've a few items on the hit list, and will finalize by the end of the week.

Our focus continues to be promoting the library – and we just developed an inside flap, full page ad for the 2022 Chamber of Commerce Membership booklet.

Bookkeeper's Report

Mike and I met on Friday to go over the 2021 numbers, and I've distributed to you tonight a very close version of the final numbers for our Audit. We're in good shape going into this year.

We'd also like to go into Executive session to review 2022 payroll plan with you.

Next on the plate will be the 2022 working budget, the 2021 Audit, 2021 Annual Report, and the 2023 budget for vote. Fun times for all!

Respectfully submitted, Joan Miller