

Interim Management Report

11/17/2021

Bookkeeper's Report

Beth & I are still moving forward!

Congratulations to all for winning the Greene County Chamber of Commerce 2021's "Best Library In Greene County".

Staff continues to devote their time and efforts with outreach and programs are being developed – as evidenced by our November 2021 calendar.

Our goal continues to be getting our name out there, and I am happy to report that our circulation stats are starting to climb! See report attached.

We were able to complete the patron record database, and sent out our first calendar newsletter 11/1/2021 via Mailchimps. It was a team effort – special thanks to Allie (calendar) and Cressa (database).

In addition – we now have connections with the local radio stations, and the Daily Mail printed a blurb about what's happening. We will continue to build on these relationships every month, in an effort to reach our widest audience.

I did get the application in for the Greene County Rural Health Network Grant. (\$1500). The theme is moving for health, and the plan is to merge the dual purposes of GCRHN with ALA's "Let's Move In Libraries". We're hoping to do several walks with the RamsHorn Livingston Sanctuary, and lay the groundwork for "StoryWalks" around town.

Still to finish – staff reviews and library policies.

A bit of housekeeping. As you are aware, we are now mandated to post online and make available in print form all reports handed out to the Board no less than 24 hours prior to the meeting.

For this reason, we've cut the narrative reports to one page – no photos. Staff will have more detail/photos for you to view at the meeting. This will enable us to conserve cloud storage. We ask that you check out our Facebook pages, and soon (the end of next week) we will be up and running with our Website! It looks amazing, Kudos to Emily! Bathsheba, Gabe and Emily did a training last week with Joe (Weblinx) on how to post, the final step is in the works – turning off our MHLS site and going live with the new!

Finally – the bookkeeping piece. Last month you approved a "Fall Working Budget" and, after working closely with Beth and Bathsheba, changes have been made to collection development, to furniture and fixtures, to computer needs and purchases, and, upon receiving their invoice, \$5000 needed to be added to the pension cost. For these reasons, we've revised the budget, and are asking you to review and approve again. Copies are attached. Overall, it wasn't significant to our bottom line, just a better distribution of the dollars available to our immediate and long term needs.

Respectfully submitted, Joan Miller